

# **MINUTES OF THE GEORGETOWN TOWNSHIP SERVICES COMMITTEE MEETING HELD MONDAY, SEPTEMBER 27, 2021**

Georgetown Charter Township  
1515 Baldwin St., Jenison, MI 49428

The meeting was called to order at 4:15 p.m.

Present: Becky Steele, Kirsten Manthei, John Schwalm; members

Absent: None

Also present: Daniel Carlton; Superintendent; Rod Weersing, Assistant Superintendent

## **#210927-01 - Approval of the minutes of the [August 23, 2021](#) Services Committee meeting.**

Moved by Becky Steele, seconded by John Schwalm, to approve the minutes of the previous Services Committee meeting.

MOTION CARRIED UNANIMOUSLY.

## **#210927-02 – Parks Master Plan**

The consensus of the Committee was to delay the update of the Parks Master Plan at this time. The Committee will start the process with a resident survey that will go out with the Township July Tax Bills. The survey will also be available online through the Township Facebook page as well as the Township website.

## **#210927-03 – Cemetery Trimming Bid Package**

The Assistant Superintendent discussed the struggle that the Cemetery Director is experiencing with hiring seasonal workers for cemetery maintenance. The Committee was asked to consider the idea to contract out the trimming work in the cemetery.

Moved by Becky Steele, seconded by John Schwalm, to authorize Township staff to issue a Request for Proposal (RFP) to gather bids for trimming of the grass around all objects in the cemetery.

Yeas: Becky Steele, John Schwalm

Nays: Kirsten Manthei

MOTION CARRIED

## **#210927-04 – Cemetery Sales Method**

The Assistant Superintendent discussed the need to better streamline cemetery sales as there continues to be an increase, year over year, in both cemetery sales and cemetery burials.

The consensus of the Committee was to move the cemetery sales over to the Township Office in an effort to be more efficient. The Committee would like to review the process in one year to see if the efficiency goal was obtained and if the process was working.

**#210927-05 – Consumer Insights Survey**

Discussion took place on creating a survey for residents in an effort to gather public input that would be a part of the Parks Master Plan. The Committee was asked to submit their ideas for the survey to the Assistant Superintendent by October 18.

**#210927-06 – Public Comment**

Public comments were made.

**#210927-07 – Committee Meeting Time**

Moved by Becky Steele, seconded by John Schwalm, to change the Services Committee meeting time to immediately following the second Township Board meeting each month.

MOTION CARRIED UNANIMOUSLY.

**#210927-08 – Adjournment**

The meeting adjourned at 5:16 pm.