

**Minutes of the regular meeting of the Georgetown Township Planning Commission, held  
Wednesday, January 16, 2019**

Meeting called to order by Vice-Chairman Tim Smit at 7:00 p.m.

Present: Richard VanderKlok, Jessica Ulberg, Donna Ferguson, Tim Smit, Jeannine Bolhouse,  
Josiah Samy

Absent: Greg Honderd

Also present: Mannette Minier, Zoning Administrator

**#190116-01 – Agenda for January 16, 2019**

Moved by Richard VanderKlok, seconded by Donna Ferguson, to approve the agenda as submitted.

MOTION CARRIED UNANIMOUSLY.

**#190116-02 – Minutes of the December 5, 2018 meeting**

Moved by Richard VanderKlok, seconded by Josiah Samy, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

**#190116-03 – The layout of the Preliminary Plat of Timber Woods, P.P. # 70-14-08-200-067, located at 3405 Bauer Rd., zoned LDR, Georgetown Township, Ottawa County, Michigan ([plat map](#))**

Todd Stuive, Exxel Engineering, represented the applicant and presented the request.

The Zoning Administrator presented a [staff report](#).

Tim Smit asked who would be responsible to maintain the detention basin.

Todd Stuive said that it would be dry and whoever owns the ground would be responsible to maintain the ground. He noted that the functionality of the drain would be maintained by the Ottawa County Water Resources Commission.

The chairperson opened the public hearing. No one was present to speak at the public hearing. The chairperson closed the public hearing.

**Moved by Richard VanderKlok, seconded by Jessica Ulberg, to adopt the staff report as findings of fact and to recommend to the Township Board to grant tentative preliminary plat approval of the overall Preliminary Plat of Timber Woods and phase 1, P.P. # 70-14-08-200-067, located at 3405 Bauer Rd., zoned LDR, Georgetown Township, Ottawa County, Michigan, as shown on the drawing dated 12/5/18, and with the following conditions:**

- a) Building envelopes appear to meet ordinance requirements, but will be reviewed for exactness at the time a building permit application is submitted. Some lots are affected by a drainage easement or a detention basin and those are situations noted to be created by the developer and would be considered to be a self-created situation in case any variance requests are submitted in the future.**
- b) There shall be no plat entry sign on Bauer Rd., as noted on the plan.**
- c) Attached garages with a minimum of 400 square feet shall be provided.**

- d) Sidewalks will be provided by the individual property owner at the time a house is constructed and the developer will provide a portion of the sidewalk as noted on the plan for lots 1 and 21.**

**MOTION CARRIED UNANIMOUSLY.**

**#190116-04 – Election of Officers for 2019**

Moved by Richard VanderKlok, seconded by Donna Ferguson, to elect the following officers: Greg Honderd, chairman; Tim Smit, vice-chairman; Secretary, Josiah Samy.

**MOTION CARRIED UNANIMOUSLY.**

**#190116-05 – Adjournment**

Moved by Richard VanderKlok, seconded by Donna Ferguson, to adjourn the meeting at 7:15 p.m.

**MOTION CARRIED UNANIMOUSLY.**