



Georgetown Charter Township  
1515 Baldwin St., Jenison, MI 49428  
**Election Commission Meeting Agenda**  
**April 14, 2025, 6:30 p.m.**

1. Call To Order
2. Roll Call
3. Approval Of The Agenda
4. Approval Of The Minutes Of The January 6, 2025 Election Commission Meeting

Documents:

[ELECTIONCOMMISSIONMINUTES250106.PDF](#)

5. Authorize And Establish An Absent Voter (AV) Counting Board For The May 6, 2025 Elections

Motion: To authorize and establish an Absent Voter County Board for the May 6, 2025 Election.

6. Appoint Election Inspectors

Motion: To approve appointing election inspectors as presented for the May 6, 2025 Election.

7. Appoint Absent Voter (AV) Counting Board Workers

Motion: To approve appointing Absent Voter Counting Board election inspectors as presented for the May 6, 2025 Election.

8. Appoint Receiving Board Members

Motion: To approve appointing Receiving Board election inspectors as presented for the May 6, 2025 Election.

9. Public Comments

10. Other Business

1. This is an Ottawa Area Intermediate School District Special Education Millage Renewal and all 16 precincts within Ottawa County, including 8 AV Counting Boards, are involved.

2. Under the revised law, Receiving Boards are to be established by the Election Commission and the resolution can be for all future elections. The Election Commission established Receiving Boards for all future elections at the April 14, 2014 Election Commission meeting.

11. Adjournment

PUBLIC NOTICE  
NOTICE TO ALL RESIDENTS OF GEORGETOWN CHARTER TOWNSHIP  
AND OTHER INTERESTED PERSONS

NOTICE IS HEREBY GIVEN that the Georgetown Township Election Commission will hold a meeting on Monday, January 6, 2025 at 4:00 p.m., at the Georgetown Township Office, 1515 Baldwin Street, Jenison, Michigan.

Kelly Kuiper, Clerk  
Georgetown Charter Township  
Posted: December 20, 2024 at 11:00 a.m.

**GEORGETOWN TOWNSHIP ELECTION COMMISSION  
MEETING MINUTES-Monday, January 6, 2025, 4:00 p.m.**

The meeting was called to order at 4:00 p.m. by Chairperson Kelly Kuiper.

Roll Call

Present: Kelly Kuiper and Kevin Kelly, members  
Absent: Amy Grasman

**#250106-01 – Approval of the Agenda.**

Moved by Kevin Kelly, seconded by Kelly Kuiper, to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY.

**#250106-02 – Approval of the minutes of the October 14, 2024 Election Commission meeting.**

Moved by Kevin Kelly, seconded by Kelly Kuiper, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

**#250106-03 – School Coordinating Committee Jenison Public School District Agreement**

Moved by Kevin Kelly, seconded by Kelly Kuiper, to recommend to the Township Board to approve the Jenison Public School District agreement and to authorize the clerk, or designee, to sign the agreement.

[Jenison Public School District](#) Election Coordinating Committee Agreement

MOTION CARRIED UNANIMOUSLY

**#250106-04 – School Coordinating Committee Hudsonville Public School District Agreement**

Moved by Kevin Kelly, seconded by Kelly Kuiper, to recommend to the Township Board to approve the Hudsonville Public School District agreement and to authorize the clerk, or designee, to sign the agreement.

[Hudsonville Public School District](#) Election Coordinating Committee Agreement,

MOTION CARRIED UNANIMOUSLY.

**#250106-05 – School Coordinating Committee Ottawa Area Intermediate School District Agreement**

Moved by Kevin Kelly, seconded by Kelly Kuiper, to recommend to the Township Board to approve the Ottawa Area Intermediate School District agreement and to authorize the clerk, or designee, to sign the agreement.

[Ottawa Area Intermediate School District](#) (OAISD) Election Coordinating Committee Agreement

MOTION CARRIED UNANIMOUSLY.

**#250106-06 – School Coordinating Committee Ottawa Area Intermediate School District Agreement**

Moved by Kevin Kelly, seconded by Kelly Kuiper, to recommend to the Township Board to approve the Kent Intermediate School District agreement and to authorize the clerk, or designee, to sign the agreement.

[Kent Intermediate School District](#) (KISD), Grandville Public School District, Grand Rapids Community College, Election Coordinating Committee Agreement.

MOTION CARRIED UNANIMOUSLY.

**#250106-07 – Public Comments**

Public comments were made.

**#250106-08 – Other Business**

- a. At this point, no elections are scheduled for 2025.
- b. After 2025, Ottawa County will no longer run the early voting for the Township.

**#250106-09– Adjournment**

Moved by Kelly Kuiper, seconded by Kevin Kelly, to adjourn the meeting at 4:13 p.m.

MOTION CARRIED UNANIMOUSLY.