



## Georgetown Charter Township

1515 Baldwin St., Jenison, MI 49428

### Election Commission Meeting Agenda

April 9, 2018, 7:15 p.m.

1. PUBLIC NOTICE

NOTICE TO ALL RESIDENTS OF GEORGETOWN CHARTER TOWNSHIP

AND OTHER INTERESTED PERSONS

NOTICE IS HEREBY GIVEN that the Georgetown Township Election Commission will hold a meeting on Monday, April 9, 2018 at 7:15 p.m., at the at the Georgetown Township Office, 1515 Baldwin Street, Jenison, Michigan.

Richard VanderKlok, Clerk

Georgetown Charter Township

Posted: March 19, 2018 at 10:30 a.m.

2. Call To Order

3. Roll Call

4. Approval Of The Minutes Of The Previous Meeting

4.I. Minutes Of March 27, 2017

Documents:

[ELECTIONCOMMISSIONMINUTES170327.PDF](#)

5. Appoint Election Inspectors

Motion: To \_\_\_\_\_ appointing election inspectors as presented for the May 8, 2018 Election.

6. Establish Absent Voter (AV) Counting Board For All Elections In 2018: May 8, 2018, August 7, 2018 And November 6, 2018

Motion: To \_\_\_\_\_ establishing Absent Voter (AV) Counting Boards for for all Elections in 2018: May 8, 2018, August 7, 2018 and November 6, 2018

7. Appoint Absent Voter (AV) Counting Board Workers

Motion: To \_\_\_\_\_ appointing Absent Voter Counting Board election inspectors as presented for the May 8, 2018 Election.

8. Appoint Receiving Board Members

Motion: To \_\_\_\_\_ appointing Receiving Board election inspectors as presented for the May 8, 2018 Election.

9. Pay Rate

Motion: To \_\_\_\_\_ the pay rates as follows:

Note: The last increase was in 2016. The Township now pays for the school election and is reimbursed from the school.

- **\$35.00** (stay the same) per whole session for the **“Hands-On” training session for the electronic poll book** and no mileage reimbursement;
- **\$25.00** (stay the same) per the whole session for the **“Hands-On” training classes** (all others except the e-poll book training) and no mileage reimbursement;
- **\$190 (increase of \$10.00 from \$180.00)** for **election inspectors** on Election Day (all day);
- **\$210 (increase of \$10.00 from \$200.00)** for the **co-chairs** at each precinct (all day);
- **\$230 (increase of \$10.00 from \$220.00)** for the **chairperson** at each precinct (all day);
- **\$25.00** (stay the same) additional **each for the one Democrat and one Republican from each precinct who brings the materials to the Township Office** and presents the materials to a Receiving Board;
- **\$80.00** (stay the same) for each **Receiving Board member** (other than a Township employee who is paid their wage or overtime if warranted).

10. Public Comments

11. Other Business

- a. This is a School Election and only the 7 precincts for Hudsonville schools are involved.
- b. **Under the revised law, Receiving Boards are to be established by the Election Commission and the resolution can be for all future elections. This was done at the April 14, 2014 Election Commission meeting.**

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**#140414-05 – Resolution Establishing Receiving Boards  
for all Future Elections Held in Georgetown Township**

Whereas, the Township Clerk is responsible for conducting elections in Georgetown Township; and

Whereas, MCL168.679(a) provides the Election Commission of a Township shall, by resolution, provide that at an election at which the ballots are counted and certified at the precinct, 1 or more additional boards of election inspectors be appointed to serve as Receiving Boards; and

Whereas, the Georgetown Township Receiving Boards are responsible for the duties as outlined in Section 168.697(a) of the Michigan Election Law (Article 116 of 1954); and

Whereas, the Board of Election Commissioners shall appoint two or more election inspectors with an equal number from each major political party to the Receiving Boards prior to each election;

NOW THEREFORE, BE IT RESOLVED:

The Election Commission authorizes the establishment of Receiving Boards and the appointment of two or more election inspectors, with an equal number from each major political party, for all future elections beginning with the May 6, 2014 election.

Moved by Chad Tuttle, seconded by Ron Villerius, to adopt the Resolution authorizing the formation of Receiving Boards for Elections held in Georgetown Township.

Yeas: Richard VanderKlok, Chad Tuttle, Ron Villerius

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY AND RESOLUTION  
DECLARED ADOPTED.

**GEORGETOWN TOWNSHIP ELECTION COMMISSION  
MEETING MINUTES-Monday, March 27, 2017**

The meeting was called to order at 7:15 p.m. by Chairperson Richard VanderKlok.

**Roll Call**

Present: Richard VanderKlok and Jason Minier, members

Absent: Becky Steele

**#170327-01 – Approval of the minutes of the January 9, 2017 Election Commission meeting.**

Moved by Richard VanderKlok, seconded by Jason Minier, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

**#170327-02 – Appoint Election Inspectors**

Moved by Jason Minier, seconded by Richard VanderKlok, to approve appointing election inspectors as presented for the May 2, 2017 Election.

MOTION CARRIED UNANIMOUSLY.

**#170327-03 – Establish Absent Voter (AV) Counting Board for the May 2, 2017 Election.**

Moved by Jason Minier, seconded by Richard VanderKlok, to approve establishing Absent Voter (AV) Counting Boards for the May 2, 2017 election.

MOTION CARRIED UNANIMOUSLY.

**#170327-04 – Appoint Absent Voter (AV) Counting Board Election Inspectors**

Moved by Richard VanderKlok, seconded by Jason Minier, to approve appointing Absent Voter Counting Board election inspectors as presented for the May 2, 2017 Election.

MOTION CARRIED UNANIMOUSLY.

**#170327-05 – Appoint Receiving Board Members**

Moved by Jason Minier, seconded by Richard VanderKlok, to approve appointing Receiving Board election inspectors as presented for the May 2, 2017 Election

MOTION CARRIED UNANIMOUSLY.

**#170327-06 – Other Business**

- a. This is a School Election and all precincts are involved for Jenison and Hudsonville schools, and the new precinct 17 because Kent Intermediate School district is involved.
- b. **Under the revised law, Receiving Boards are to be established by the Election Commission and the resolution can be for all future elections. See an excerpt from the April 14, 2014 Election Commission minutes.**

**#140414-05 – Resolution Establishing Receiving Boards for all Future Elections Held in Georgetown Township**

Whereas, the Township Clerk is responsible for conducting elections in Georgetown Township; and

Whereas, MCL168.679(a) provides the Election Commission of a Township shall, by resolution, provide that at an election at which the ballots are counted and certified at the precinct, 1 or more additional boards of election inspectors be appointed to serve as Receiving Boards; and

Whereas, the Georgetown Township Receiving Boards are responsible for the duties as outlined in Section 168.697(a) of the Michigan Election Law (Article 116 of 1954); and

Whereas, the Board of Election Commissioners shall appoint two or more election inspectors with an equal number from each major political party to the Receiving Boards prior to each election;

NOW THEREFORE, BE IT RESOLVED:

The Election Commission authorizes the establishment of Receiving Boards and the appointment of two or more election inspectors, with an equal number from each major political party, for all future elections beginning with the May 6, 2014 election.

Moved by Chad Tuttle, seconded by Ron Villerius, to adopt the Resolution authorizing the formation of Receiving Boards for Elections held in Georgetown Township.

Yeas: Richard VanderKlok, Chad Tuttle, Ron Villerius

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY AND RESOLUTION DECLARED ADOPTED.

- c. **The County will pay the election workers.** The cost for eligible expenses for the School Election will be reimbursed by the schools through the County. The Ottawa County Clerk's office has indicated that they plan to process the invoices for the election as quickly as possible so that election inspectors would not have to wait a long period of time for their paychecks).

**#170327-07 – Public Comments**

No one was present to make public comments.

**#170327-08 – Adjournment**

The meeting was adjourned at 7:20 p.m.