



Georgetown Charter Township

1515 Baldwin St., Jenison, MI 49428

Services Committee Meeting Agenda

February 28, 2022, 7:00 p.m.

1. Call To Order
2. Roll Call
3. Approval Of The Minutes Of The Previous Meeting
 - 3.I. January 24, 2022, Services Committee Meeting Minutes

Documents:

[SC220124MINUTES.PDF](#)

4. Replace Camera System NVRs At Rosewood And 8th Avenue Parks

Documents:

[2022 - GEORGETOWN TOWNSHIP NVRS REPLACEMENT PROPOSAL-CT.PDF](#)

5. July 2022 Constituent Survey

Documents:

[IDEAS FOR RESIDENT SURVEY.PDF](#)
[POTENTIAL PARKS SURVEY QUESTIONS.PDF](#)
[WIP_PROPOSAL FOR GEORGETOWN TOWNSHIP PUBLIC SURVEY.PDF](#)
[DRAFT QUESTIONS FOR TOWNSHIP RESIDENT SURVEY AS OF 220221.PDF](#)

6. Communications, Letters And Reports
7. Public Comments
8. Other Business
9. Adjournment

MINUTES OF THE GEORGETOWN TOWNSHIP SERVICES COMMITTEE MEETING HELD MONDAY, JANUARY 24, 2022

The meeting was called to order after the Township Board meeting adjourned.

Present: Becky Steele, Kirsten Manthei, John Schwalm; members

Absent: None

Also present: Rod Weersing, Assistant Superintendent

#220124-01 - Approval of the minutes of the Previous Services Committee meeting.

Moved by Becky Steele, seconded by John Schwalm, to approve the minutes of the [October 25, 2021](#) Services Committee meeting.

MOTION CARRIED UNANIMOUSLY.

#220124-02 – Exercise Room Blinds for GT Connections

Moved by John Schwalm, seconded by Becky Steele, to recommend to the Township Board to approve the purchase of window blinds for the Exercise Room, from Bareman and Associates, at the low bid of \$5,310.

[Bareman and Associates Quote](#)

[Budget Blinds Quote](#)

[DeGraff Interiors Quote](#)

MOTION CARRIED UNANIMOUSLY.

#220124-03 – Fire Department Request for Three Cellular iPads

Moved by John Schwalm, seconded by Becky Steele, to recommend to the Township Board to approve the purchase of three cellular iPads for the GTFD, and to also approve the associated cellular subscriptions for the devices

[Cellular iPad Quote](#)

MOTION CARRIED UNANIMOUSLY.

#220124-04 – Fire Department Request for Two Sets of Battery-Operated Extrication Tools

Moved by Becky Steele, seconded by Kirsten Manthei, to recommend to the Township Board to approve the purchase of two sets of battery-operated extrication tools at the quoted price, from MI Rescue Resources LLC, of \$94,504.52, after trade in of the old equipment.

[Request](#)

MOTION CARRIED UNANIMOUSLY.

#220124-05 – Streetlight Request for 8th Ave, and Barry

Moved by John Schwalm, seconded by Becky Steele, to recommend to the Township Board to authorize the Superintendent to have a streetlight installed at the intersection of 8th Avenue and Barry Street.

[Crash report](#)
Streetlight [Policy](#)

MOTION CARRIED UNANIMOUSLY.

#220124-06 – Parks and Trail Winter Maintenance

Discussion took place.

#220124-07 – July 2022 Constituent Survey - Mechanics and Timeline

The Committee discussed a variety of channels to utilize for the distribution of the survey. The different channels that were mentioned included, the tax bill, using a QR Code, the Township website, the Township Facebook page, the existing SMS Messaging database. The Committee also asked Township Staff to review Survey Monkey, Typeform.com, and Google Forms for the security options that they offer as well as the ease of use for tallying information and the adjudication process.

The Committee also discussed the timeline for the survey. It was decided that potential questions from all Committees and Board members would be reviewed at the Services Committee meeting on February 28. The Committee will then work on putting together potential survey options to send to the Board for review. It was also decided that the Township Board would set the mechanics for distribution at the March 14 Board meeting.

[proposal](#)

#220124-08 – Communications, Letters and Reports

- a. [Email request from Pastor Adam Peck for access to Hoopla](#)
- b. [Email request from Anita Scholtens RE: Hoopla for the Library](#)
- c. [Email request from Pat Howard for paths in Maplewood Park in the winter](#)
- d. [Email from Jackie Sheler RE: Rails on Boardwalk at 8th Ave. Park](#)

#220124-09 – Public Comment

Members of the public were present, but no public comments were made.

#220124-10 – Other Business

There was no discussion of other business.

#220124-11 – Adjournment

The meeting adjourned at 8:23 pm.

Quotation No. 9022034

February 8, 2022

To: Georgetown Township

For: Georgetown Township Cameras and NVR
Replacements Proposal

Attn: Rod Weersing
1515 Baldwin St
Jenison, MI 49429

Scope #1

We will furnish and install one new Milestone desktop NVR at Rosewood Park to replace the failing Pelco NVR. This site is heated through the Winter, so an additional heater is not needed. This system will allow the township to integrate into the main system if network is ever provided at this location.

This proposal **includes** the following:

- Furnish and install (1) Husky IVO 150D Desktop 8 TB NVR.
- Furnish and install Milestone Essentials+ software which is free up to (8) cameras.
- Startup and checkout of system.
- 90-Day material warranty on balance of components provided by GVA.
- One-year labor warranty on balance of work provided by GVA.

The cost for the **Proposed work** as outlined above is:

\$3,977.00

This proposal **does not** include the following:

- After hours, weekend, or holiday premium labor costs.
- Any wiring or repairs to any cameras, assumes they are all in working order.
- Any lift rental.

Scope #2

We will furnish and install one new Milestone desktop NVR and Nema Box with heater at 8th Ave Park to replace the failing Pelco NVR. This site is winterized and does not have heat. To avoid running a space heater, a Nema Box with a heater is needed. This system will also allow the township to integrate into the main system if network is ever provided at this location.

This proposal **includes** the following:

- Furnish and install (1) Husky IVO 150D Desktop 8 TB NVR.
- Furnish and install (1) NEMA 4 cabinet with built in heater.,
- Furnish and install Milestone Essentials+ software which is free up to (8) cameras.
- Startup and checkout of system.
- 90-Day material warranty on balance of components provided by GVA.
- One-year labor warranty on balance of work provided by GVA.

The cost for the **Proposed work** as outlined above is:

\$5,043.00

This proposal **does not** include the following:

- After hours, weekend, or holiday premium labor costs.
- Any wiring or repairs to any cameras, assumes they are all in working order.
- Any lift rental.

***Pricing is valid for 30 days from the date of the proposal.**

If you have any questions, feel free to contact me anytime.

Best Regards,

Tony Savickas
Account Representative
Grand Valley Automation
Desk: 616-551-5158
Cell: 616-581-0880
gvainc.com



Acceptance of Proposal

Signature: _____ Date: _____



Services Committee Meeting
October 25, 2021

Ideas for Resident Survey regarding Township Parks

What do you like most about the GT Parks?

Do you believe the splash pads were a good investment?

Playground Equipment?

Are you comfortable with the recent expenditure that invested heavily in child safety?

How would you rate the Township walking trails?

Would you like to see more?

Should the Township Board explore converting tennis courts to pickleball courts?

Would you like to see the Township develop a pickleball complex? Would you use it?

Potential Parks-Specific Survey Questions for July Tax Bill, Becky Steele

Scale of 1-5 (Strongly Disagree to Strongly Agree):

- I regularly visit township-maintained parks (ex: Rosewood, Maplewood, 8th Avenue).
- I believe Georgetown Township takes pride in their parks.
- I believe Georgetown Township should, via tax revenue, make additional investment to improve their existing parks.
- I believe Georgetown Township should, via tax revenue, invest in the creation of additional parks within our township.

Open Ended:

If applicable, what amenities or community opportunities would you like to see added to Georgetown Township parks?

If applicable, where would you like to see additional parks created within our township?

Proposal for Georgetown Township Public Survey

Need: Township needs a long-term solution to strategically gauge and include public opinion for bigger themed issues in our community on a bi-yearly bases. This will promote alignment between community (tax paying citizens) and the board executing budget and larger community initiatives.

Objective: Develop a neutral, comprehensive, and approachable survey to gauge public opinion on the major issues and themes that are arising in our Township. Findings from initial survey will help determine 1) further consumer insights work 2) provide a clear majority opinion of upcoming larger projects/themes for future proposals.

Goal:

- **To serve** the constituents of Georgetown township by clear representation, honoring the taxpayers dollars and good stewards of the budget.
- **Help grow** and prosper our community with the foundational support and backing of our constituents by engaging and including them in bigger initiatives in the community.
- **Earn trust** and harmony by providing inclusion and transparency to our decision making process

Scope:

Total Georgetown Population, Census, April 1, 2020 **54,091**

Age and Sex

- Persons under 5 years, percent 7.1%
- Persons under 18 years, percent 25.8%
- Persons 65 years and over, percent 15.6%
- Female persons, percent 50.6%

Race and Hispanic Origin

- White alone, percent 94.1%
- Black or African American alone, percent (a) 1.0%
- American Indian and Alaska Native alone, percent (a) 0.2%
- Asian alone, percent (a) 1.2%
- Native Hawaiian and Other Pacific Islander alone, percent (a) 0.1%
- Two or More Races, percent 2.8%
- Hispanic or Latino, percent (b) 3.8%
- White alone, not Hispanic or Latino, percent 91.3%

Goal Measure: 14% of total 7,500

Timing:

Spring Tax season 2002

Survey Tools:

<https://www.typeform.com> or <https://www.surveymonkey.com>

Activation: QR code, Tax Bill, Facebook, Website, Text and Share

THOUGHTS STARTER QUESTIONS:

Section A: About you:

Name

Address

Age

Occupation

Section B: About Georgetown Township- Qualitative

- Describe Georgetown Township in 3 words
- What are the greatest challenges that faces Georgetown township
- What are the greatest successes we have had in Georgetown township
- What would you like to see remain and preserved in Georgetown
- What would you like to see changed or upgraded in Georgetown

Section C: Grading of Proposed Goals – Quantitative (sliding Scale)

Georgetown Township Goals

- Scale 1-5 (5 being most important) how important this goal means to you
 1. Utility planning Northwest section of the township. Water plan for the northwest quadrant of the Township.
 2. Vision/Hope for town parks.
 - Pickleball courts.
 - Band shell at Rosewood Park Mostly by public donation.
 - Acquisition of more green space near Woodcrest Park.
 3. Vision/Hope for sidewalks. Sidewalks Plan,
 - a. Consider a sidewalk millage.
 - b. Rosewood Elementary school.
 - c. Sidewalk along the river from 8th Ave Park all the way behind the old Kmart property up to Chicago Drive.
 4. Subdivision Road Resurfacing Equitable, consistent plan.
 5. Governmental transparency
- Open ended- Is there a Goal that you feel the Township Board should consider?

Section D: Budgets (mix of open and sliding scale)

Recently we passed a preliminary 2022 Budget. You can find it here: <https://www.georgetown-mi.gov/AgendaCenter/ViewFile/Item/8749?fileID=76661>

PARKS AND RECS:

1. Do you think we should have an increased budget for Parks and Recs? Yes/No
2. Do you use any of the parks and recs amenities

3. How should we invest tax dollars in the next year for Parks:
 - a. No new projects, Maintain the Parks that we have with a maintenance budget in place.
 - b. Explore a short term project for Pickleball courts.
 - c. Explore longer term Band shell at Rosewood Park Mostly by public donation.
 - d. Explore Acquisition of more green space near Woodcrest Park.
4. What would be your vision/hope for Parks and recreation for Georgetown?
5. Any other comments for Parks and recs?

SIDEWALKS:

1. Do you think we should have an increased budget for sidewalks? Yes/No
2. How should we invest tax dollars in the next year for sidewalks
 - a. No new projects- Maintain the Parks that we have with a maintenance budget in place.
 - b. Consider a sidewalk millage.
 - c. Rosewood Elementary school.
 - d. Sidewalk along the road from 8th Ave. Park all the way behind the old Kmart property up to Chicago Drive.
3. What would be your vision/hope for sidewalks for Georgetown?
4. Any other comments for Sidewalks

LIBRARY:

1. Do you or your family use the Library? If so, how many times a month
2. Do you find yourself using the library now, post remodel vs. prior to remodel?
3. What do you like the most about the library?
4. What do you like the least about the library?
5. Would you like to see more investment and projects toward furthering the usage of the Library?

ROADS:

TBD

Section E: Business, culture & eco-system

1. Should Georgetown Township allow Liquor sales for businesses that are food service?
2. Should Georgetown Township allow liquor sales for business that are non food service?
3. Any other comments on Georgetown culture..

Draft Questions for Township Resident Survey

Utilities Committee Questions

1. Sidewalks/Trails. Currently a developer of property and/or individual property owner is responsible for the installation, snowplowing, and maintenance of sidewalks. Should the Township spend: (please check one)

More than currently being spent on sidewalks?

If you checked here, would you support? (check all that apply)

A tax increase?

Reprioritizing existing funds?

Having the adjacent property owner pay?

Less than currently being spent on sidewalks?

The same as currently being spent on sidewalks?

2. Roads. The Township pays for the re-surfacing of residential subdivision roads. Ottawa County Road Commission is responsible for all other roads. Should Georgetown Township spend: (please check one)

More than currently being spent on resurfacing roads?

Less than currently being spent on re-surfacing subdivision roads?

The same as currently being spent on resurfacing subdivision roads?

Finance Committee Questions

1. If the Township were to achieve what is determined to be a budget surplus, should the surplus be used to (please rank by order of importance):

Reduce the tax millage

Make road improvements

Make park improvements

Make sidewalk/trail improvements

2. Did you know that none of your Summer Property Tax Bill goes to Georgetown Township?

Yes, I know that the Township collects the summer taxes and disburses them to the County and schools.

No, I thought the Township collected and utilized the summer tax funds.