



Georgetown Charter Township

1515 Baldwin St., Jenison, MI 49428

Services Committee Meeting Agenda

Monday, January 26, 2026, Immediately Following the Township Board Meeting

1. Call To Order
2. Roll Call
3. Approval Of The Minutes Of The Previous Meeting
 - 3.I. Services Committee Meeting Minutes Of December 29, 2025

Documents:

[SC251229 MINUTES.PDF](#)

4. Communications, Letters And Reports
5. Saturday Slip N' Slide Event Request

Motion: To recommend to the Township Board to approve the 2026 Saturday Slip N' Slide Event Agreement.

Documents:

[SLIP-N-SLIDE AGREEMENT.PDF](#)

6. Discussion Fertilizing Contracts For 2026-2028 With Priest Enterprises LLC, Referred By The Township Board

Referred from the Township Board to Committee for discussion.

Documents:

[FERTILIZER BID PACKAGE MAPS ONLY.PDF](#)
[FERTILIZING BID TAB.PDF](#)
[FERTILIZING RFP 26 TO 28.PDF](#)

7. Township Sign Discussion
8. 250th Anniversary Discussion
9. Public Comments

10. Other Business

11. Adjournment

MINUTES OF THE GEORGETOWN TOWNSHIP SERVICES COMMITTEE MEETING HELD MONDAY, December 29, 2025

The meeting was called to order at 8:00 a.m.

Present: Jim Wierenga, Amy Grasman, Kelly Kuiper, members
Also present: Justin Stadt, Superintendent; Andy Rienstra, Assistant Superintendent
Absent: None

#251229-01 – Approval of the Minutes of the Previous Meeting

Moved by Amy Grasman, seconded by Kelly Kuiper, to approve the [minutes of the October 6, 2025 Services Committee meeting](#).

MOTION CARRIED UNANIMOUSLY

#251229-02 – Communications, Letters, and Reports

#251229-03 – 2026 Services Committee Meeting Dates

Moved by Amy Grasman, seconded by Kelly Kuiper, to approve the 2026 Services Committee dates.

Attachments:
[SC 2026 Meeting Dates.PDF](#)

MOTION CARRIED UNANIMOUSLY

#251229-04 – Senior Center Sign and Wayward Sign Discussion

Discussion took place.

Attachments:
[Senior Center Sign Images.PDF](#)
[Wayward Sign Location](#)

#251229-05 – Parks Capital Outlay Discussion

Discussion took place. 8th Ave. deck replacement is a priority and all other capital outlay projects are put on hold and will be reevaluated this summer.

#251229-06 – Corridor Beautification Discussion

Discussion took place. Staff will bid out Christmas lighting for the waterfall area, medians on Chicago Drive, Georgetown wall, clocktower, and library/ township hall building.

#251229-07 – Township Sign

There was discussion and the consensus of the committee was to direct the Assistant Superintendent to obtain different design styles from the two lowest bidders to be brought back to the committee.

Attachments:

- [Letter From Ross Postema](#)
- [Quotes and Samples](#)
- [Township Sign Bid Tab.pdf](#)

#251229-08 – Lawn Care Package Bid

Moved by Amy Grasman, seconded by Kelly Kuiper, to recommend to the Township Board to contract with Priest Enterprises LLC for all five of the mowing, trimming, and fertilizing contracts for 2026 – 2028.

Attachments:

- [Cemetery Trimming Bid Tab](#)
- [Fertilizing Bid Tab](#)
- [Mowing Package 1 Bid Tab](#)
- [Mowing Package 2 Bid Tab](#)
- [Property Maintenance Bid Tab](#)

MOTION CARRIED UNANIMOUSLY

#251229-09 - Committee Goals Discussion

- Land Acquisition for Public Use
- Clean Up 8th Ave Park
- Band Shell – Rosewood Park
- Meet with Current Business Owners to Foster Success
- Maplewood Park Vacant Land – Master Plan
- Handicap Accessible Parks
- Plant Trees at 8th Ave Park and Veterans Plaza
- Board Meetings Begin at 6:30 pm
- Woodcrest Park – Path with Exercise Stations
- Woodcrest to Pioneer Park Connector
- Attract Business Missing in the Township
- Woodcrest to Pioneer Park Connector

Discussion took place. The Clean Up 8th Ave Park will be removed from goals.

#291229-10 - Public Comment

Members of the public were not present.

#291229-11 – Other Business

None

#291229-12 – Adjournment

Moved by Amy Grasman, seconded by Jim Wierenga, to adjourn the meeting at 9:07 a.m.

MOTION CARRIED UNANIMOUSLY.

GEORGETOWN CHARTER TOWNSHIP
PARK USE PERMIT AND AGREEMENT

FOR VALUABLE CONSIDERATION, the sufficiency and receipt of which is hereby acknowledged, GEORGETOWN CHARTER TOWNSHIP, a Michigan charter township, with its offices located at 1515 Baldwin Street, Jenison, Michigan 49428 (the “Township”), and DAYBREAK COMMUNITY CHURCH, a Michigan Domestic Nonprofit Corporation, with its offices located at 3501 Baldwin Street, Hudsonville, Michigan 49426, (the “Applicant”), do hereby agree as follows:

RECITALS

A. Rosewood Park (the “Park”) is a public park under the jurisdiction and control of the Township.

B. The Applicant would like to hold a charity event that will be called the “Saturday Slip N’ Slide Event” (the “Event”), or similar name, within the Park on Friday, August 14, 2026, from 8:00 am to 6:30 pm for setup. The afternoon of Saturday, August 15, 2026, from 8:00 am until 5:00 pm.

C. The Event will essentially involve temporarily installing plastic on a hill, with water running down the plastic, so kids and adults can slide down the hill, together with other associated on-site events.

D. Any monetary proceeds from the Event, that exceed the costs and expenses of holding the Event, will be donated by the Applicant to a bona fide, not-for-profit, charity, or charities, within 60 days of the ending of the Event.

E. The Applicant agrees to bear any and all costs, expenses of holding the Event, insurance requirements, liabilities, and other matters associated with or arising out of the Event.

F. The parties intend that neither the Township, nor its taxpayers, shall have to bear any of the costs, expenses, or liabilities associated with the Event.

G. The applicant shall provide all items, setup, equipment, products, services, and support necessary for the Event, including, but not limited to, the slide (and components thereof), insurance, security, volunteers, portable bathroom facilities, trash collection, parking supervision, water supply, and cleanup.

AGREEMENT

The parties agree as follows:

1. Permit. This Agreement shall also constitute the permit from the Township to the Applicant to allow the Events to occur within the Park on Friday, August 14, 2026, from 8:00 am to 6:30 pm for set up and the afternoon of Saturday, August 15, 2026, from 8:00 am until 5:00 pm.

2. Not for Profit. The Applicants have represented that any and all profit, or revenues, that might be left over from the Event, after the payment of all costs and expenses, will be donated to a bona fide charity or charities. All such monies must be donated by the Applicant to such charity or charities within 60 days after the end of the Event.

3. Site Plan. The Applicant shall submit a written site plan for Township approval for the Event on or before June 8, 2026, which shall contain and show, at a minimum, all of the following:

- (a) The layout of the Event and the Park for the day of the Event.
- (b) All food booths, temporary structures, portable toilets, and similar items.
- (c) Parking areas.
- (d) Security areas.

- (e) The general layout of the slide and water supply.
- (f) Public address system, music, and amplifier locations.

All components of the Event shall comply not only with this Agreement, but also with the site plan approved by the Township.

4. Responsibility of the Applicant. All matters associated with the Event, including the plastic slide (and appurtenances), security, transportation, parking, trash pickup and removal, portable toilets, water supply, safety, insurance, medical aide, crowd control, all setup, and cleanup, shall be provided and handled by the Applicant in a reasonable fashion and shall be the sole responsibility of the Applicant.

5. Traffic Control. Traffic control shall be the responsibility of the Applicant. While the Applicant may utilize assistance from the Ottawa County Sheriff's Department, if such assistance is not forthcoming, or is not sufficient, the Applicants shall be fully responsible for hiring and paying for the appropriate private security guards, or the equivalent, to properly, lawfully, and reasonably control traffic, not only to and from the Park, but within the Park attributable to the Event.

6. Transportation. Any necessary coordinated transportation to and from the Event shall be the responsibility of the Applicant. While the Applicant may utilize the assistance of a licensed transportation specialist, the Applicant is ultimately responsible for such transportation. Any bus transportation or bus parking must be properly coordinated by the Applicant with traffic control and parking on-site or off-site.

7. Security. The Applicant is responsible for providing security for the Event. The Applicant should coordinate security with the Ottawa County Sheriff's Department.

8. Restroom Facilities. The Applicant shall provide a reasonable number of clean portable toilets for the Event, to supplement the existing restroom facilities at the Park, which shall be removed promptly after the Event.

9. Trash and Litter. The Applicant is responsible for the immediate pickup of all trash and waste and properly disposing of the same off-site. The Applicant shall provide a sufficient number of waste receptacles throughout the Park during the Event and shall have such receptacles regularly and lawfully emptied.

10. Water Supply. The Township will supply water to the hill for the plastic slides, as well as water for other activities related to the Event, via two water meters that will be attached to fire hydrants. The cost for the water shall be reimbursed by the Applicant to the Township. In addition, the Applicant shall provide lawful potable water supplies throughout the Event, whether by bottled water or otherwise, at no cost to patrons.

11. Food Booths. The Applicant shall be responsible for setting up, removing, and staffing any temporary food booths in the Park for the Event, including ensuring that such food booths meet all applicable Ottawa County Health Department, State of Michigan, and other health requirements.

12. Medical Aide. The Applicant shall be responsible for providing all reasonable and necessary emergency medical aid for the Event to cover any eventuality, including, but not limited to, accidents, injuries, and risks of bodily harm.

13. Volunteers. The Applicant shall be responsible for providing a sufficient number of volunteers on site for the Event to comply with this Agreement, and to also make the Event a safe and reasonable activity.

14. Music, Entertainment, and Amplification Systems. Any music, entertainment, or amplification system to be used during the Event shall be the responsibility of the Applicant and shall receive the prior approval of the Township beforehand.

15. Liability Insurance. For the Event (as well as setup and cleanup), the Applicant shall keep in full force and effect a liability insurance policy provided by an insurance company deemed acceptable by the Township with at least the following minimum limits:

General Liability Insurance ----- General Aggregate \$2,000,000.00

Automobile/Vehicle Liability ----- Combined Single Limit \$2,000,000.00

Workers' Compensation ----- Combined Single Limit \$100,000.00

or the amount required by law (whichever is greater)

Such insurance shall not be cancelable without at least 30 days' prior written notice to the Township. In addition, the Township shall be named as a co-insured, or additional insured, on the insurance policy, and shall be provided with proof of such insurance coverage at least 45 days before the date of the Event.

16. Damage to the Park. The Applicant shall make all good faith efforts to prevent any damage to the Park regarding the Event, including, but not limited to, vandalism, destruction of the lawn or sod, damage to park structures, damage to the restroom facilities, and damage to parking areas. The Applicant shall be liable to the Township and shall reimburse the Township for any and all destruction, damage, or injury caused within the Park, including to any park structure, building, tree, turf, sod, grass, landscaping, structure, fence, or building. If damage occurs to landscaping, sod, the lawn, or similar items, at the Township's option and discretion, the Township may allow a contractor of the Applicant to repair the damage, but any such repair

must be approved in writing by the Township beforehand and must be completed to the Township's satisfaction.

17. Deposit. At least 45 days before the Event, the Applicant shall deposit with the Township the sum of \$1,000, which shall be held by the Township until any and all damages caused to the Park, violations of this Agreement that are material, remaining trash, cleanup, or any other matter or liability arising out of, or related to the Event, have been fully resolved. Such deposit shall be returned to the Applicant, without interest, if no such problem(s) occur, or a reduced amount shall be returned to the Applicant, without interest, if a portion of the \$1,000 deposit is retained to repair any damage done to the Park, cover any costs to the Township, or reimburse the Township for any liability arising out of the Event.

18. Township Approval. Any and all aspects of the Event must be approved by the Township beforehand. No structure, item, use, or activity associated with the Event may occur in the Park without prior Township approval.

19. Release, Indemnification, and Hold Harmless Provisions.

(a) The Township assumes no responsibility for any loss or damage to items of personal or other property suffered by the Applicant, or by any person in attendance at the Event. The Applicant (and the Applicant's invitees) use the Park at his/her/their own risk and they all hereby release the Township (as well as the Township's employees, officials, officers, and agents) for, from, and against any and all liabilities, claims, causes of action, damages, and similar matters regarding or arising out of the use of the Park or the Event. Valuable or rare items should be insured or guarded by the Applicant. The Township assumes no responsibility or liability for any item(s) left, kept, or possessed while in the Park.

(b) The Applicant shall release, indemnify, defend, hold harmless, and reimburse the Township (as well as its officers, officials, employees, and agents) for, from, and against any and all injuries, damages, liabilities, lawsuits, causes of action, attorney fees, costs, or similar matters that might arise out of, be caused by, or be related to the use of the Park or the Event (or by the Applicant's invitees).

(c) The Applicant shall be responsible for any and all damage to the Park and all Park items, structures, lawns, and foliage arising out of or related to the Event. The Applicants shall be responsible for the repair or replacement costs of any and all damaged or lost Township property.

(d) The Applicants hereby releases, waives, and discharges the Township (as well as the Township's employees, officers, officials, and agents) for, from, and against any liability, cause of action, claim, attorney fees, or costs related in any way to the Applicant's use of the Park or arising out of the Event. Furthermore, the Applicant assumes all responsibility and liability for any bodily injury, death, or property damage arising out of the Event or at the Park.

(e) The Applicant shall have all of its workers and volunteers sign any liability release forms before the Event as required by the Township.

20. No Alcohol. No wine, beer, spirits, or alcoholic beverage shall be sold, possessed, given, or consumed within the Park or at the Event.

21. Compliance with all Rules, Ordinances, and Laws. The Applicant shall comply with all rules governing the Park, as well as any and all applicable Township ordinances, County Health Department requirements, and State laws.

22. Termination. The Township reserves the right to cancel this permit, and to prevent the Event from occurring, at any time up to the time and date of the Event if any of the following occur:

(a) The Applicant is in material breach of this Agreement.

(b) It reasonably appears that the Applicant is not able to meet their obligations under this Agreement with regard to security, traffic control, volunteers, or other support services for the Event.

(c) The Township determines that the Event will not be reasonably safe.

23. Non-assignability. This Agreement (and the permit issued hereunder) is not assignable or transferable by the Applicant.

24. Compliance with any Order by any Township or Police Official. The Applicant shall comply with any and all reasonable requests or demands by the Township or the Ottawa Sheriff's Department, with regard to crowd control, traffic control, parking, and safety regarding the Event.

25. Notices. Any notices shall be provided to the parties as follows:

The Applicant:

Daybreak Community Church
Attn: Rachel Reigard
3501 Baldwin Street
Hudsonville, MI 49426

The Township:

Georgetown Charter Township
Attn: Andy Reinstra
1515 Baldwin Street
Jenison, MI 49428

26. Responsibility. Wherever this Agreement assigns a responsibility to the Applicant, that shall mean that the Applicant shall bear any and all costs and expenses associated with fulfilling that requirement.

27. Cleanup. The Applicant shall be responsible for cleaning up the Park immediately after the Event. All cleanup shall be fully completed by 10:00 am on the morning of Sunday, August 16, 2026. Furthermore, the Park, and surrounding areas, shall be cleaned up and repaired to as good of state as the Park, and surrounding areas, was in prior to the date of the Event.

28. Open and Equal Access. The Applicant shall permit equal and unobstructed access to the Event without regard to race, color, sex, religious creed, handicap status, or national origin.

29. Amendment. This Agreement cannot be amended, changed, or altered except in writing and signed by all parties.

30. Execution. This Agreement has been executed in duplicate.

Applicants:

DAYBREAK COMMUNITY CHURCH, a
Michigan Domestic Nonprofit Corporation

Dated: _____

By _____
Rachel Reigard
Its: Central Admin

* * *

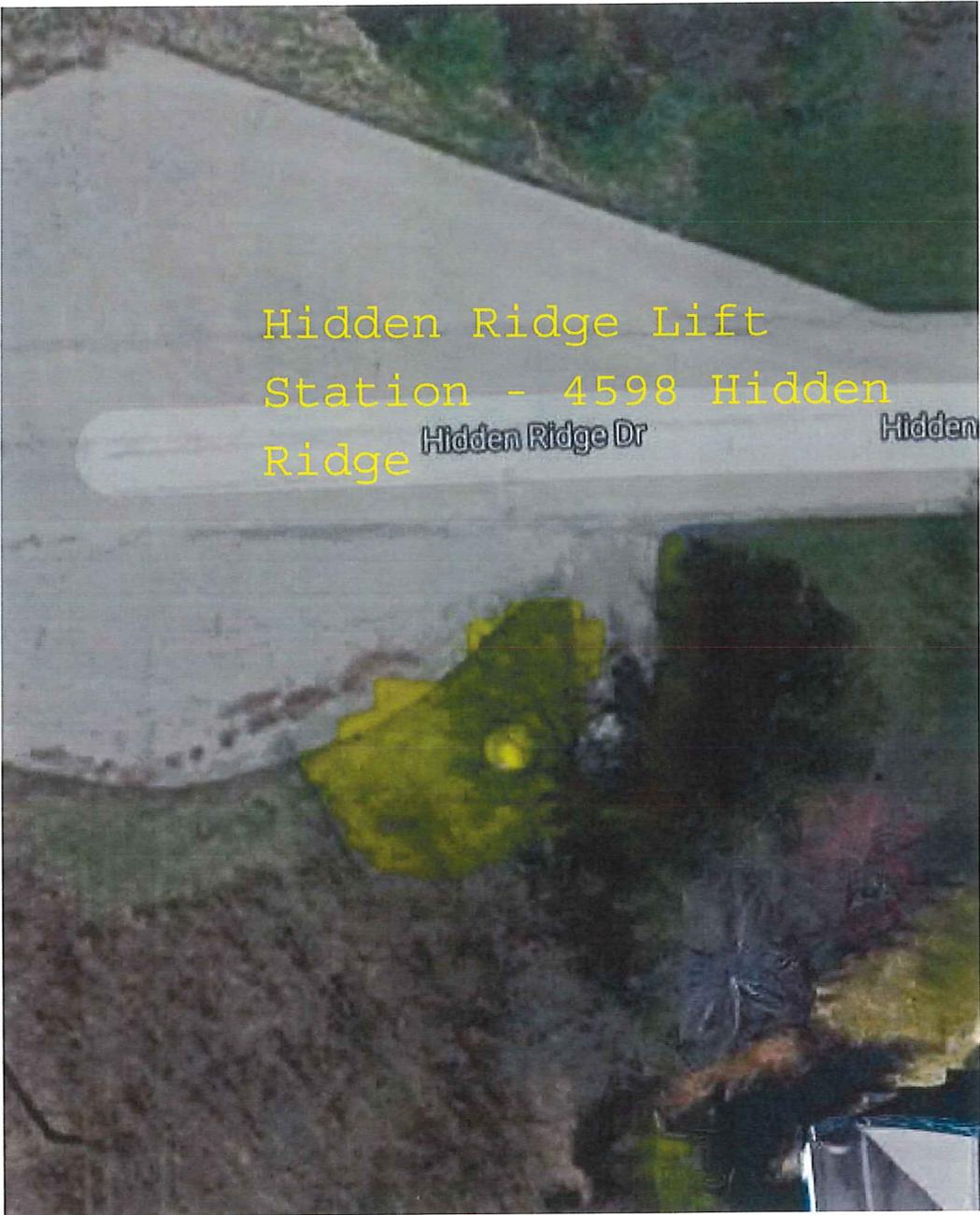
Township:

GEORGETOWN CHARTER TOWNSHIP, a
Michigan Charter Township

Dated: _____

By _____
Andy Reinstra
Its: Assistant Superintendent

Fertilizer Bid



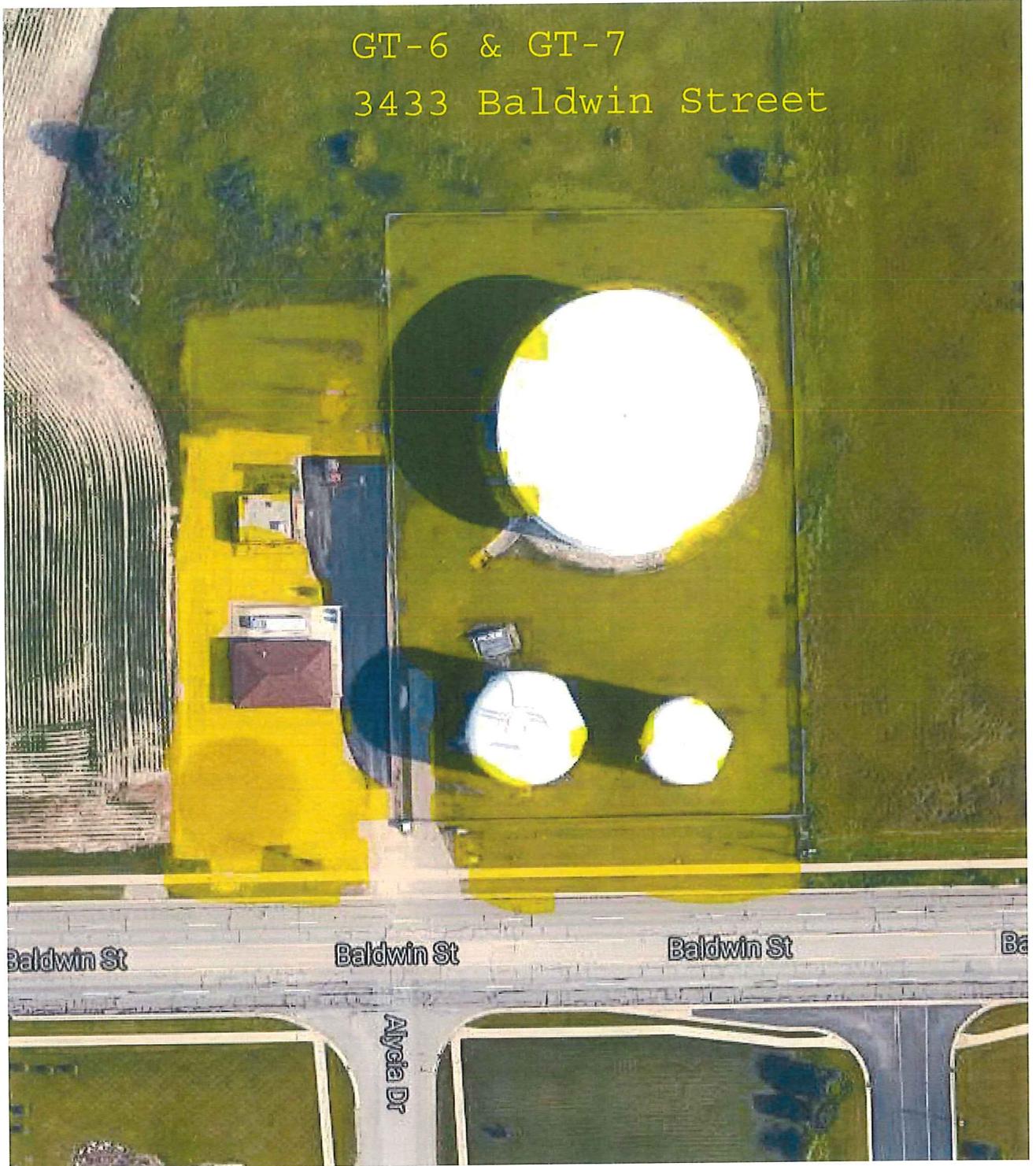
Hidden Ridge Lift
Station - 4598 Hidden
Ridge

Hidden Ridge Dr

Hidden

GT-6 & GT-7

3433 Baldwin Street



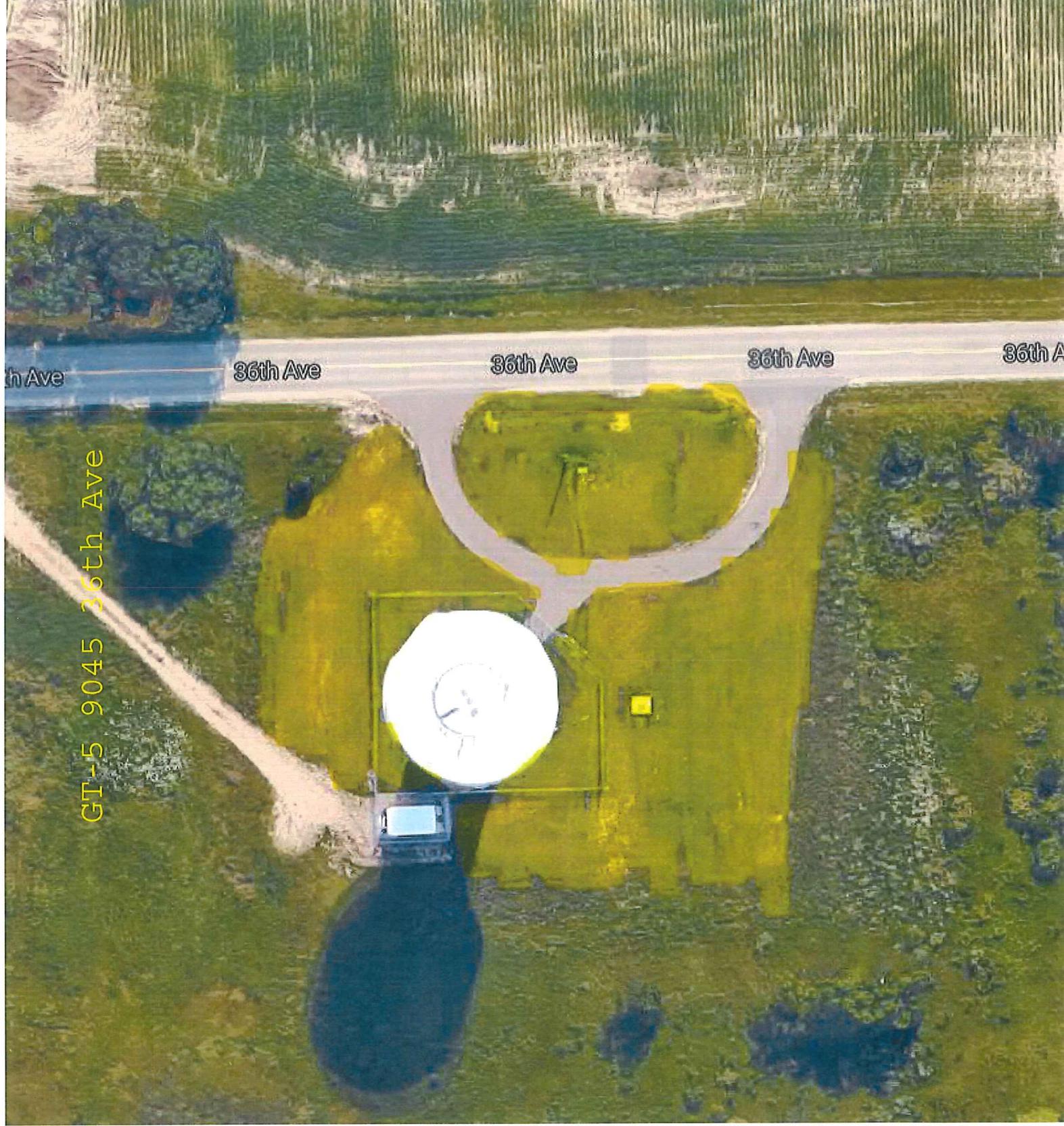
GT-8 3390 Bauer Rd

Bauer Rd

Bauer Rd

Bauer Rd





GT--5 9045 36th Ave

36th Ave

36th Ave

36th Ave

36th Ave

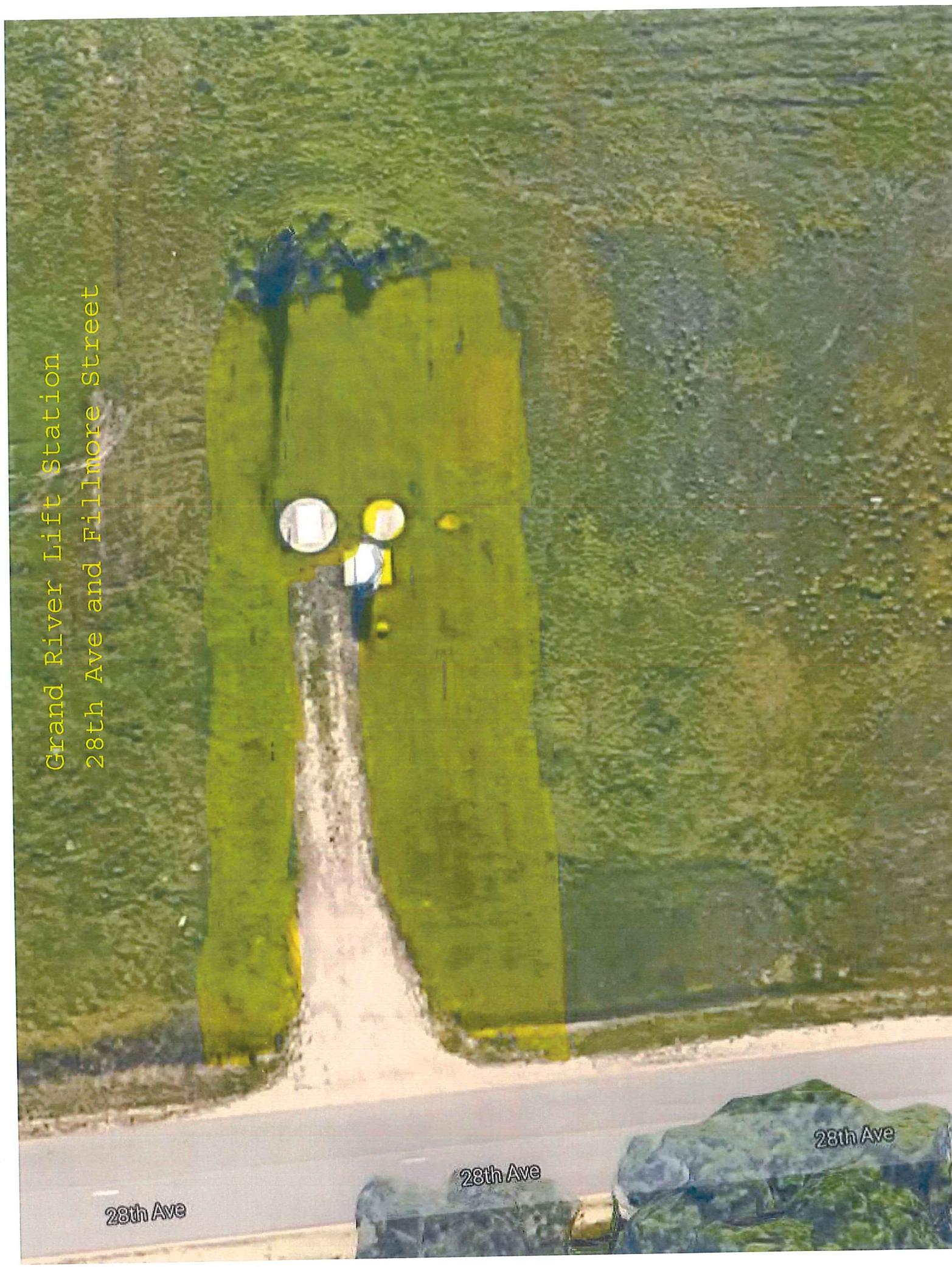
h Ave

Grand River Lift Station
28th Ave and Fillmore Street

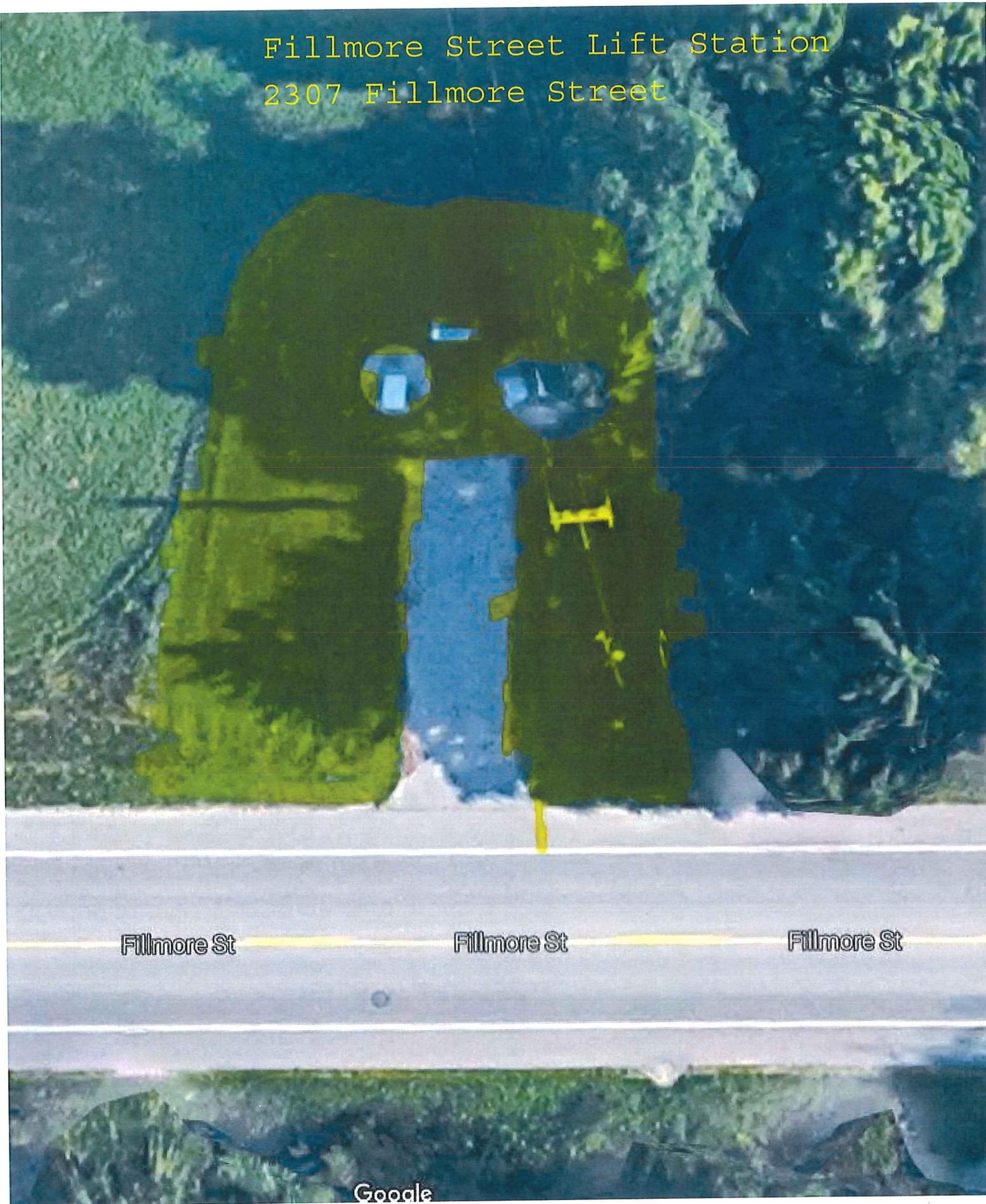
28th Ave

28th Ave

28th Ave



Fillmore Street Lift Station
2307 Fillmore Street



Fillmore St

Fillmore St

Fillmore St

Monza Lift Station - 1128 Monza

Monza Dr

Monza Dr

Monza Dr

Baratta Ct

Baratta Ct

Baratta Ct



Wallinwood Lift Station - 572 Edgeworth



Edgeworth St

Bauer Road Lift Station

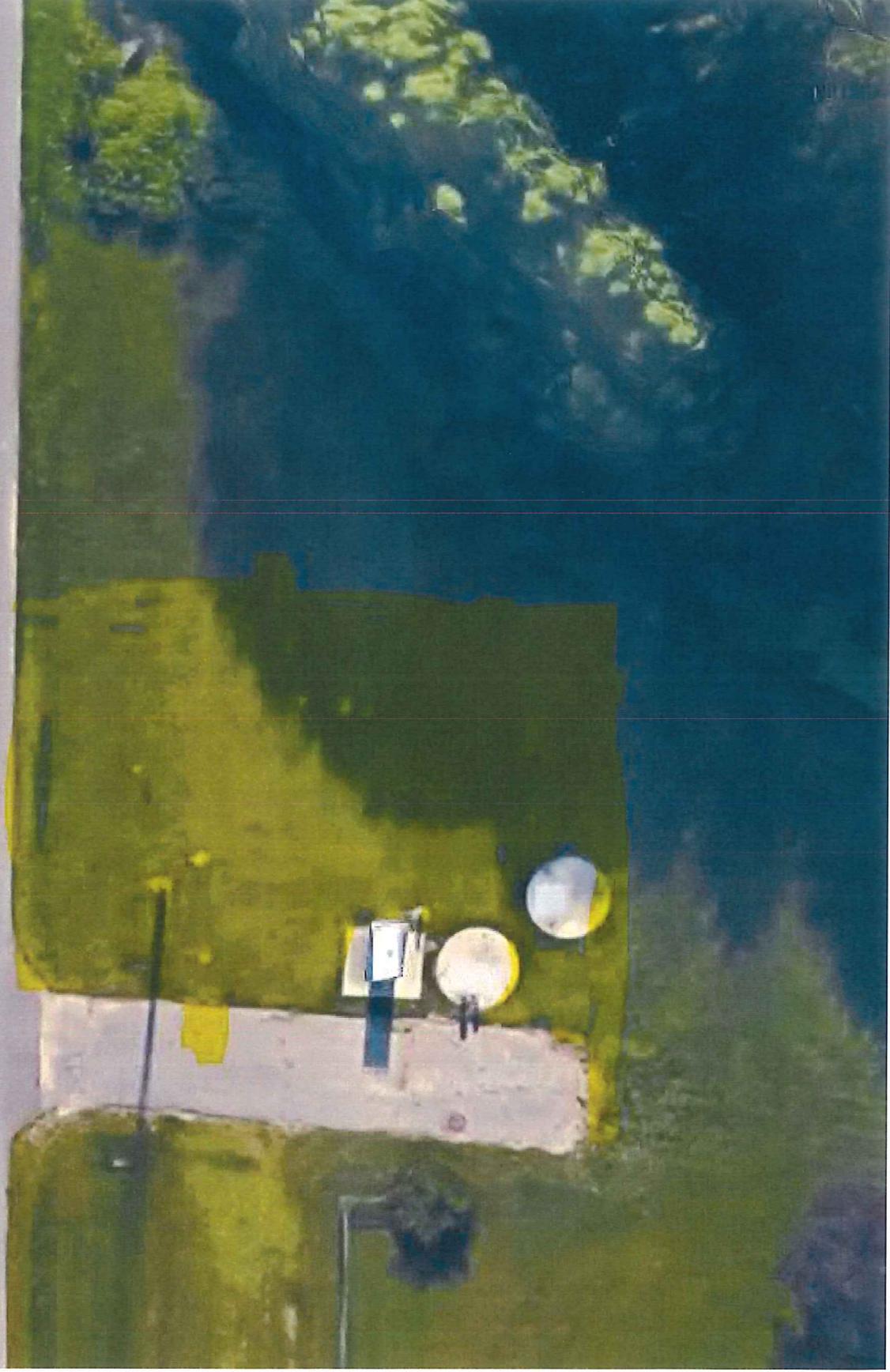
2564 Bauer Rd

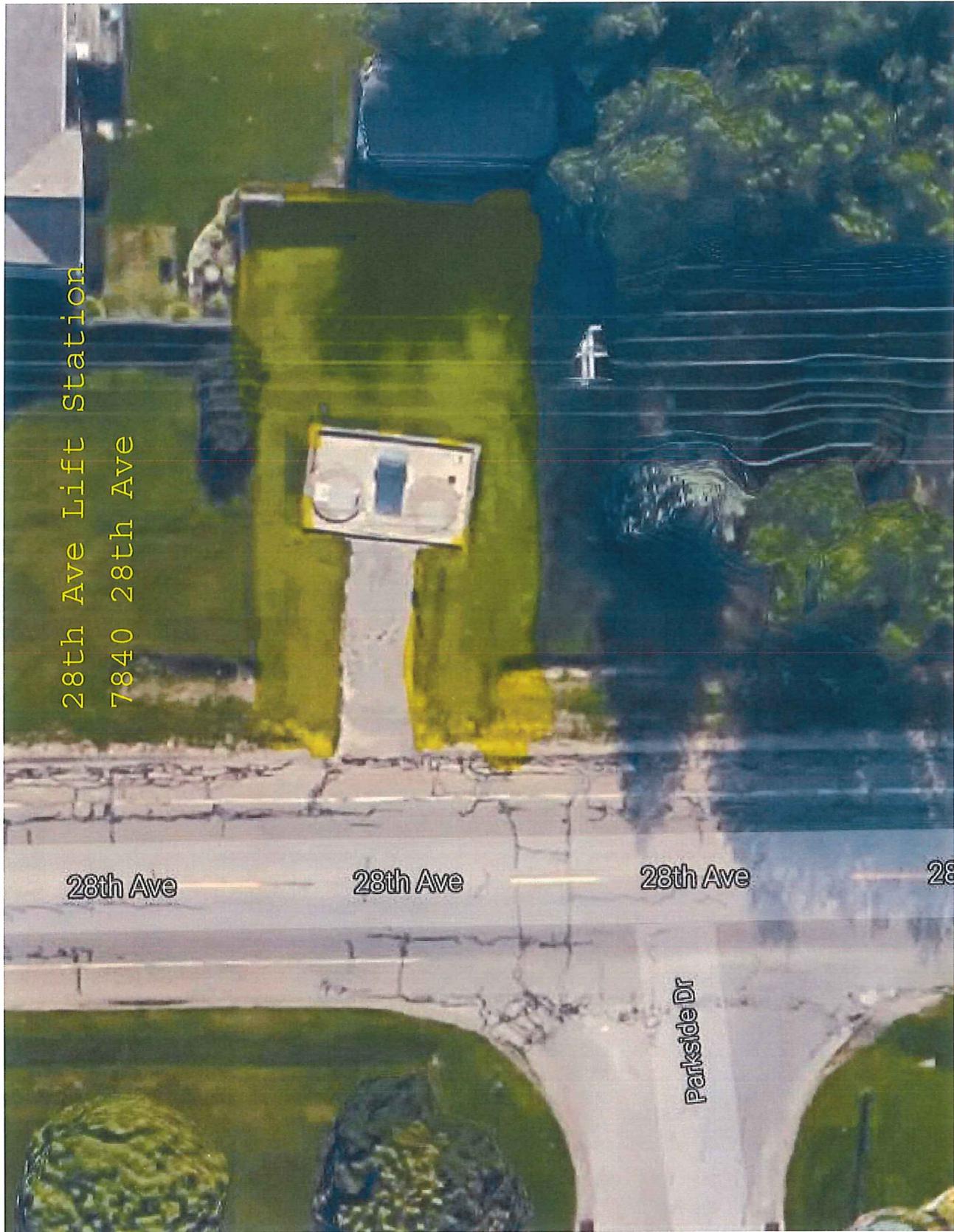
Bauer Rd

Bauer Rd

Bauer Rd

Bauer Rd





28th Ave Lift Station

7840 28th Ave

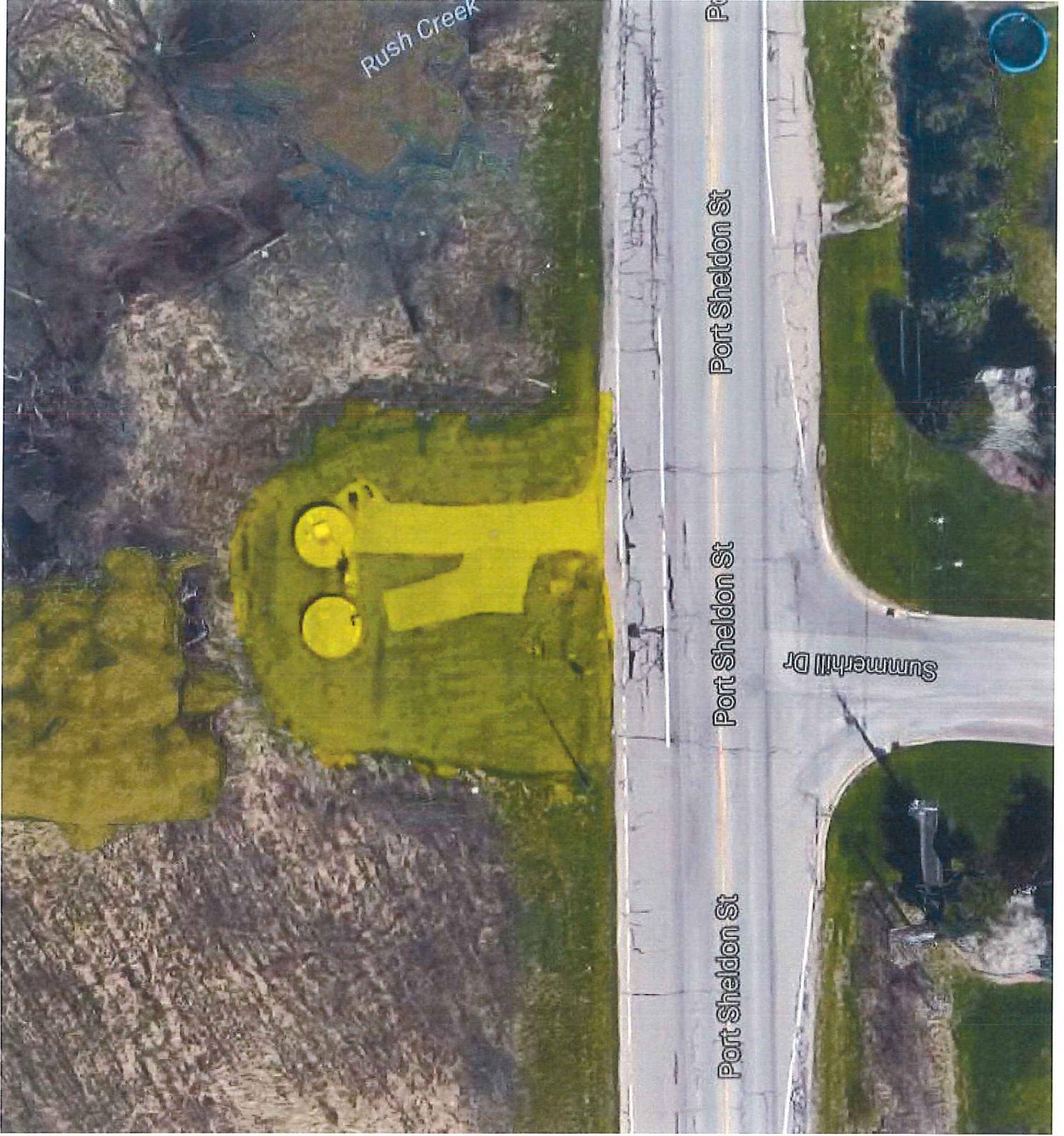
28th Ave

28th Ave

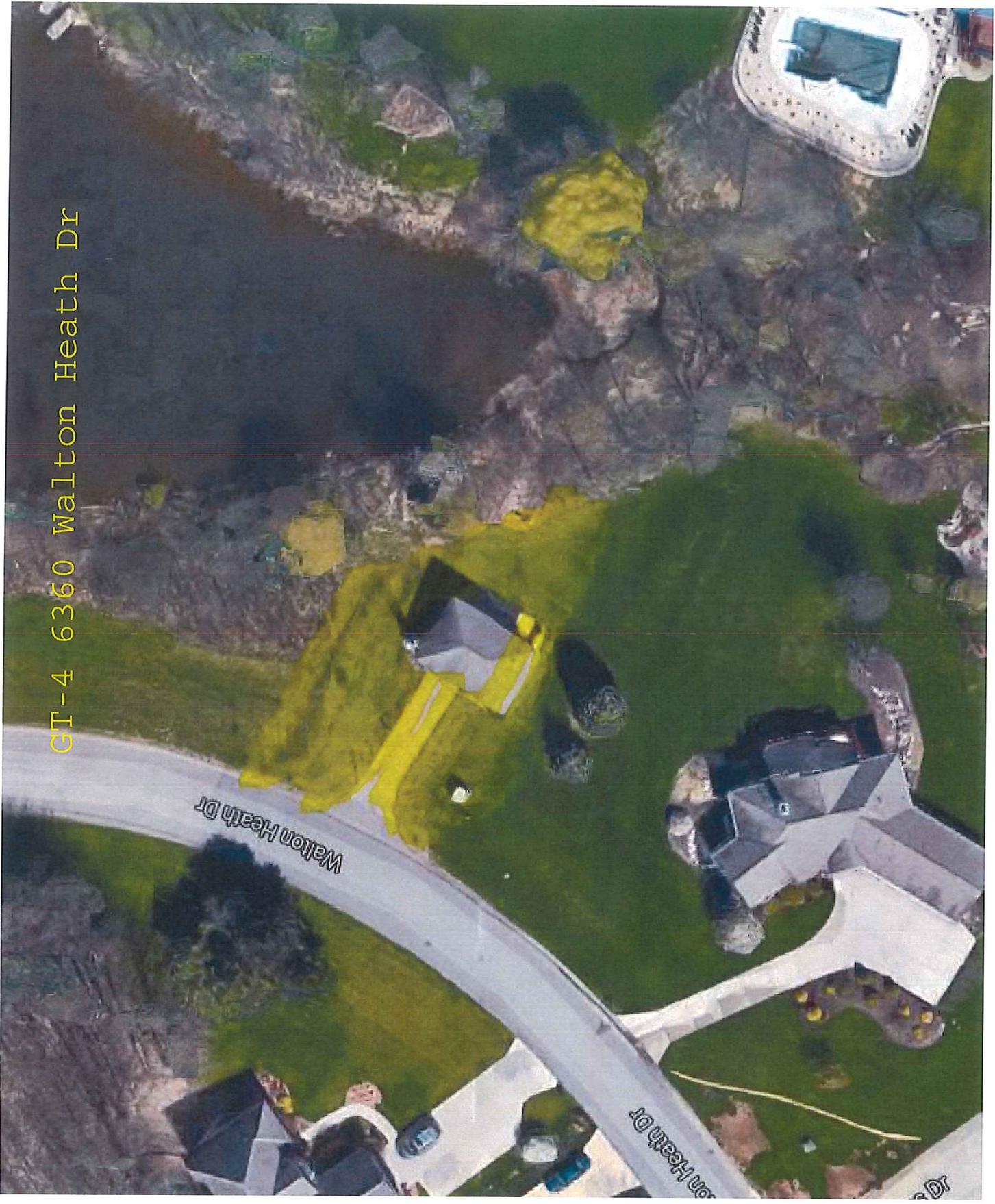
28th Ave

28th Ave

Parkside Dr



GI-4 6360 Walton Heath Dr



New Holland Metering Station
4643 New Holland







Chicago Drive Lift Station
2218 Chicago Drive

Chicago Dr

G. T. Sales and Service



North Dr

14th Ave

Port Sheldon St

Port Sheldon St

14th Ave

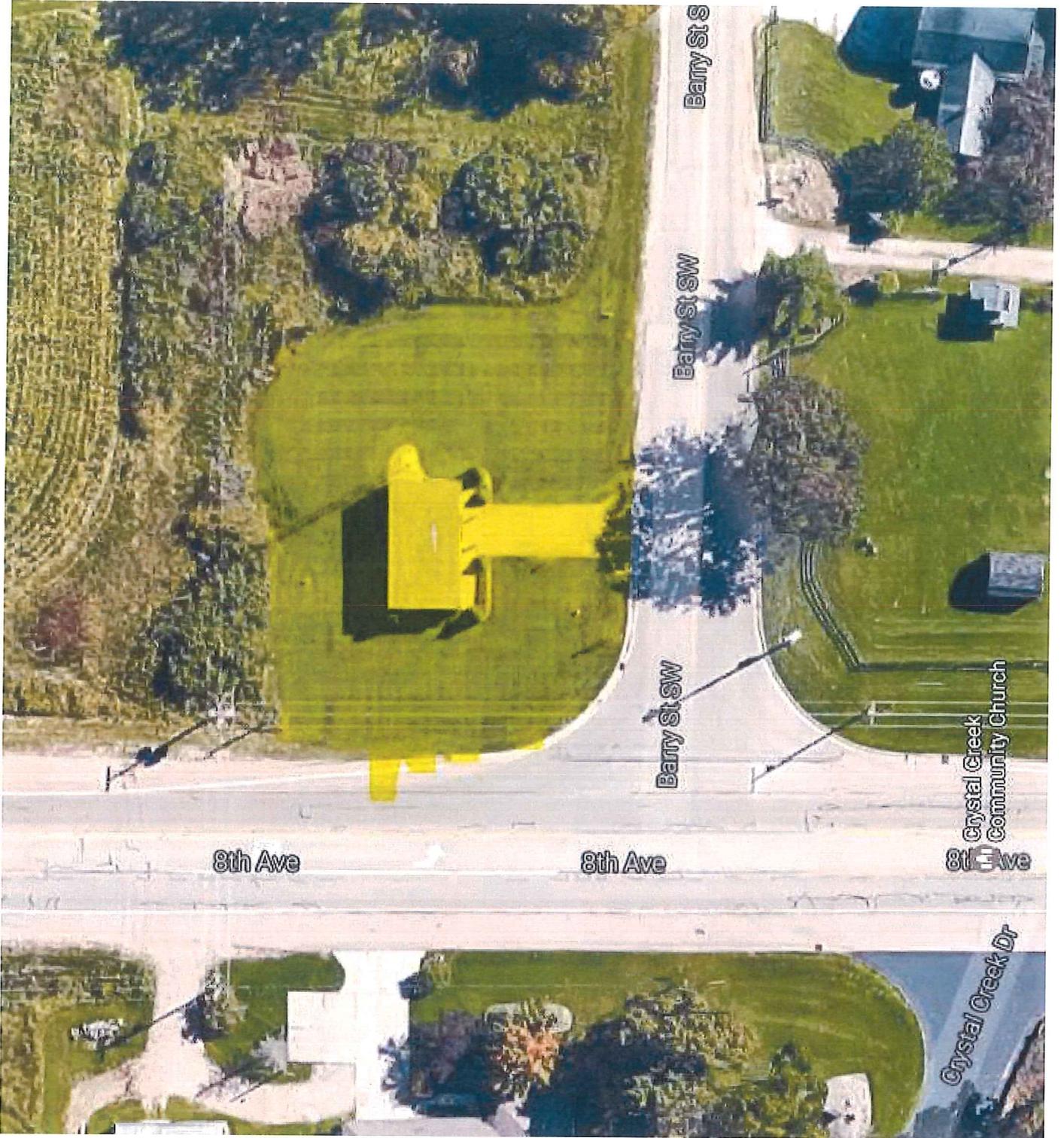
14th Ave

14th Ave

14th Ave

Sheldon St





8th Ave

8th Ave

8th Ave

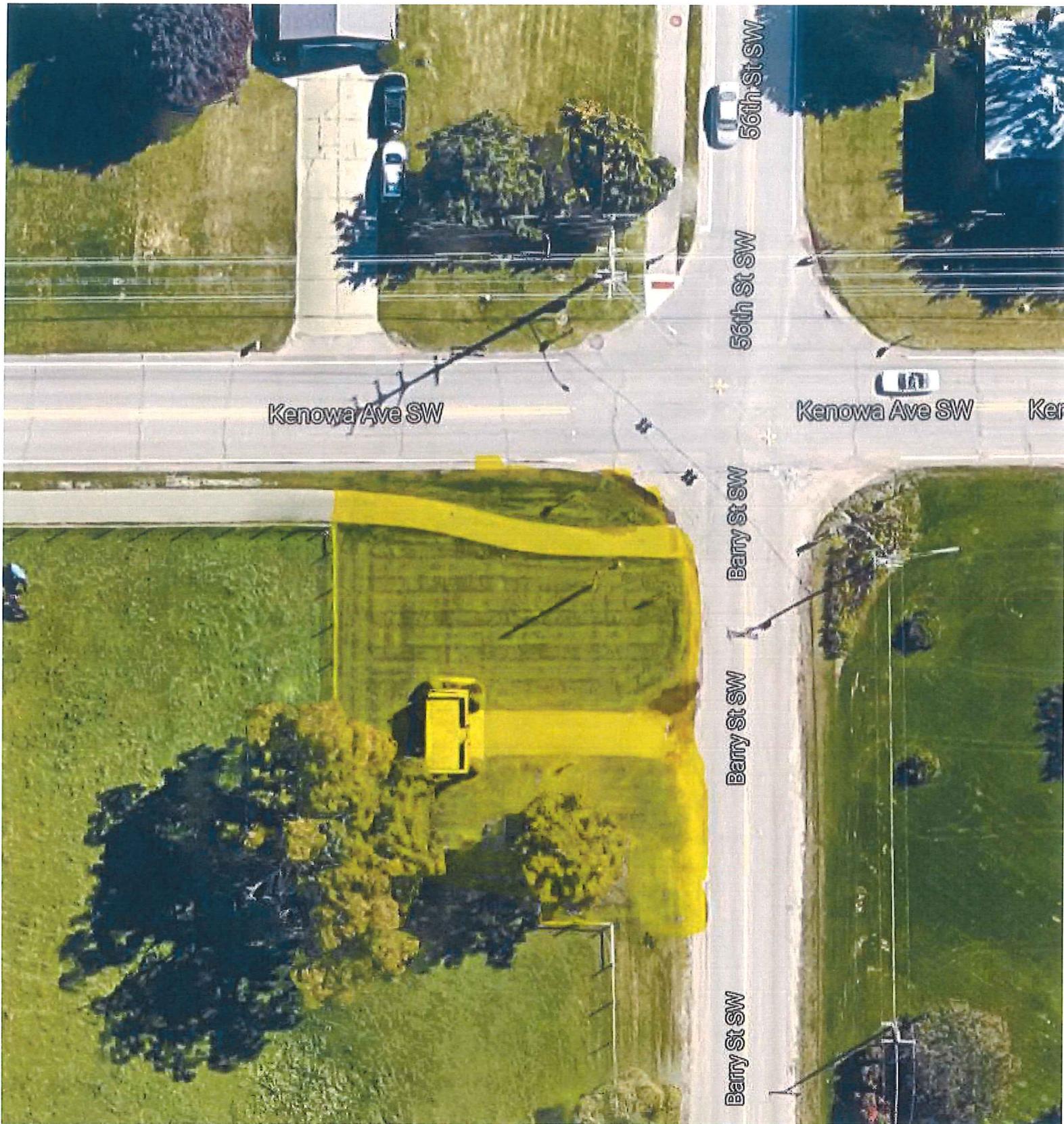
Barry St SW

Barry St SW

Barry St S

Crystal Creek
Community Church

Crystal Creek Dr



Kenowa Ave SW

56th St SW

56th St SW

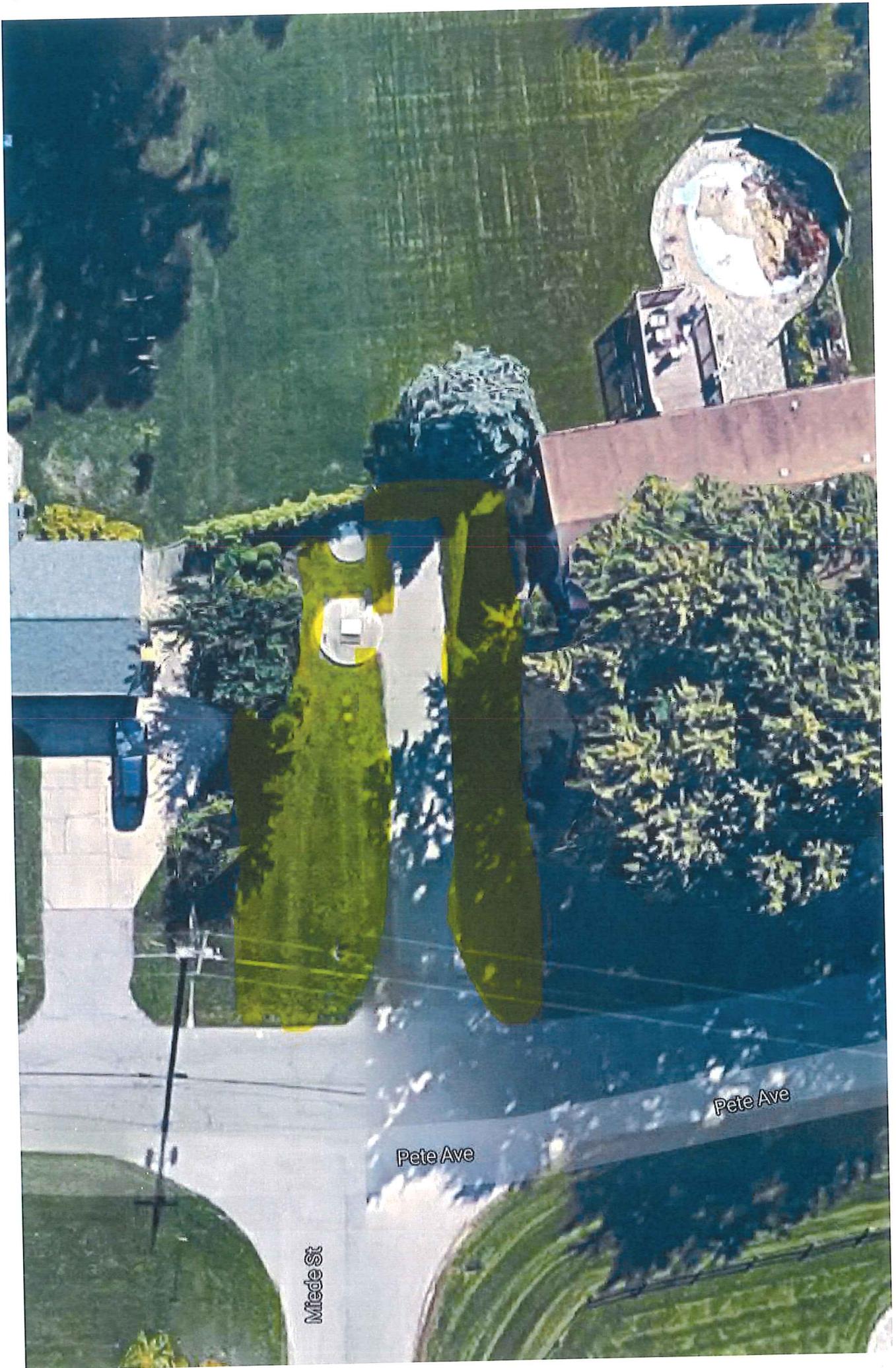
Barry St SW

Barry St SW

Barry St SW

Kenowa Ave SW

Ken



Miede St

Pete Ave

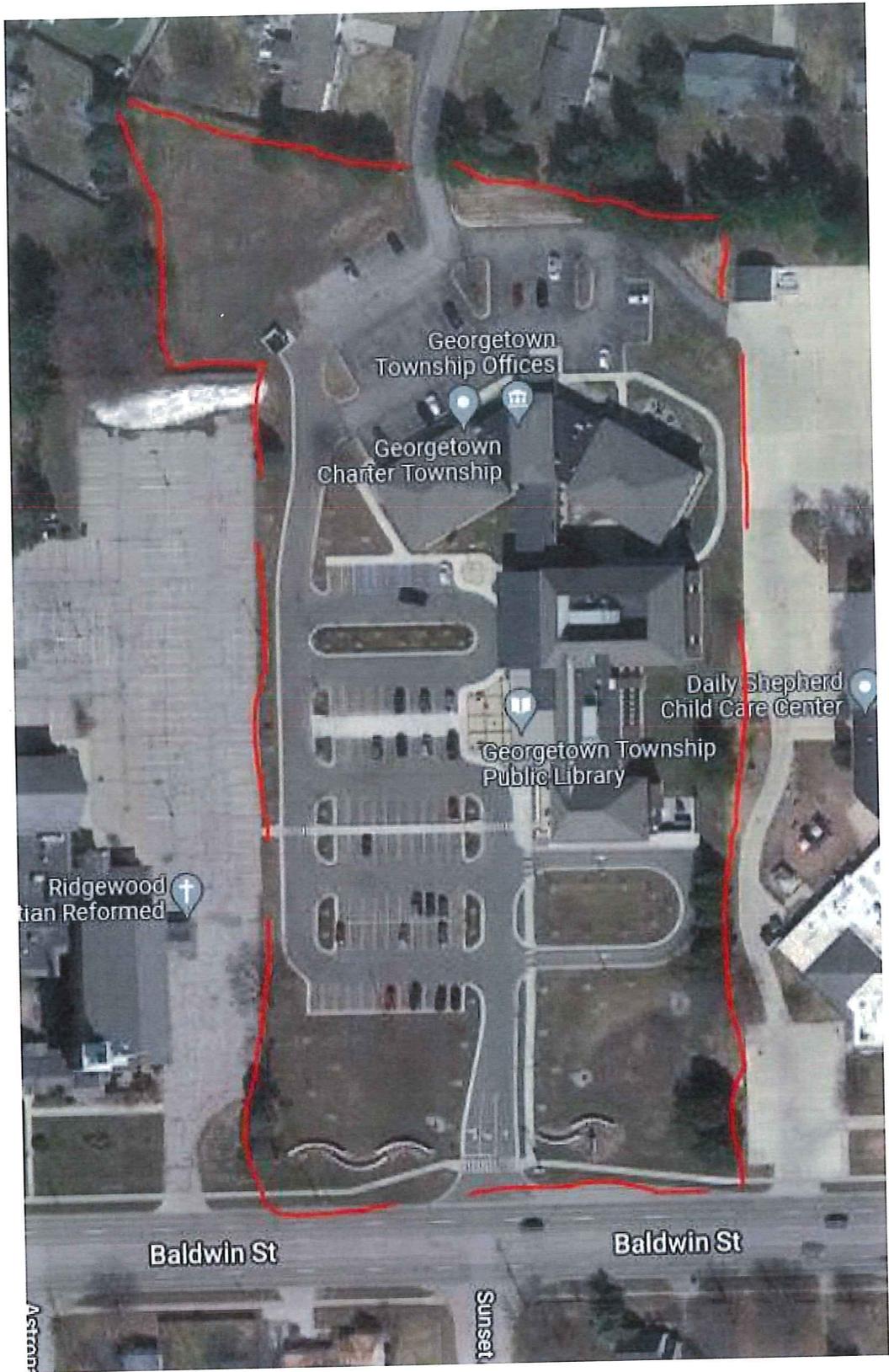
Pete Ave



Gettysburg Dr

Rush Creek Park
6750 Bridgeport

Rush Creek Park



Georgetown
Township Offices

Georgetown
Charter Township

Daily Shepherd
Child Care Center

Georgetown Township
Public Library

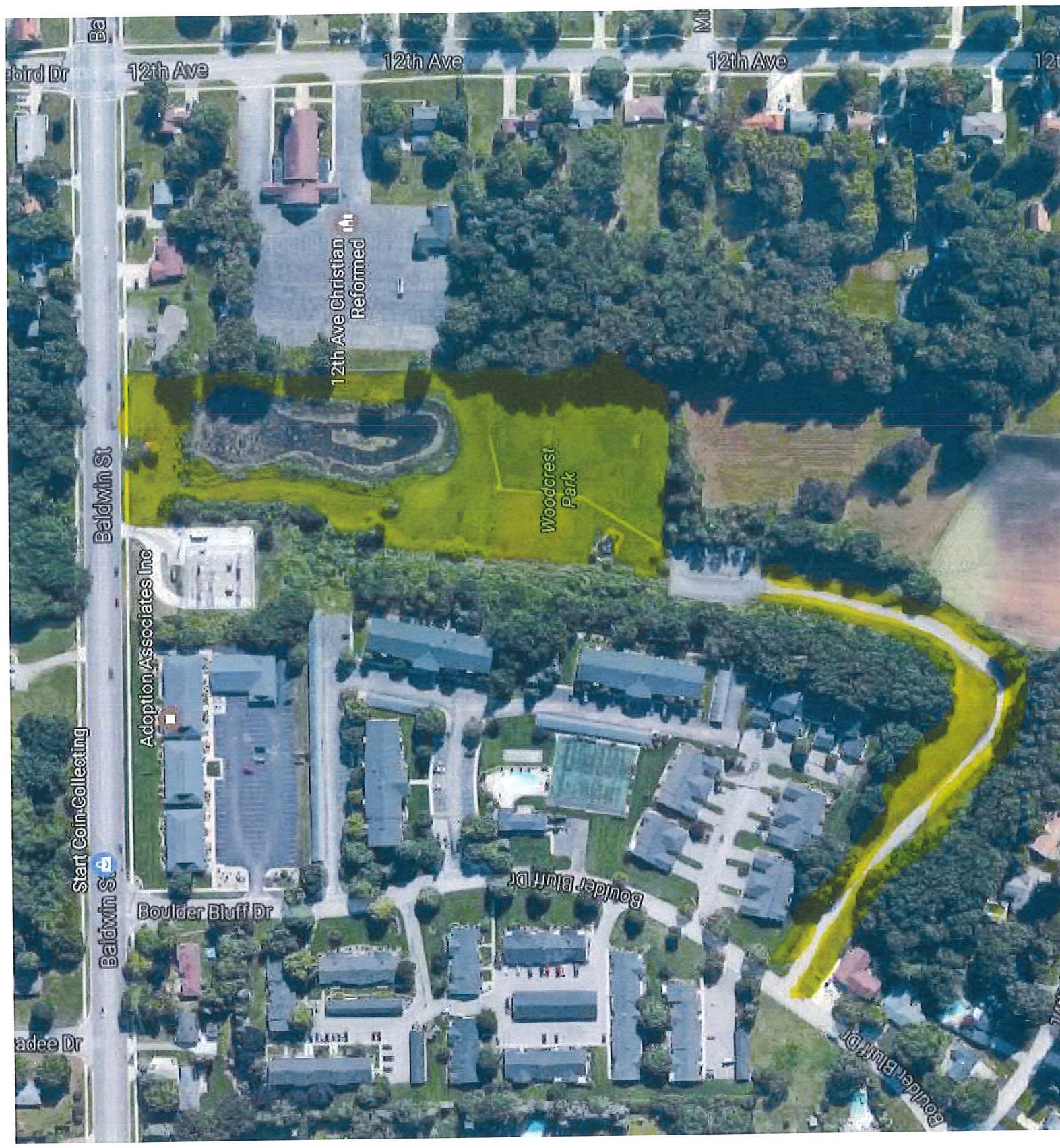
Ridgewood
Christian Reformed

Baldwin St

Baldwin St

Sunset

Astron



12th Ave

12th Ave

12th Ave

12th Ave

12th Ave Christian Reformed

Woodcrest Park

Adoption Associates Inc

Boulder Bluff Dr

Boulder Bluff Dr

Boulder Bluff Dr

Baldwin St

Start Coin-Collecting

Baldwin St

adee Dr



Ave

12th Ave

12th Ave

12th Ave

Vos St

Vos St

Vos St

Vos St

Vos St

Pioneer Park

Lupine Ave

Lupine Ave

Coral



Elmwood Dr

Elmwood Dr

Elmwood Dr

Maplewood Park - 8000 12th Ave

12th Ave

12th

Maplewood Park







12th Ave Lift Station

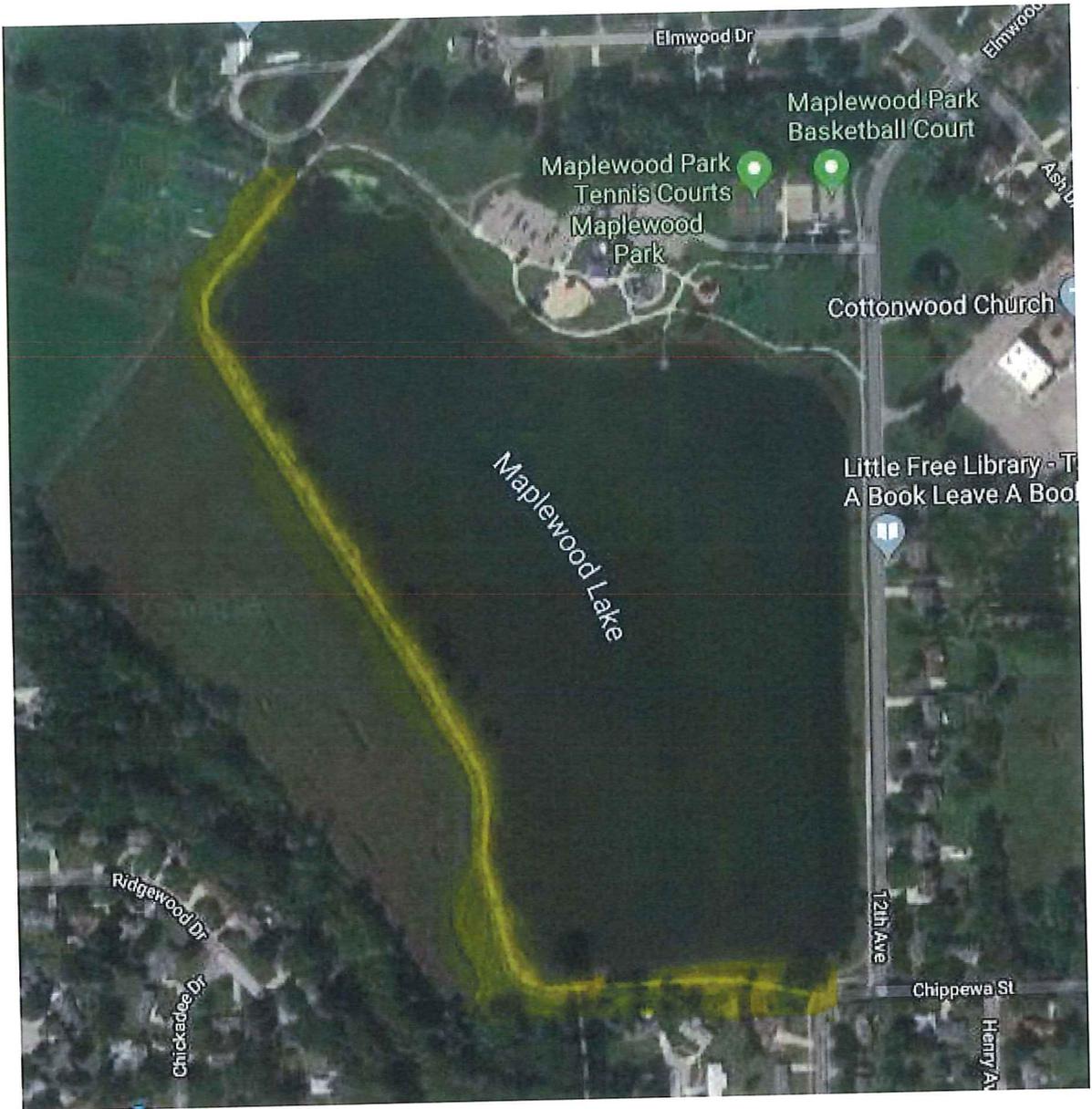
8091 12th Ave

12th Ave

12th Ave

12th Ave

12th Ave







8th Ave Park - 8th Ave & Rosewood Street



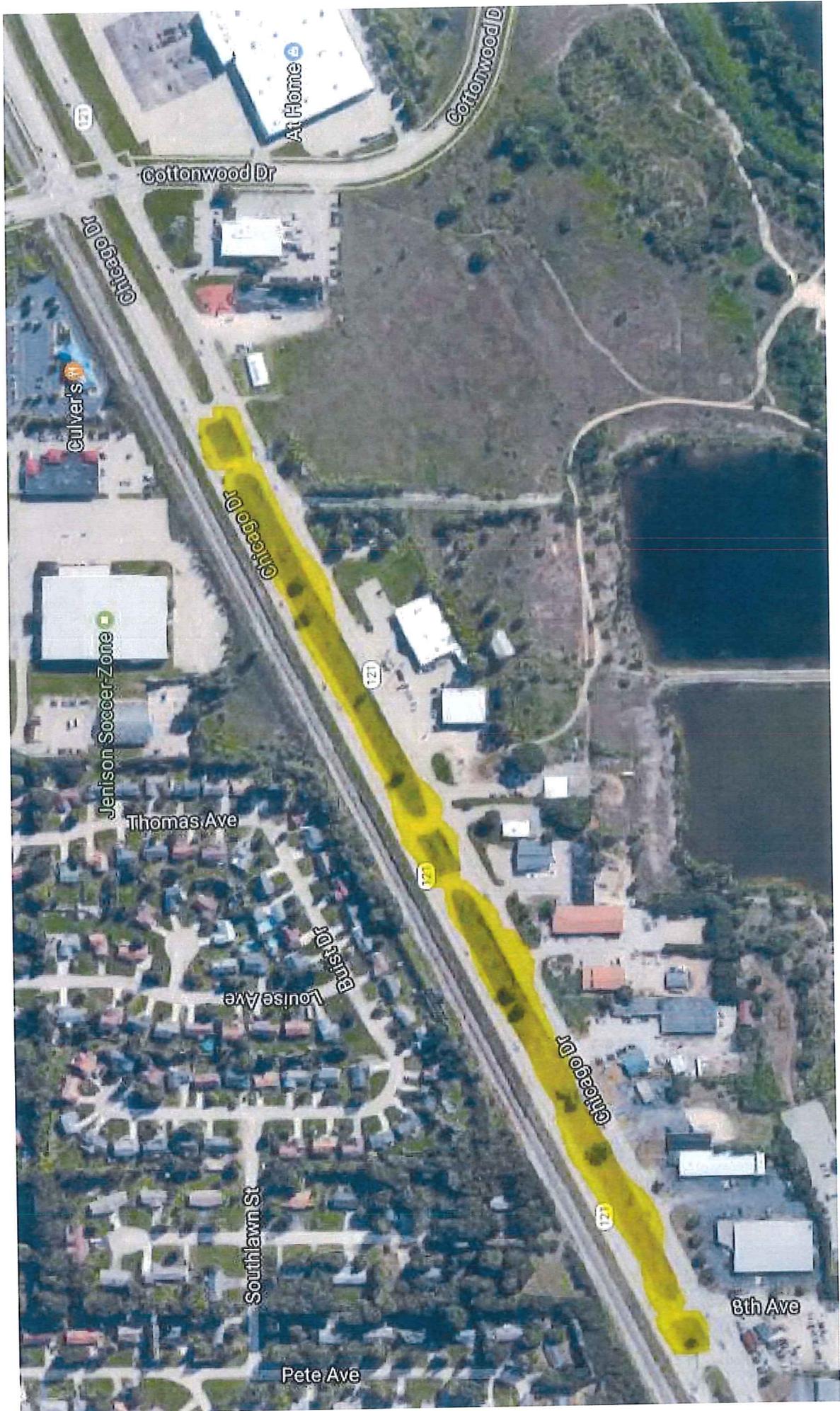
Rosewood St
8th Avenue
Community
Park
Storage

Rush Creek

Rush Creek









Tiffany House Museum
28 Port Sheldon St

Chicago Dr SW

171

Paragon School
of Pet Grooming

Georgetown
Township Museum

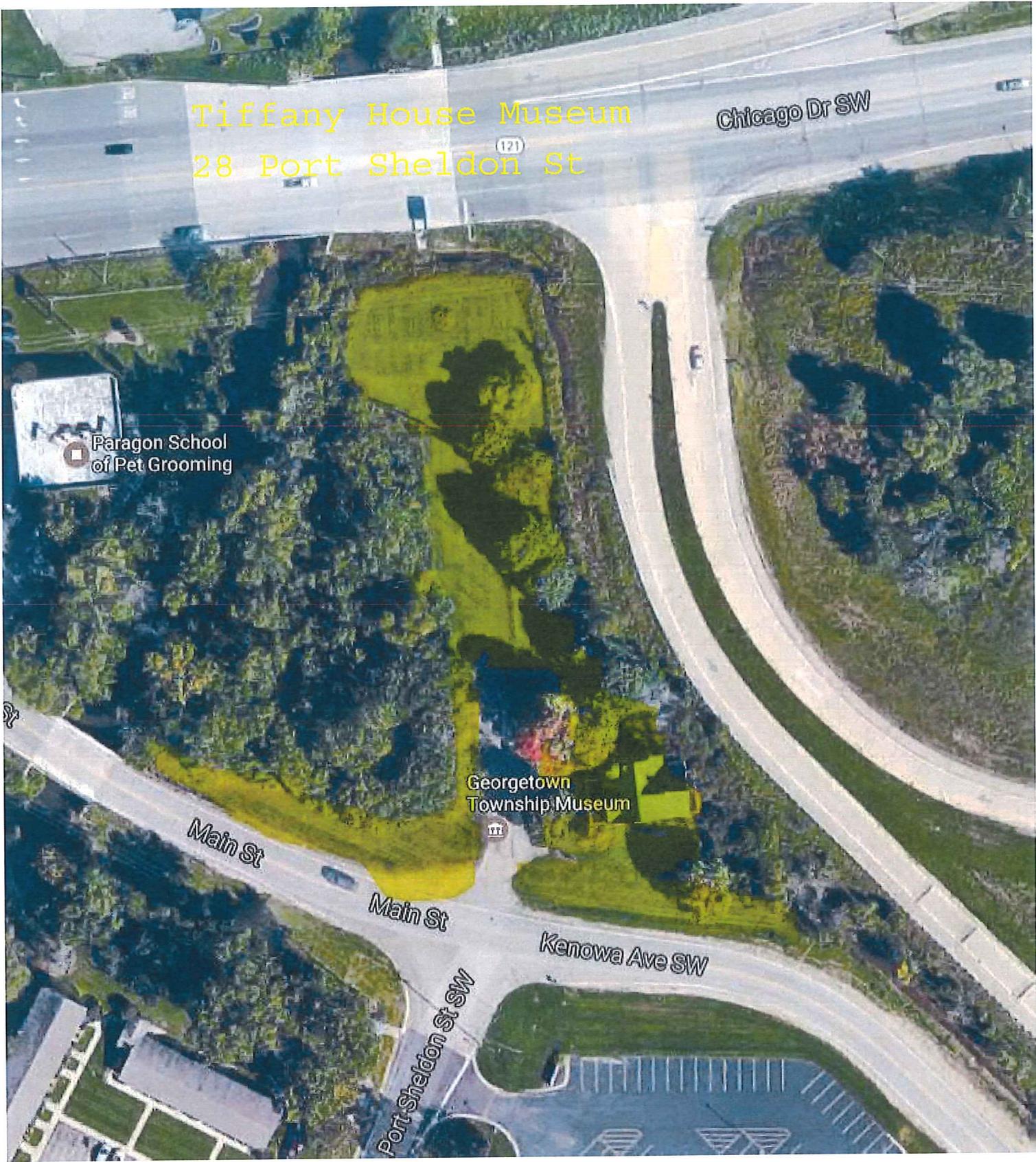
Main St

Main St

Kenowa Ave SW

Port Sheldon St SW

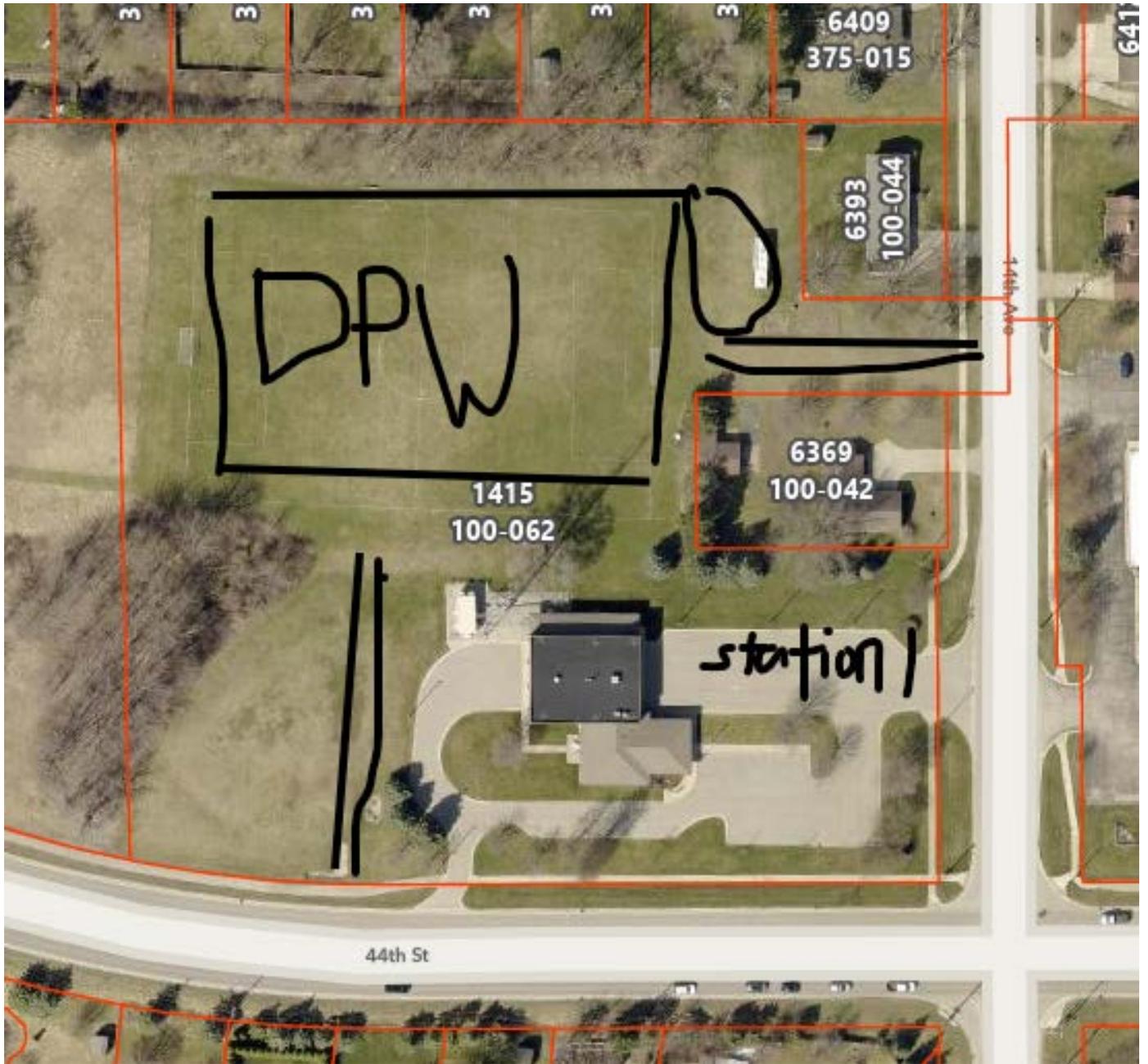
11











New DPW building doesn't show up online. You'll have to go there and see the amount of grass we need fertilized. This would be in combination with fire station 1.







Bid Date: 12/10/25 10:00 AM

Owner: Georgetown Charter Township

Project Title: **Fertilizing**

| Vendor | Year 1 | Year 2 | Year 3 | Total Cost |
|---------------------------------|----------|----------|-------------|--------------|
| Action Lawn Care & Snow Plowing | No Bid | | | |
| Bakhuyzen Landscape Services | No Bid | | | |
| DeHamer Landscaping | No Bid | | | |
| Devries Lawn Care | No Bid | | | |
| DJ's Landscape Management | No Bid | | | |
| Integrity Landscape Management | No Bid | | | |
| Priest Lawn Care | \$49,800 | \$51,294 | \$52,832.82 | \$153,926.82 |
| Rush Creek Lawn & Landscape | No Bid | | | |
| Summit Landscape Management | No Bid | | | |
| Wabeke Lawn & Snowplowing | No Bid | | | |

Georgetown Charter Township, 1515 Baldwin St., Jenison, MI 49428

Phone: 616-457-2340



Specifications for Contract of Fertilizing at Georgetown Township Properties

Fertilizing Bid Package 2026 - 2028

It is the intent of Georgetown Township (Township) to contract services to maintain the specified Township properties, listed herein, in accordance with the following specifications:

I. DESCRIPTION

Fertilizing consists of applying fertilizer, pre-emergent crabgrass control, insect control, and broadleaf weed control to the indicated areas according to Township's minimum acceptable standards as detailed in this request. The contractor is responsible for measuring the properties and applying the proper amount of herbicide and/or fertilizer to the entire property.

II. CONTRACT PERIOD

The length of the contract shall be three (3) years.

III. LOCATIONS

A list of locations may be found at the end of this Request for Proposal (RFP)

IV. GENERAL SPECIFICATIONS AND CONDITIONS

1. **INSPECTION OF LOCATIONS** – Before submitting a bid, bidders shall be expected to examine all the locations specified herein where work is to be performed and become satisfied as to the existing conditions under which a contractor will be obliged to operate, that may affect the work under this contract. No allowances shall be made in this connection on behalf of the bidder and/or contract, for any negligence on their part.
2. **INSURANCE REQUIREMENTS** – The contractor must provide to the Township an insurance certificate BEFORE any work for the Township may begin. All insurance policies and certificates must include an endorsement providing ten (10) days prior written notice to the Township of cancellation or reduction of coverage. The contractor shall cease operations on the occurrence of any such cancellation or reduction and shall not resume operations until new insurance is in force.

Worker’s Compensation Insurance – Certification that contractor carries Worker’s Compensation Insurance at State of Michigan statutory limits.

General Liability coverage for the scope of the project shall be provided to protect the Township. Georgetown Township shall be named on each policy as an additional named insured. The required limits are as follows.

| | |
|-----------------------------------|--------------|
| Comprehensive General Liability: | |
| Bodily injury – each occurrence | \$ 1,000,000 |
| Bodily injury – aggregate | \$ 1,000,000 |
| Property damage – each occurrence | \$ 1,000,000 |
| Combined single limit | \$ 1,000,000 |
| Umbrella or excess liability | \$ 1,000,000 |

Automobile Liability Insurance – Certification that the contractor carries automobile insurance with the following limits;

| | |
|-----------------------|--------------|
| Automobile injury | \$ 500,000 |
| Property Damage | \$ 250,000 |
| Combined single limit | \$ 1,000,000 |

3. AWARD

Upon notification of contract award by the Township, the contractor shall submit to the Administrator documentation as may be requested or required hereunder. Upon their receipt and subsequent approval by the Township, the Administrator will contact the contractor and inform them when they may proceed.

4. CONTRACT ADMINISTRATOR AND COORDINATOR

The Superintendent, or their designated representative, shall be the Contract Administrator herein referred to as the “Administrator.” The Administrator will audit invoices, approve payments, and will generally be responsible for overseeing the execution of the contract.

Administrator: Andy Rienstra
Phone: (616) 226-6001 arienstra@georgetown-mi.gov

The Director of Parks and Cemeteries, or their designated representative, shall be the Contract Coordinator herein referred to as the “Coordinator”. The Coordinator will coordinate fertilizing with other activities, oversee schedules, and generally be responsible for overseeing the execution of the contractor’s performance.

Coordinator: Rod Deemter
Phone: (616) 893-9005 rdeemter@georgetown-mi.gov

5. CONTRACTOR STATUS

The contractor and his/her employees at all times shall be considered as an independent contractor, and not as Township employees. As an independent contractor, the contractor's payment under this contract shall not be subject to any withholding for tax, social security, or other purposes; nor shall the contractor or his/her employees be entitled to sick leave, pension benefits, vacation, medical benefits, life insurance, or unemployment compensation or the like from the Township.

The contractor shall exercise all supervisory control and general control over all day-to-day operations of his/her employees including control over worker's duties. The contractor shall also be responsible for payment of all wages to employees, taxes and fringe benefits, and shall discipline employees as needed, including hiring and firing.

6. CANCELLATION OPTION

The Township reserves the right to cancel the contract by giving thirty (30) days written notice to the contractor. If cancellation is for default of contract due to non-performance, the contract may be canceled without notice. The contractor may cancel the contract by giving the Township thirty (30) days written notice of such intention.

All notices are effective upon the date of mailing.

7. TEMPORARY CLOSING

Should emergency conditions arise which would necessitate closing of the facility for a period of time, the contract may be suspended or altered. A negotiated temporary agreement shall be worked out should this situation occur. It is not the intent of the Township to close any property for other than emergency and/or reconstruction reasons.

8. DEFAULT

Non-Acceptable conditions

If an inspection, by the Administrator or the Coordinator, reveals that the contractor's work results in any non-acceptable maintenance condition the following steps will be taken:

1. The Administrator at the time of the first occurrence shall call a meeting with the Coordinator and the contractor to review the condition.
2. Should a second occurrence develop, a second meeting will be held. A letter of warning will follow.
3. Should a third occurrence develop, a written notice of termination will be sent to the contractor.

In the event of such termination, the Township may deem appropriate to perform service similar to those so terminated. The contractor shall be liable for any excess cost for such services. The contractor shall not be liable for any increase in cost if failure to perform the contract arises out of any cause beyond his/her control and without his/her fault or negligence.

9. CONTRACT MODIFICATIONS

The Township reserves the right to increase or decrease service, or make any changes necessary, at any time during the duration of this contract, or any negotiated extension thereof.

Price adjustments due to any of the foregoing changes shall be based on a pro-rated basis based on this contract. Prices for extra work requested during this contract which are not part of this contract will be negotiated at the time of occurrence.

Changes of any nature after contract award, which reflects an increase or decrease in requirements of cost, shall require a written change of service to be issued by the Administrator.

10. QUESTIONS

Questions relative to this bid shall be directed to the Administrator, Andy Rienstra, at (616) 226-6001 or arienstra@georgetown-mi.gov.

11. LAWS, ORDINANCES, AND REGULATIONS

The contractor shall keep himself/herself fully informed and comply with all local, state, and federal laws, ordinances, and regulations.

12. PERMITS AND LICENSES

Any permits, licenses, certificates, or fees required for the performance of the work shall be obtained and paid for by the contractor. A copy of the contractor's pesticide license and certification must be submitted with the bid. Applicators should have five (5) years of experience.

13. INDUSTRY RULES AND CODES

All work shall be done in compliance with the applicable rules of the industry which shall be considered as included in these specifications, shall comply with all local and state codes, and be approved by the Township prior to use.

14. PROTECTION OF PROPERTY

The contractor shall be responsible for protecting and preserving from damage any and all facilities, public and private, which are adjacent to the area where the work is being performed. If any damage is done to "off target" plant material, the plant or plants shall be replaced with an approved specimen at no cost to the Township.

15. TIME AND PROGRESS

It is understood and agreed that "time is of the essence," in respect to the work contemplated herein, and the contractor agrees to do the work covered by the contract in conformity with the provisions set forth herein and to complete any work required under the contract within the shortest reasonable period of time.

16. EQUIPMENT AND MATERIALS, INSPECTION AND LIABILITY

The Administrator and Coordinator shall have the right to inspect all equipment and material which is to be used in carrying out the terms of this contract. Any such equipment or materials which do not comply with local, State, and Federal codes or with this contract may be rejected by the Township.

Contractors should note that the cemetery stone height is approximately 36" tall in at least 1/3 of the cemetery.

17. SAFETY EQUIPMENT, PROPER CLOTHING, AND APPEARANCE

All personnel working on grounds shall be responsible for wearing safety equipment as per MIOSHA and MDOT requirements and proper clothing such as long sleeve shirts, long pants, rubber gloves, and boots. All personnel shall maintain a clean and neat appearance.

18. ACCIDENTS

Any accidents on the premises shall be reported immediately to:
The Contract Coordinator
Rod Deemter 893-9005

V. SCOPE OF WORK AND SEPARATION OF RESPONSIBILITIES

1. CONTRACTOR GENERAL RESPONSIBILITIES AND REQUIREMENTS

The contractor shall be responsible for the satisfactory and complete execution of the work in accordance with the true intent of the specifications. He/she shall provide, without extra charge, all incidental items required as part of the work even though not particularly specified or indicated.

2. DAMAGES

The contractor shall be held liable for all damages done as a result of his/her operation to fixed objects such as signs, posts, buildings, and all vegetation, including turf, trees, shrubs, and desirable natural growth. Damage shall include among other things: skinning, scraping, limbing, or gouging of trees or shrubs, and rutting, scalping or tearing of turf.

Cost associated with damage caused by the contractor to plant material will be assessed based on current M.F.P.A. Michigan Tree Evaluation guidelines.

All turf damage repairs shall be made by the contractor in accordance with Section 6.53 and 8.21 of the 1990 Standard Specifications for Construction, and as herein specified. Only friable topsoil shall be used to fill any depressions, ruts, etc., prior to seeding. Seed will only be allowed during the seasonal limitation periods.

All other property damage will be assessed for actual replacement costs including labor, materials, and equipment.

The contractor shall be billed for all costs related to damage caused by his/her operation.

3. CONTRACTOR TO FURNISH

- A. All transportation
- B. All equipment and necessary supplies including but not limited to spreaders and sprayers.

The equipment furnished by the contractor for fertilizing must be in good repair and shall be maintained so as to produce accurate and even applications at all times.

- C. Under no circumstances shall the Township be responsible for any theft, vandalism, or damage to the contractor's equipment due to obstacles encountered during the work to be performed under this contract.

VI. TECHNICAL SPECIFICATIONS

1. APPLICATIONS

- A. Prior to starting any applications, the contractor shall contact the Coordinator, or their designated representative for approval.
- B. All elements of the fertilization cycle shall be completed the same day they are started. No partial application will be allowed unless the weather forces delays. If rain or wet turf conditions exist, contractor shall finish cycle as soon as favorable.

- C. Equipment and supplies may not be stored overnight or for extended periods of time on township property.
- D. No applications are to be done on Saturdays or Sundays, unless approval is obtained from the Administrator or Coordinator. No applications will be allowed on holidays or holiday weekends from 3:00 p.m. Friday until 8:00 a.m. Tuesday.
- E. No empty fertilizer bags or herbicide containers are to be left on township properties or in Township dumpsters.

2. SPECIFICATIONS

A four (4) application program applying at least 3.25-4 lbs. of nitrogen per year. All fertilizers applied to Township areas must contain no phosphorous.

April 15-30: Fertilizer with Crabgrass Control

Application of a minimum 15-0-0, 30% S3, and 0.13% Dimension Crabgrass pre-emergent. Applying at least 3/4# of nitrogen per 1000 sq. ft.

May 31-June 15: Fertilizer with Broadleaf Weed Control

Application of a minimum 28-0-3, 50% S3, and 20% Organic. Applying at least 1# of nitrogen per 1,000 sq. ft. Broadleaf weed control herbicide will be applied during this time with spot treatment as needed.

July 15 – August 1: Summer Fertilizer with Merit Grub Control

Application of a minimum 21-0-4, 50% S3, and 0.20% Merit grub control. This application is to be applied with 3/4# of nitrogen per 1,000 sq. ft.

September 15-October 1: Fall Application

Application of a minimum 28-0-3, 50% S3, and 20% Organic. Applying at least 3/4# of nitrogen per 1,000 sq. ft. Broadleaf weed control herbicide will be applied during this time as a blanket application.

The contractor shall be further responsible for applying material at the correct time for maximization of effect, and for measuring the properties and applying the proper amount of herbicide and/or fertilizer to the entire property.

3. RE-APPLICATION

The contractor is responsible for re-application of herbicide, at no cost to the township, if herbicide is washed off due to rain or if an improper rate is used.

VII. METHOD OF PAYMENT

The completed work will be paid for at the contract unit price for the following contract items, which shall be payment in full for all labor, equipment, and materials required to satisfactorily complete the work described therein.

The contractor shall furnish an invoice, in duplicate, for services rendered for each application period for their labor and equipment.

The invoice shall contain, if applicable, adjustments for additions, deletions, or change in service. The Township will pay the monthly invoice amount in accordance with the bid. Payments may be delayed up to 30 days after submittal of the invoice.

The contractor shall save, hold harmless, and indemnify Georgetown Charter Township and all of its officers, agents, and employees against all claims for damages to public or private property and for injuries to persons arising out of and during the project and to the completion of the work. The undersigned, as bidder, declares that he/she has familiarized him/herself with the location of the proposed work and the conditions under which it must be carried out. The bidder has also carefully examined the documents and specifications, which he/she understands and accepts as sufficient for the purpose of completing the said work and agrees that he/she will contract with the Township, to furnish labor, materials, tools, and equipment necessary to do all the work specified.

The agreement is the only agreement between the parties. The parties have not agreed either verbally or in writing to any other terms or conditions not contained in this document.

VIII. BID SUBMISSION

The Bid Opening will take place at the Georgetown Township Office, located at 1515 Baldwin Street, Jenison, MI 49428, at 10:00 AM on Wednesday, December 10, 2025.

All bids should be submitted to:
Georgetown Charter Township
Attn: Andy Rienstra, Assistant Superintendent
1515 Baldwin Street
Jenison, MI 49428

All submissions must be received by 10:00 AM on Wednesday, December 10, 2025, and must be clearly marked:

“Fertilizing Bid Package”

| | |
|--|------------|
| Georgetown Charter Township _____ | _____ |
| By <u>Andy Rienstra</u> _____ | By _____ |
| It's <u>Assistant Superintendent</u> _____ | It's _____ |
| Date <u>11-14-2025</u> _____ | Date _____ |

Annual Price

Year One \$ _____

Year Two \$ _____

Year Three \$ _____

Fertilizing RFP 2026-2028

Location List

| | |
|---|--|
| 1. Hidden Ridge lift station | 4598 Hidden Ridge |
| 2. Baldwin Street water tanks GT6 | 3433 Baldwin Street |
| 3. Bauer Road water tower GT8 | 3390 Bauer Road |
| 4. 36 th Ave elevated tank GT5 | 9045 36 th Ave |
| 5. Grand River lift station 28 th & Fillmore | 28 th Ave & Fillmore Street |
| 6. Fillmore lift station | 2307 Fillmore Street |
| 7. Monza lift station | 1128 Monza Drive |
| 8. Wallinwood lift station | 572 Edgeworth Street |
| 9. Bauer Road lift station | 2564 Bauer Road |
| 10. 28 th Ave. lift station | 7840 28 th Ave |
| 11. Port Sheldon lift station | Port Sheldon St at Summerhill Dr |
| 12. Walton Heath metering station | 6360 Walton Heath Drive |
| 13. New Holland metering station | 4643 New Holland |
| 14. 40 th & New Holland metering station | 40 th Ave at New Holland St |
| 15. Chicago Drive lift station | 2218 Chicago Drive |
| 16. Port Sheldon & 14 th Ave. triangle | Port Sheldon St at 14 th Ave |
| 17. Barry & 8 th Ave. metering station | Barry St at 8 th Ave |
| 18. Barry & Kenowa metering station | Barry St at Kenowa Ave |
| 19. Pete Street lift station | Pete Ave at Miede Street |
| 21. Rush Creek Park | 6750 Bridgeport |
| 22. Township Office/Library | 1515 & 1525 Baldwin Street |
| 23. Woodcrest Park | Baldwin Street (enter on Boulder Bluff) |
| 24. Pioneer Park | 12 th Ave North of Vos Street |

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|--|---|
| 25. Maplewood Park | 8000 12 th Ave |
| Elmwood Drive Easement | |
| Entrance to Chippewa | |
| 12 th Ave lift station | |
| West Side and South Side of Maplewood Lake | |
| 26. Rosewood park | 18 th Ave at Rosewood Street |
| 18 th Ave. south of Rosewood | |
| 27. 8 th Ave. Park | 8 th Ave & Rosewood Street |
| 28. GT Connections and surrounding | 7100 8 th Ave |
| 29. Chicago Drive Median - 12 th to 8 th | |
| 30. Chicago Drive Median - 8 th to First Turn Around West of Cottonwood Drive | |
| 31. River Ave | River Ave at Baldwin Street |
| 32. Tiffany House Museum | 28 Port Sheldon Street |
| 33. Hanley Cemetery | Jackson Street at 4 th Ave |
| 34. Cemetery Building | 6921 28 th Avenue, Hudsonville |
| 35. GT Cemetery | 6938 28 th Avenue, Hudsonville |
| 36. Fire Station 1 and DPW complex | 1415 44 th Avenue, Hudsonville |
| 37. Fire Station 2 | 7518 Church Court, Jenison |
| 38. Fire Station 3 | 7480 36 th Avenue, Hudsonville |