



## Georgetown Charter Township

1515 Baldwin St., Jenison, MI 49428

### Finance Committee Meeting Agenda

January 17, 2022, 8:15 a.m.

1. Call To Order
2. Roll Call
3. Approval Of The Minutes Of The Previous Meeting
  - 3.1. January 3, 2022 Finance Committee Meeting Minutes

Documents:

[FC220103MINUTES.PDF](#)

4. Maplewood Park Farmland Leases

Victory Farms is interested in renewing the two leases for the Maplewood Park farmland that they had utilized in 2021. The 10 tillable acre parcel leased for \$125 per acre, and the 14.5 tillable acre parcel leased for \$200 per acre. They are also interested in picking up the 3 tillable acre parcel on the northwest portion of the property for \$150 per acre.

Documents:

[FARM LAND AREA 1.JPG](#)  
[FARM LAND AREA 2.JPG](#)  
[FARM LAND AREA 3.JPG](#)

5. Senior Transportation Rates

Documents:

[BUS FLYER INFO 2021.PDF](#)

6. Available Uses For ARPA Funds
7. Strike Personal Property Over 5 Years Old

Documents:

[DELINQUENTTAXESDUE 20211231 ALL.PDF](#)

## 8. DPW Staffing - Vehicle Purchase

### Current Fleet:

2015 Chevrolet 1500 - 82,773 miles

2017 Ford F150 - 105,280 miles

2017 Ford F150 - 45,358 miles

2018 Ford F150 - 45,255 miles

2020 Ram 1500 - 23,011 miles

## 9. Review TB 2021-01 Policy Regulating Employee Use Of Township Owned Vehicles

### Policy 2021-01

#### Policy Regulating Employee Use of Township Owned Vehicles

Adopted by the Township Board on March 8, 2021 with motion #210308-07

**PURPOSE.** The purpose of this policy is to establish standards for employee use of Township owned vehicles in an effort to insure safety for employees and limit liability to the Township.

**STATEMENT OF POLICY.** No Township employee, or authorized personnel, shall text, type, or dial a cell phone, or other electronic device while driving a Township owned vehicle.

Non-employee passengers shall not be transported in any Township owned vehicle without the prior written authorization of the Township Superintendent.

Township owned vehicles are provided for Township business purposes only and any personal use of Township owned vehicles is strictly prohibited, with the exception of:

The Fire Chief who is authorized to drive their Township owned vehicle, where their personal safety equipment is stored, to and from their personal residence in an effort to be able to respond quicker to emergency calls.

Department of Public Works (DPW) employees, during their on-call week, in an effort to be able to respond quicker to emergency calls.

If an employee chooses to drive a Township owned vehicle to their personal residence, based on the aforementioned exceptions, the employee shall reimburse the Township through payroll deduction at the established mileage rate for such use of the vehicle. The

employee will not be compensated for their time traveling to work from home or from work to home.

EFFECTIVE DATE. This policy shall become effective as of August 1, 2021.

RESCISSION OF PREVIOUS POLICIES. Adoption of this policy shall lead to the rescission of the following policies:

Policy 2012-03, Policy Regulating the Use of Cell Phones and Electronic Devices During the Operation of Township Owned Vehicles.

Personnel Policies and Procedures 7.10, Personal Use of Township Equipment.

10. Communications, Letters And Reports

10.I. Perpetual Care Account 2021 Annual Letter

Documents:

[PERPETUAL CARE 2021 ANNUAL LETTER.PDF](#)

11. Public Comments

12. Other Business

13. Adjournment