



Georgetown Charter Township

1515 Baldwin St., Jenison, MI 49428

Finance Committee Meeting Agenda

January 16, 2023, 8:00 AM

1. Call To Order
2. Roll Call
3. Approval Of The Minutes Of The Previous Meeting
 - 3.1. Finance Committee Meeting Minutes For December 05, 2022

Documents:

[FC221205MINUTES.PDF](#)

4. 2023 Committee Meeting Dates

Motion to approve the 2023 Finance Committee Dates.

Documents:

[2023 FINANCE MEETINGS.PDF](#)

5. Revised Policy #2018-01, Planning And Commission Zoning Board Of Appeals Compensation Policy

Motion to recommend to the Township Board to approve the revised policy #2018-01 the Planning Commission and Zoning Board of Appeals Compensation Policy, to change the per diem amount to \$100.00.

Documents:

[POLICY 2018-01 REVISED.PDF](#)

6. Introduction And First Reading Of Ordinance No. 2023-01, Michigan Vehicle Code And Uniform Traffic Code

ORDINANCE NO. 2023-01
MICHIGAN MOTOR VEHICLE CODE AND UNIFORM TRAFFIC
CODE

An ordinance to amend Chapter 54 of the Code of Ordinances of the Charter Township of Georgetown, Michigan, to adopt the Michigan Vehicle Code and

Uniform Traffic Code by reference.

THE CHARTER TOWNSHIP OF GEORGETOWN ORDAINS:

1. Section 1. Amendment. That Chapter 54 of the Code of Ordinances, Charter Township of Georgetown, Michigan, is hereby amended to read as follows in its entirety:

ARTICLE I. TRAFFIC CODE

Sec. 54-1. Michigan Vehicle Code adopted.

Pursuant to the provisions of the Michigan Charter Township Act, 1947 PA 359; MCLA 42.23; MSA 5.26(23), the Michigan Vehicle Code, Act No. 300 of the Public Acts of Michigan of 1949, as amended, MCL 257.1, *et seq.*, is adopted by reference, as if fully set forth herein.

1. Sec. 54-2. References in code.

References in the Michigan Vehicle Code to “local authorities” shall mean the Charter Township of Georgetown, Ottawa County, Michigan.

1. Sec. 54-3. Enforcement; sanctions.

(a) The Michigan Vehicle Code may be enforced by any police officer or other employee of the township authorized to enforce criminal ordinances or authorized to issue civil infractions.

(b) The penalties provided by the Michigan Vehicle Code are adopted by reference, provided, however, that the township may not enforce any provision of the Michigan Vehicle Code for which the maximum period of imprisonment is greater than 93 days.

(c) When any person is found guilty of a misdemeanor or responsible for a civil infraction pursuant to this section, the judge or magistrate shall summarily determine and tax the costs of the action which shall include all expenses, direct and indirect, to which the township has been put in connection with the violation or infraction up to the entry of judgment.

Sec. 54-4. Uniform Traffic Code Adopted.

The Uniform Traffic Code for Cities, Townships, and Villages as promulgated by the Director of the Michigan Department of State Police pursuant to the Administrative Procedures Act of 1969, 1969 PA 306, MCL 24.201 to 24.328 and made effective October 30, 2002 is adopted by reference, as if fully set forth herein.

1. Sec. 54-5. References in code.

References in the Uniform Traffic Code to “governmental

unit” or “municipality” shall mean the Charter Township of Georgetown, Ottawa County, Michigan.

1. Sec. 54-6. Enforcement; sanctions.

(a) The Uniform Traffic Code may be enforced by any police officer or other employee of the township authorized to enforce criminal ordinances or authorized to issue civil infractions.

(b) The penalties provided by the Uniform Traffic Code are adopted by reference, provided, however, that the township may not enforce any provision of the Uniform Traffic Code for which the maximum period of imprisonment is greater than 93 days.

(c) When any person is found guilty of a misdemeanor or responsible for a civil infraction pursuant to this section, the judge or magistrate shall summarily determine and tax the costs of the action which shall include all expenses, direct and indirect, to which the township has been put in connection with the violation or infraction up to the entry of judgment.

Section 2. Pending Proceedings. All proceedings pending and all rights and liabilities existing at the time this ordinance takes effect are saved and may be consummated or continued according to the law in force when they were commenced. No prosecution initiated prior to the effective date of this ordinance or initiated after the effective date of this ordinance for an offense committed prior to the effective date shall be affected by this ordinance.

Section 3. Publication. The Township Clerk shall publish a summary of this ordinance in the manner provided by law and shall at the same time publish a supplementary notice setting forth the purpose of the Michigan Vehicle Code and Uniform Traffic Code and the fact that a complete copy of the Michigan Vehicle Code and Uniform Traffic Code are available at the office of the Township Clerk for inspection by the public at all times.

Section 4. Effective Date. This ordinance shall become effective on the thirtieth day following its publication in a newspaper of general circulation in the Township. This ordinance was introduced and read for the first time on October 23, 2017, published on _____, read for the second time and adopted by the Georgetown Charter Township Board on _____, published for the second time on _____, and effective thirty days from publication _____.

**A summary of the Michigan Vehicle Code
and Uniform Traffic Code is as follows:**

The Michigan Vehicle Code is an act to provide for the registration, titling, sale, transfer, and regulation of certain vehicles operated upon the public highways of this state or any other place open to the general public or generally accessible to motor vehicles and distressed vehicles; to provide for the licensing of dealers; to provide for the examination, licensing, and control of operators and chauffeurs; to provide for the giving of proof of financial responsibility and security by owners and

operators of vehicles; to provide for the imposition, levy, and collection of specific taxes on vehicles, and the levy and collection of sales and use taxes, license fees, and permit fees; to provide for the regulation and use of streets and highways and to provide penalties and sanctions for its violation.

The Uniform Traffic Code is an administrative rule promulgated by the Michigan Department of State Police to provide local law enforcement officers with the authority to locally enforce traffic laws; to provide for local traffic administration; to provide for the rights and duties of pedestrians; to regulate the operation of motorcycles, mopeds and toy vehicles; to provide for the rights and duties of drivers and others; to provide for the establishment and maintenance of traffic control devices; and to compel obedience to traffic regulations and provide sanctions for their violation.

7. Communications, Letters And Reports
8. Public Comments
9. Other Business
10. Adjournment

**MINUTES OF THE GEORGETOWN TOWNSHIP FINANCE COMMITTEE MEETING
HELD MONDAY, DECEMBER 5, 2022**

The meeting was called to order at 8:04 a.m.

Present: Jim Wierenga, Ryan Kidd and Michael Bosch, members; Rob Blitchok, Superintendent,
and Rod Weersing, Assistant Superintendent
Absent: None

#221205-01 - Finance Committee Minutes of the Previous Meeting

Moved by Jim Wierenga, seconded by Ryan Kidd, to approve the minutes of the [November 21, 2022](#) Finance Committee meeting.

MOTION CARRIED UNANIMOUSLY.

#221205-02 – Township Consultant for Securing Access to State Funds

Discussion took place.

[Projects](#)

#221205-03 – Senior Transportation Public Notice

Moved by Jim Wierenga, seconded by Ryan Kidd, to recommend to the Township Board to approve the publication of the 2024 Senior Transportation Public Notice.

MOTION CARRIED UNANIMOUSLY.

[Transportation Public Notice 2024](#)

#221205-04 – 2022 Budget Amendments

Moved by Ryan Kidd, seconded by Jim Wierenga, to recommend to the Township Board to approve the budget amendments for 2022.

MOTION CARRIED UNANIMOUSLY.

[Budget amendment 112022](#)

#221205-05 – Boards and Commissions Appointment Process

Discussion took place.

Jim Wierenga left the meeting.

Moved by Michael Bosch, seconded by Ryan Kidd, to table this item until the next Finance Committee meeting.

MOTION CARRIED UNANIMOUSLY.

#221205-06 – General Liability Insurance Renewal

Moved by Michael Bosch, seconded by Ryan Kidd, to recommend to the Township Board to authorize the Superintendent to change the carrier of the Township General Liability Insurance to Liberty Mutual as offered by the Olivier-Vandyk Insurance Agency.

MOTION CARRIED UNANIMOUSLY.

#221205-07 – Communications, Letters and Reports

No items were presented for review.

#221205-08 – Public Comments

No members of the public were present, and no public comments were made.

#221205-09 – Other Business

No other business was presented for discussion.

#221205-10 – Adjournment

Moved by Ryan Kidd, seconded by Michael Bosch, to adjourn the meeting at 8:35 am.

MOTION CARRIED UNANIMOUSLY.

PUBLIC NOTICE
NOTICE TO ALL RESIDENTS OF GEORGETOWN CHARTER TOWNSHIP
AND OTHER INTERESTED PERSONS

NOTICE IS HEREBY GIVEN that the Finance Committee will hold meetings at the Georgetown Township Offices on the following dates at 8:15 a.m., 1515 Baldwin Street, Jenison, Michigan (*denotes change due to holiday):

*none Monday, January 2, 2023 holiday

Monday, January 16, 2023

Monday, February 6, 2023

Monday, February 20, 2023

Monday, March 6, 2023

Monday, March 20, 2023

Monday, April 3, 2023

Monday, April 17, 2023

Monday, May 1, 2023

Monday, May 15, 2023

Monday, June 5, 2023

Monday, June 19, 2023

Monday, July 3, 2023

Monday, July 17, 2023

Monday, August 7, 2023

Monday, August 21, 2023

*none Monday, September 4, 2023 holiday

Monday, September 18, 2023

Monday, October 2, 2023

Monday, October 16, 2023

Monday, November 6, 2023

Monday, November 20, 2023

Monday, December 4, 2023

Ryan Kidd, Clerk
Georgetown Charter Township

Policy 2018-01
GEORGETOWN TOWNSHIP PLANNING COMMISSION AND
ZONING BOARD OF APPEALS
COMPENSATION POLICY

Adopted July 10, 2018 with motion # 180709-04

Revised _____ with motion # _____

Statement of Policy:

This policy is formulated to encourage Planning Commission (PC) members and Zoning Board of Appeals (ZBA) members to participate in training session in order to understand their roles and to be better prepared for meetings.

It is the policy of the Georgetown Township Board (Board) to compensate PC members for attendance at official Township PC meetings and ZBA members for attendance at official Township ZBA meetings.

It is the policy of the Board to compensate PC and ZBA members for attendance at a training session, in specific instances, excluding Township Board members who serve on the Planning Commission or Zoning Board of Appeals, when approved by the Township Superintendent.

It is also the policy to pay some fees for training sessions and to reimburse some specifically noted expenses when approved by the Township Superintendent.

Per Diem per Meeting

Per Diem is paid at a rate of ~~\$85.00~~ **\$100.00** for a PC member's attendance at an official Township PC meeting and for a ZBA member's attendance at an official Township ZBA meetings.

Per Diem is where the start of the first meeting until completion of the last meeting is four or less consecutive hour's elapsed time, regardless of the number of meetings.

Training Sessions

If attendance at a training session is approved by the Township Superintendent prior to the date of the training session for a PC or ZBA member:

1. The member is paid at a rate of ~~\$85.00~~ **\$100.00** for attendance at the training session for each four or less consecutive hours of training. Township Board members who serve on the PC or ZBA are exempt from payment for attending a training session.
2. The Township will either pay the fee or reimburse the PC or ZBA member for the cost of the training session.
3. Mileage is payable for travel to and from the location of the training session at the current rate allowed by Internal Revenue Service Regulations. Mileage should be properly recorded on the mileage log sheet showing the date, destination, reason for the trip, mileage and submitted to the Superintendent.

Time Limitation for Reimbursement Requests

Any request for payment or reimbursement of a legitimate reimbursable expense shall be submitted to the Township office within sixty (60) days from the date of the occurrence. Any request for reimbursement of an expense made after sixty (60) days from the date of the occurrence shall not be paid.

Effective

This policy shall become effective upon adoption by the Township Board.