

MINUTES OF THE REGULAR MEETING OF THE **GEORGETOWN CHARTER TOWNSHIP BOARD** HELD SEPTEMBER 26, 2016.

The meeting was called to order by Richard VanderKlok, Clerk, at 7:30 p.m.

#160926-01 – Appoint Acting Chairperson

Moved by Chad Tuttle, seconded by John Schwalm, to appoint Richard VanderKlok as acting chairperson.

MOTION CARRIED UNANIMOUSLY.

Prayer for guidance by Jim Wierenga

Pledge of Allegiance to the Flag

Roll Call

Members present: Richard VanderKlok, John Schwalm, Jim Wierenga, Ron Villerius, Carol Scholma, Chad Tuttle

Also present: Daniel Carlton, Township Superintendent

Absent: D. Dale Mohr

#160926-02 - Agenda as presented for September 26, 2016

Moved by Carol Scholma, seconded by Ron Villerius, to approve the agenda as presented for September 26, 2016.

MOTION CARRIED UNANIMOUSLY.

#160926-03 - Communications, letters and reports: Received for information, to be filed:

- a. Utilities Committee Meeting Minutes of [9/12/2016](#)
- b. Planning Commission meeting minutes of [9/21/2016](#)
- c. [JHA News](#) for September 2016
- d. JHA [August minutes](#) and treasurer report
- e. [Traffic Counts](#)
- f. [Balance Sheet](#) and [Revenue/Expenditure Report](#)

#160926-04 – Public Hearing and Consideration of 2017 Budget

Moved by Carol Scholma, seconded by Jim Wierenga, to open the public hearing.

MOTION CARRIED UNANIMOUSLY.

No one was present to make public comments

Moved by Chad Tuttle, seconded by Ron Villerius, to close the public hearing.

MOTION CARRIED UNANIMOUSLY.

Moved by Carol Scholma, seconded by Chad Tuttle, to adopt the Resolution for the 2017 Budget.

2017 Budget

The Board of Trustees of Georgetown Charter Township resolves: That the 2017 Budget (Copy on File) hereby be adopted.

That a public hearing on the proposed budget was held on September 26, 2016 at 7:30 PM and was published in a newspaper of general circulation at least seven days prior to the public hearing.

That the Georgetown Charter Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 2.7500 mills as authorized under state law and approved by the electorate.

That estimated township general fund expenditures for 2017 for the various township activities are as follows:

Township Board	54,750
Supervisor's Department	29,700
Superintendent Department	181,580
General Office and Facilities	264,100
Clerk's Department	22,400
Board of Review	4,305
Treasurer's Department	19,930
Assessing Department	201,800
Election	82,000
Cemetery	236,750
Sheriff Dept./E-Unit	1,602,000
Crossing Guard	82,800
Fire Department	891,400
Building Department	303,850
Drains	1,003,000
Highway and Streets	2,037,000
Street Lights	427,000
Planning Commission	24,700
Zoning Board of Appeals	5,500
Parks and Recreation	1,625,940
Senior Transportation	149,550
Senior Center	137,000
Media/Marketing/WCET	160,000
Museum	20,300
Ice Arena	796,500
Transfer To Other Funds	865,000
Total General Fund	11,228,855

That estimated township expenditures for 2017 for the other various township funds are as follows:

Perpetual Care Fund	40,000
Library Fund	1,606,480
Water and Sewer Fund	10,090,500

That the budget of Georgetown Charter Township is hereby adopted by reference, with activity expenditures as indicated above.

That the Board of Trustees of Georgetown Charter Township adopts the 2017 year budget by cost center. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each cost center, and may make transfers among the various line items contained in the cost center appropriation. The Township Superintendent is authorized to set wage ranges, Pay rates and benefits.

Those appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

That no obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Yeas: Richard VanderKlok, John Schwalm, Jim Wierenga, Ron Villerius, Carol Scholma, Chad Tuttle
 Nays: None
 Absent: D. Dale Mohr

MOTION CARRIED UNANIMOUSLY.

 Georgetown Township Clerk

#160926-05 – Public Comments for items on the agenda

No one was present to make public comments at this time.

#160926-06 - Consent agenda

Moved by Carol Scholma, seconded by Chad Tuttle, to grant approval of the following.

- a. Approval of minutes of the previous board meeting on [September 12, 2016](#).
- b. Approval of the regular monthly [bills for September 26, 2016](#) and [utility bills for September 26, 2016](#).
- c. Approval to require the installation of an eight-foot wide non-motorized pathway along Fillmore for the development at 4590 Fillmore, for Fillmore Woods, and to require the installation of sidewalks within the development for the health, safety and welfare of the residents and for the sidewalks and pathway to be shown on the site plan, as recommended by Utilities Committee.

MOTION CARRIED UNANIMOUSLY.

#160926-07 – Sidewalk Waiver Request for 6555 Center Industrial Dr.

Moved by Jim Wierenga, seconded by Ron Villerius, to deny the sidewalk waiver request for 6555 Center Industrial Dr.

Note that the [Board waived sidewalks](#) in part of the Industrial Park.

There was discussion about the Township Board goal to have sidewalks throughout the Township and to connect the existing sidewalks.

Yeas: John Schwalm, Jim Wierenga, Ron Villerius, Carol Scholma, Chad Tuttle
Nays: Richard VanderKlok
Absent: D. Dale Mohr

MOTION CARRIED.

#160926-08 – Commercial Dumpster Service Contract Approval

Moved by Jim Wierenga, seconded by Chad Tuttle, to approve the [bid](#) from Arrow Waste for the Commercial Dumpster Service Contract.

Rod Weersing, Assistant Manager, stated that four requests were sent and only one bid was returned.

MOTION CARRIED UNANIMOUSLY.

#160926-09 – Public Comment

There were public comments.

#160926-10 – Discussion and General information

David Nelson, Nelson Properties, commented on an offer for 200 Chicago Dr. Mark Kellenberger, Aldi's, commented on an offer for parcel 4 at 200 Chicago Dr.

There was Board discussion. The consensus of the Board was to refer the proposals back to the Superintendent and to direct him to continue negotiations and bring a recommendation back to the Finance Committee.

#160926-11 - Meeting Adjourned

Moved by Carol Scholma, seconded by Chad Tuttle, to adjourn the meeting at 8:40 p.m.

MOTION CARRIED UNANIMOUSLY.

D. Dale Mohr, Supervisor

Richard VanderKlok, Clerk