Georgetown Charter Township

1515 Baldwin St., Jenison, MI 49428

Township Board Meeting Agenda

October 24, 2016, 7:30 p.m.

1. Call To Order

2. Prayer For Guidance

   2.I. Chad Tuttle

3. Pledge Of Allegiance To The Flag

4. Roll Call

5. Approval Of Agenda

6. Communications, Letters And Reports Received For Information

   6.I. Utilities Committee Meeting Minutes Of 10/10/2016

   Documents:

   WS161010MINUTES.PDF

   6.II. Election Commission Meeting Minutes Of October 13, 2016

   Documents:

   ELECTIONCOMMISSIONMINUTES161013.PDF

   6.III. JHA News

   Documents:

   JHA SEPTEMBER 2016 MEMBER NEWS.PDF

   6.IV. Finance Committee Meeting Minutes Of October 20, 2016

   Documents:

   FC161020MINUTES.PDF

6.V. Sheriff's Department September 2016 Report

Documents:

SEPTEMBER 2016 REPORT.PDF

6.VI. Balance Sheet And GL Report

Documents:

BALANCESHEET160930.PDF
GLREPORT160930.PDF

7. Public Comments For Items On The Agenda ONLY (Maximum Of Three Minutes Per Person)

8. Consent Agenda

8.I. Approval Of The Minutes Of The Previous Meeting

8.II. Approval Of The Bills

8.II.i. Bills

Documents:

161021BILLS.PDF

8.III. Approval Of The 2016 Budget Amendment, As Recommended By The Finance Committee.

Documents:

BUDGET AMENDMENT 20161024.PDF

8.IV. Approval Of The Final Plat Of Highpoint View No. 2 Contingent Upon All Fees Being Paid.

Documents:

HIGHPOINT VIEW NO. 2 - BLOCK GRADING PLAN.PDF
HIGHPOINT VIEW NO. 2 - LOC.PDF
HIGHPOINT VIEW NO. 2.PDF
FINAL PLAT APPROVAL - GEORGETOWN 10.14.16.PDF

9. Assessment For Sewer Hookup

Motion: To approve a term of 20 years and an interest rate of 3%, effective June 1, 2017, for all new sanitary sewer connections where a sewer main is included, as recommended by the Utilities Committee.

10. HydroCorp CCC Program Proposals For Residential And Commercial

Motion: To approve both proposals as presented, as recommended by the Utilities Committee.

Documents:

COMMERCIAL PROPOSAL.PDF
RESIDENTIAL PROPOSAL.PDF

11. Bid For Rush Creek Park Trail

Motion: To accept the bid from Katerberg Verhage in the amount of $169,200.00, as recommended by the Finance Committee.

Documents:

COMPLETE BID TAB WITH AWARD LETTER 10192016.PDF

12. Second Public Comment (Maximum Of Three Minutes Per Person)

12.I. Comments

Documents:

MARTENIS COMMENTS.PDF

13. Discussion And General Information

13.I. Artist Statement

Documents:

ARTIST STATEMENT.PDF

14. Meeting Adjourned

MINUTES OF THE REGULAR GEORGETOWN TOWNSHIP UTILITIES COMMITTEE MEETING HELD OCTOBER 10, 2016

The meeting was called to order after the Township Board meeting adjourned.

Present: Richard VanderKlok, Jim Wierenga, Ron Villerius, members; Dan Carlton, Township Superintendent
Absent: None

#161010-01 - Minutes of the September 12, 2016 meeting

Moved by Richard VanderKlok, seconded by Ron Villerius, to approve the Utilities Committee minutes as presented.

MOTION CARRIED UNANIMOUSLY.

#161010-02 – Review of Water Charges

The committee reviewed the calculation of water charges for 1841 Cedar Tree and the determination was made to grant the appeal and make an adjustment of $635.00.

#161010-03 – HydroCorp CCC Program Proposals for Residential and Commercial

Proposal Commercial
Proposal Residential

Moved by Richard VanderKlok, seconded by Ron Villerius, to recommend to the Township Board to approve both the proposals as presented.

MOTION CARRIED UNANIMOUSLY.

#161010-04 – Discuss Maplewood Lake Sewers

Proposed project
Estimates

There was discussion and the committee decided to review the need for sewer installation with the road surfacing list.

#161010-05 – Discuss Force Main on Elmwood St.

The consensus of the committee was to move this item to the next meeting.

#161010-06 – Discussion of Cottonwood Improvements

The committee requested that the Superintendent investigate the having a traffic study done to verify that all possibilities for improvement are being reviewed.

#161010-07 – Communications, Letters and Reports

#161010-08 – Public Comment

Public comments were made.

#161010-09 – Assessment for Sewer Hookup

Moved by Richard VanderKlok, seconded by Jim Wierenga, to recommend to the Township Board to approve a term of 20 years and an interest rate of 3%, effective June 1, 2017 for all new sanitary sewer connections where a sewer main is included.

MOTION CARRIED UNANIMOUSLY.

#161010-10 - Other Business

#161010-11 – Adjournment

The meeting was adjourned at 10:50 p.m.

GEORGETOWN TOWNSHIP ELECTION COMMISSION
MEETING MINUTES-Thursday, October 13, 2016, 8:00 a.m.

The meeting was called to order at 8:00 a.m. by Chairperson Richard VanderKlok.

Roll Call
Present: Richard VanderKlok and Chad Tuttle, members
Absent: Ron Villerius
Also present: Mannette Minier, Director of Elections

#161013-01 – Approval of the minutes of the July 11, 2016 Election Commission meeting.

Moved by Chad Tuttle, seconded by Richard VanderKlok, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

#161013-02 – Appoint Election Inspectors

Moved by Chad Tuttle, seconded by Richard VanderKlok, to approve appointing election inspectors as presented for the November 8, 2016 Election.

MOTION CARRIED UNANIMOUSLY.

#161013-03 – At the February 8, 2016 meeting, the Election Commission established Absent Voter (AV) Counting Board for all Elections in 2016: March 8, 2016; May 3, 2016; August 2, 2016 and November 8, 2016.

#161013-04 – Appoint Absent Voter (AV) Counting Board Election Inspectors

Moved by Chad Tuttle, seconded by Richard VanderKlok, to approve appointing Absent Voter Counting Board election inspectors as presented for the November 8, 2016 Election.

MOTION CARRIED UNANIMOUSLY.

#161013-05 – Appoint Receiving Board Members

Moved by Chad Tuttle, seconded by Richard VanderKlok, to approve appointing Receiving Board election inspectors as presented for the November 8, 2016 Election.

MOTION CARRIED UNANIMOUSLY.

#161013-06 – Other Business

a. This is a General Election and all precincts are involved, along with six AV Counting Boards.
b. **Under the revised law, Receiving Boards are to be established by the Election Commission and the resolution can be for all future elections. See an excerpt from the April 14, 2014 Election Commission minutes.**

#140414-05 – Resolution Establishing Receiving Boards for all Future Elections Held in Georgetown Township

Whereas, the Township Clerk is responsible for conducting elections in Georgetown Township; and

Whereas, MCL168.679(a) provides the Election Commission of a Township shall, by resolution, provide that at an election at which the ballots are counted and certified at the precinct, 1 or more additional boards of election inspectors be appointed to serve as Receiving Boards; and

Whereas, the Georgetown Township Receiving Boards are responsible for the duties as outlined in Section 168.697(a) of the Michigan Election Law (Article 116 of 1954); and

Whereas, the Board of Election Commissioners shall appoint two or more election inspectors with an equal number from each major political party to the Receiving Boards prior to each election;

NOW THEREFORE, BE IT RESOLVED:

The Election Commission authorizes the establishment of Receiving Boards and the appointment of two or more election inspectors, with an equal number from each major political party, for all future elections beginning with the May 6, 2014 election.

Moved by Chad Tuttle, seconded by Ron Villerius, to adopt the Resolution authorizing the formation of Receiving Boards for Elections held in Georgetown Township.

Yeas: Richard VanderKlok, Chad Tuttle, Ron Villerius
Nays: None
Absent: None

MOTION CARRIED UNANIMOUSLY AND RESOLUTION DECLARED ADOPTED.

c. **The pay was increased for election workers as follows for elections beginning in 2016:**
   - **$35.00** per whole session for the **"Hands-On" training session for the electronic poll book** and no mileage reimbursement (stayed the same);
   - **$25.00** per the whole session for the **"Hands-On" training classes** (all others except the e-poll book training) and no mileage reimbursement (stayed the same);
   - **$180.00** for **election inspectors** on Election Day (all day) (increased $10 per day);
   - **$200.00** for the **co-chairs** at each precinct (all day) (increased $10 per day);
   - **$220.00** for the **chairperson** at each precinct (all day) (increased $10 per day)
   - **$25.00** additional **each for the one Democrat and one Republican from each precinct who brings the materials to the Township Office** and presents the materials to a Receiving Board (stayed the same);
   - **$80.00** for each **Receiving Board member** (other than a Township employee who is paid their wage or overtime if warranted) (stayed the same).

#161013-07 – Public Comments

No members of the public were present and there were no public comments.

#161013-08 – Adjournment

The meeting was adjourned at 8:30 a.m.

MEMBER NEWS

ISSUE 7, SEPTEMBER 2016

Contents

Minutes of the Jenison Historical Association 2

Treasurer Report 4

Upcoming Open House 5

http://www.jenisonhistory.org

Hot off the Press!!

Summer has come to an end, and though the weather isn't much of an indicator, Fall is here.

We just completed our Riverboat Tour, and though the river did not reveal the full Fall color's as we had hoped, it was still a wonderful day with friends as we meandered the Grand with Captain Chip at the helm.

Our Christmas Open House is fast approaching on December 3rd.

If you would like to help transform our museum, we have 2 decoration days planned, Saturday, November 12 and Tuesday November 15, 9:30 until noon. Come join the fun of making the house sparkle for the Holidays!

Minutes of the Jenison Historical Association – September 15, 2016

Present: Nellie DeLaat, Liz Timmer, Mary Roper, Yvonne Williams, Ken Williams, Mike Timmer, Gene Kort, Linda Droog, Barb Semeyn, Sandy Wensink

Association/Museum Business

Approve Meeting Agenda: Mike motioned to approve as presented, seconded by Gene. Carried.

Review August Minutes: Motion to accept as written was made by Mary and Sandy. Carried.

Treasurer's Report: Yvonne and Barb motioned to accept as presented. Carried.

Maintenance Report: Mike reported that the outside painting of the house is now completed.

Curator/Historian Report: Ken reported

- The passing of Joyce Klawiter, long time member of JHA, on September 11, 2016.
- "Remembering' the beginning of the JHA.- The founding members of the group who helped save the house and were instrumental in compiling historical information used in the "Bend in the River" and turning the house into a museum.
- Cattle Yoke was purchased by Ken and Yvonne and is now on loan to the museum.
- Special Tour by a family from Illinois. They came to the area to purchase somethings with 'Jenison' on it because the Dad's first name was Jenisen. Ken did a full tour and sold several items including the ornament souvenirs. They also left a donation.
- September's Tuesday Open House was very busy, we had about 30 visitors. Liz said again we had a small blurb in the Advance Newspaper which brings in the people.

Township Representative's Report: Ron not present

Acquisitions Report: Barb reported that several new items have been completed. A silk parasol donated by Marilyn Galer and cloth flour sifters that were found in the office area. Now have the cattle yoke also.

Cleaning & Upkeep: Yvonne reported we have started taking down some of the clothing displays. Ken has cleaned and mopped the basement. Gene has vacuumed the attic. After Saturday's open house we will again begin more intense cleaning now with the cooler weather.

Review Master Plan/Projects: Liz asked Mike if he would get cost estimates on plexi-glass for drawer covers as well as the beveled windows.

Community Expo: This year it is set for the first Saturday in November and our booth fee has been waved. Liz asked that we have the "Then and Now" board again on display. Nellie and Liz will have a guessing game and prizes ready to go.

September Open House: Ken has the 'Tool Time' questions ready to go. Nelllie asked for a list of workers available for Saturday.

Christmas Decorations: Barb reported on some of her research of turn of the century decorations. We then set our dates for decorating the house. They will be Saturday, November 12 and Tuesday,

November 15. Time will be 9:30/10:00 until noon.

October Boat Ride: Liz has sold 23 tickets out of the 130 available. Asked members to take some of the fliers and post in the community. Normally, ticket sales really pick up 1-2 weeks before the event.

Remembering past members: Liz presented an idea for purchasing a plaque to honor past members who have passed away. Mike was asked to research cost.

Historical Tour of Jenison: Liz offered an idea for a fund raiser. She is willing to approach the Senior Center personnel about interest in doing a guided historical tour of the area using the township buses. Discussion followed.

Purchasing duplicate items: Liz asked if we should be looking for and purchasing some items for "hands on" displays. It was suggested we make a list of what we already have duplicates of that we could use.

The Flags: have been photographed and are now stored in acid free materials and storage boxes.

Other Business

Ken shared a sample of his timeline display he has been working on. He asked for more input on suggestions for 1970 into the 2000's. What important events should we include?

Yvonne shared information on a workshop that will be coming up on Wednesday, October 26. It's presented by the Office of Local History at GVSU. Workshop and lunch will feature "Oral History". Call Yvonne if you are interested in attending.

Treasurer Report

Treasurer Report
September 30, 2016

submitted by Ruth Lowing, Treasurer

Checking Account

Date	Num	Transaction	Memo	Category		Amount
Beginning Balance						**$6,625.06**
9/4/16	Dep	Deposit	Ornament Sale	Gift Store: Ornaments		$25.00
			Pencil Sales	Gift Store: Pencils		$2.00
			Private Tours	Donations: Private Tours		$25.00
			Bend in the River	Gift Store: Books		$10.00
				Activity for report period		$62.00
				Checking Account Balance	**$**	**6,687.06**
Petty Cash						**$50.00**
12/1/12						
				Petty Cash Balance	**$**	**50.00**
ENDING Accounts BALANCE						**$6,737.06**
				2015 Retained Earnings		$6,280.03
				Total Income 2016		**$1,328.82**
				Total Expenses 2016		**($921.79)**
				Checking Account Balance		**$6,687.06**
				Petty Cash Box		$50.00
				Cash on Hand		**$6,737.06**
				Receivables		$0.00
Total Equity					**$**	**6,737.06**

(Continued page 3)

Upcoming Open Houses

Christmas Open House,

The House will be decorated in all it's glory for the Holidays! This is a long time tradition to bring the festivities of the Christmas season into the house.

Christmas Open House Dates:

December 3 (1-4 PM)

December 6 (10 to noon)

January 7 (2-4 PM)

Jenison Museum Souvenir's

Check out our Gift Shop for many Jenison History items and help support the Association.

Ornaments are $15 each or buy both for $25. These make great gifts,

Other items include pictures, stationary, pencils, Bend in the River Books, etc.

Find us on Facebook at Jenison History Association and become a friend.

JHA Trustee's

Chair
Liz Timmer (2016)
457-3708

Vice Chair/Curator/Tours
Ken Williams (2017)
772.6523

Treasurer/Editor
Ruth Lowing (2017)
540-4709

Social Secretary
Nellie DeLaat (2016)
457-1193

Recording Secretary
Linda Droog (2018)
457-3016

Archivist
Barb Semeyn (2017)
457-9343

Maintenance/Historian
Mike Timmer (2016)
531-1218

Trustee
Yvonne Williams (2017)
772-6523
Gene Kort (2016)
534-6769

Township Rep
Ron Villerius

(####) = year of term expiration

Contact Information: Members may contact the board at the above phone numbers or leave a message at 457-4398 or info@jenisonhistory.org

Organization Membership in the Historical Association of Michigan

Find us on the registry of the Historical Society of Michigan
www.hsmichigan.org

2016 Association Schedule

2016 Open House Schedule

.

November 1 – 10-Noon –
December 3 – 1-4 PM – Christmas
December 6 – 10-Noon – Christmas
January 7, 2017 – 2-4 PM - Christmas

Meeting Schedule

Meetings are all open to the public and held on the **3rd Thursday** of the month at 6:45 PM at the Georgetown Library, unless noted. No meeting in December.

Thursday, November 17
> > No meeting in December

Watch this space for our 2017 schedule

www.jenisonhistory.org

JENISON HISTORICAL ASSOCIATION
PO Box 664
Jenison, MI 49428

MINUTES OF THE GEORGETOWN TOWNSHIP FINANCE COMMITTEE MEETING HELD THURSDAY, OCTOBER 20, 2016

The meeting was called to order at 7:30 a.m.

Present: Chad Tuttle and Richard VanderKlok, members; Carol Scholma, alternate; Daniel Carlton, Township Superintendent
Absent: D. Dale Mohr

#161020-01 - Finance Committee Minutes of October 6, 2016

Moved by Richard VanderKlok, seconded by Chad Tuttle, to approve the Finance Committee minutes as presented.

MOTION CARRIED UNANIMOUSLY.

#161020-02 – 2016 Budget Amendments

Moved by Richard VanderKlok, seconded by Chad Tuttle, to recommend to the Township Board to approve the 2016 Budget Amendment.

MOTION CARRIED UNANIMOUSLY.

#161020-03 – Bid for Rush Creek Park Trail

Moved by Chad Tuttle, seconded by Carol Scholma, to recommend to the Township Board to accept the bid from Waterberg Verhaegen in the amount of $169,200.00.

MOTION CARRIED UNANIMOUSLY.

#161020-04 – Communications, Letters and Reports

#161020-05 – Public Comments

There were comments.

#161020-06 – Other Business

#161020-07 – Adjournment

The meeting was adjourned at 7:35 a.m.

County of Ottawa

Sheriff's Office

Gary A. Rosema
Sheriff

Steve A. Kempker
Undersheriff

Headquarters/Administration
12220 Fillmore Street
West Olive, Michigan 49460
(616) 738-4000 or (888) 731-1001
Fax: (616) 738-4062

Correctional Facility
12130 Fillmore Street
West Olive, Michigan 49460
(616) 786-4140 or (888) 731-1001
Fax: (616) 738-4099

Date: 10-20-2016

To: Supervisor D. Dale Mohr and Georgetown Township Board Members

From: Sgt. Steigenga

RE: Monthly Report (September 2016)

The Sheriff's Office during the month September responded to 813 calls for service.
The Paramedic Units responded to 191 medicals in Georgetown Township.
Deputies made a total of 387 traffic contacts and 226 total violations were cited.

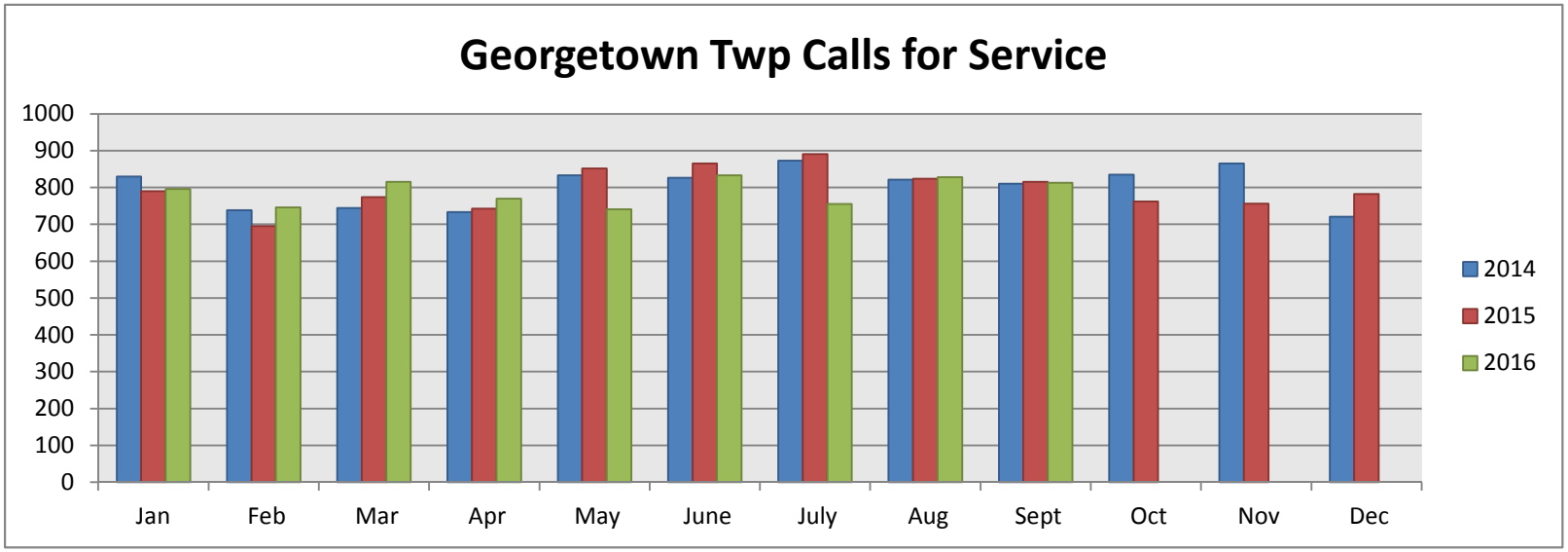
Deputies have been busy assisting at Jenison and Hudsonville Schools with lock down drills and evacuations. We have also increased patrols at off campus housing for GVSU because of the recent reports of sexual assaults.
Deputies completed alcohol and tobacco compliance checks at all businesses in Georgetown. Sunnybrook Country Club did sell alcohol to a minor during our checks. Speedway gas station also sold tobacco to a minor during our checks.

Respectfully submitted,

Sgt. Jeff Steigenga

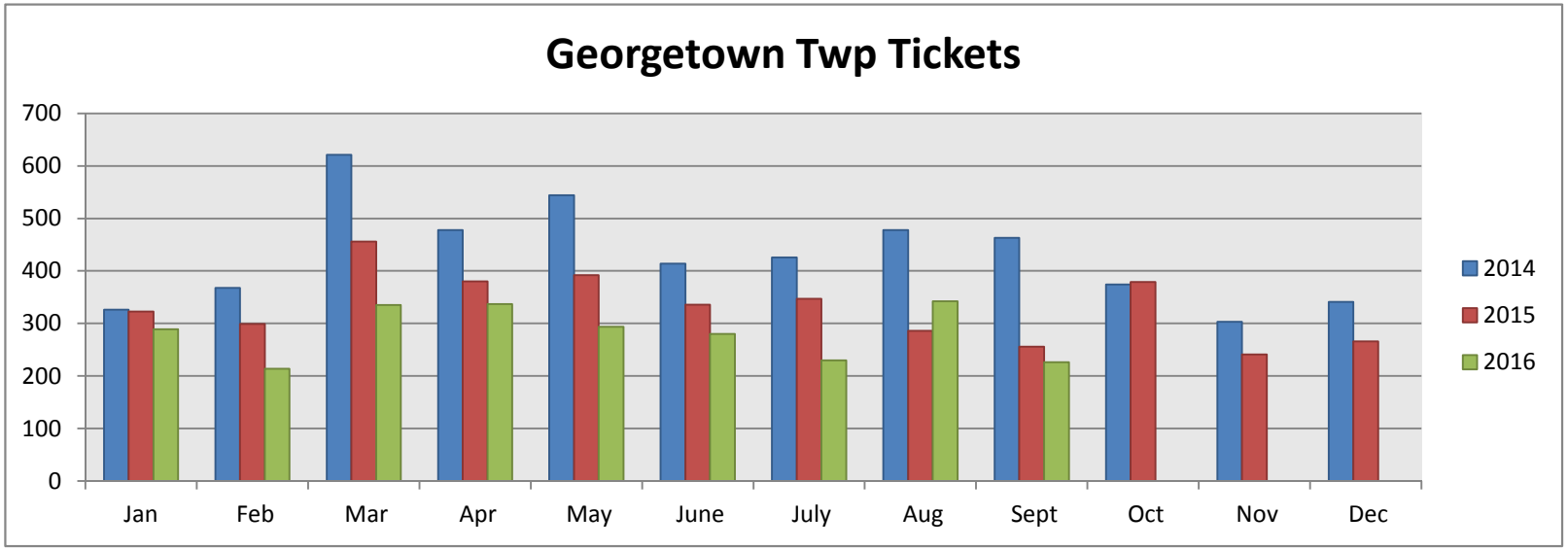
Total Number of Calls

	January	February	March	April	May	June	July	August	September	October	November	December
2014	830	738	744	733	833	826	873	821	810	835	865	721
2015	790	695	774	743	852	865	891	824	815	762	756	782
2016	796	746	815	770	741	833	755	828	813			



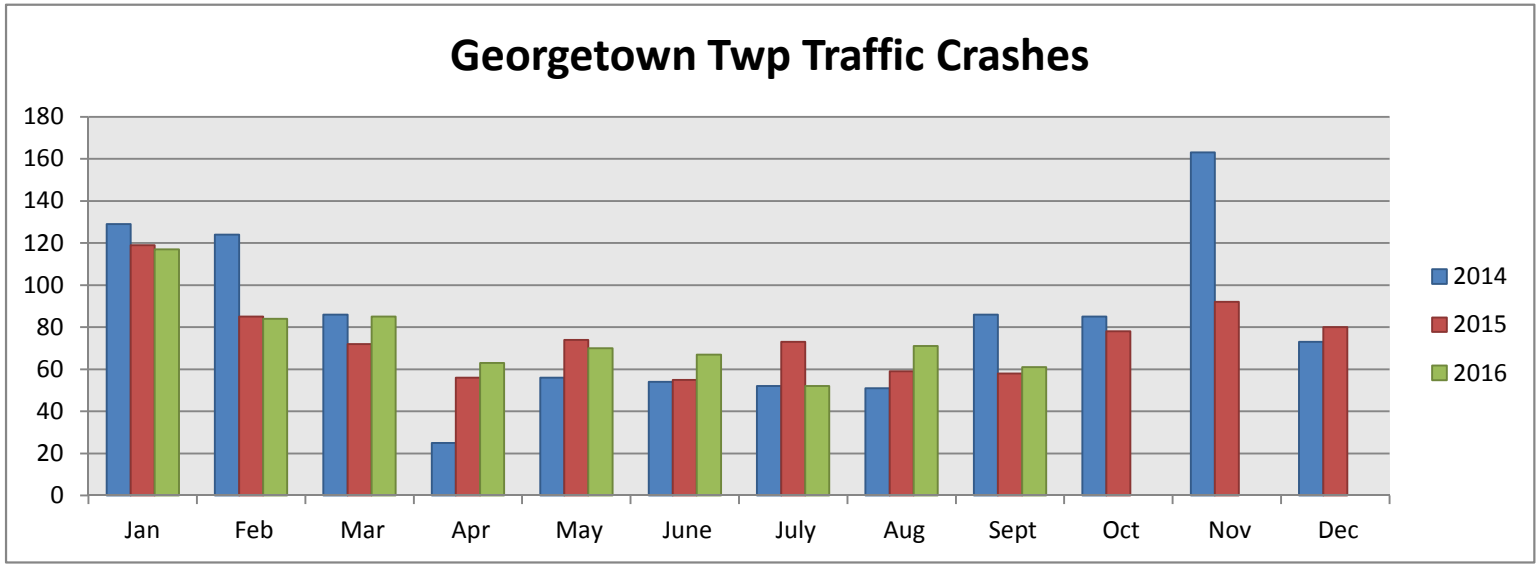
Total Tickets by Month

	January	February	March	April	May	June	July	August	September	October	November	December
2014	326	368	621	478	544	414	426	478	463	374	303	341
2015	323	299	456	380	392	336	347	286	256	379	241	266
2016	289	214	335	337	294	280	230	342	226			



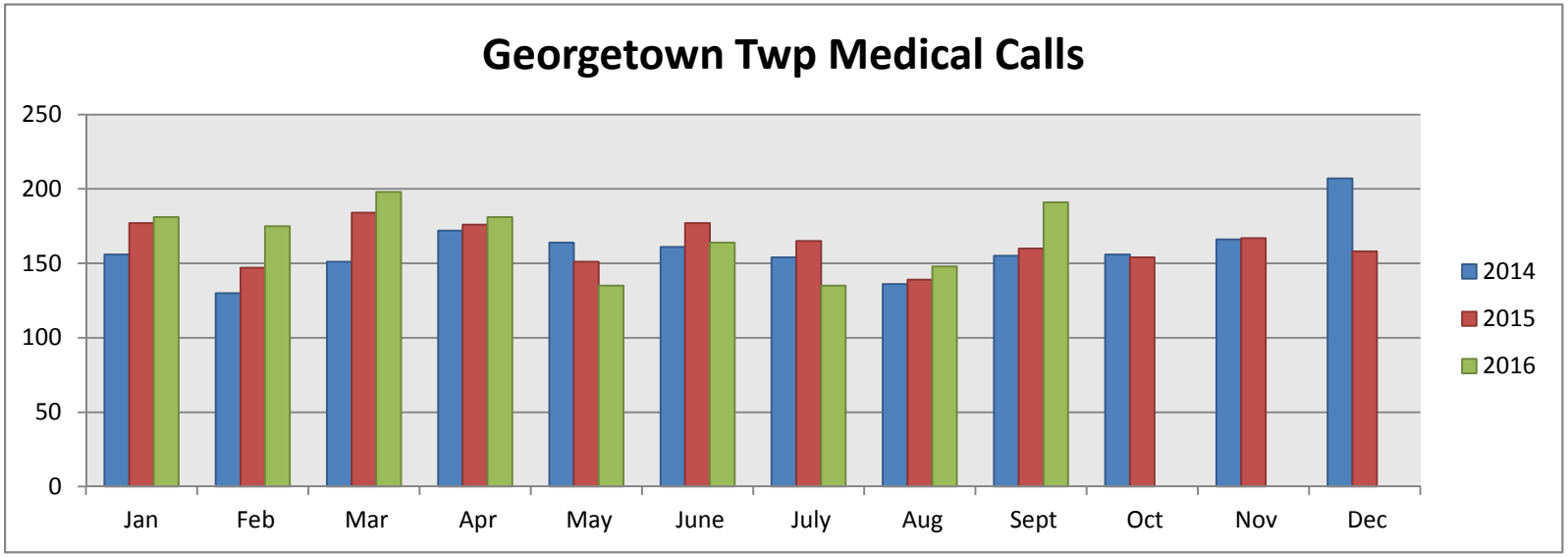
Traffic Crashes

	January	February	March	April	May	June	July	August	September	October	November	December
2014	129	124	86	25	56	54	52	51	86	85	163	73
2015	119	85	72	56	74	55	73	59	58	78	92	80
2016	117	84	85	63	70	67	52	71	61			



Medical Calls

	January	February	March	April	May	June	July	August	September	October	November	December
2014	156	130	151	172	164	161	154	136	155	156	166	207
2015	177	147	184	176	151	177	165	139	160	154	167	158
2016	181	175	198	181	135	164	135	148	191			



Calls of Interest

	January	February	March	April	May	June	July	August	September	October	November	December
B & E's	4	5	9	7	8	11	8	4	3			
Larcenies	8	16	16	15	15	17	13	19	14			
Shoplifting	2	1	1	3	1	3	11	2	2			
Assaults	7	7	3	1	1	5	20	3	0			
Domestic	15	15	14	16	11	14	25	15	14			
Animal	18	15	25	22	22	47	26	26	27			
Alarms	19	38	20	26	30	39	33	33	31			
Traffic	129	95	85	78	78	99	104	97	105			
OWI	9	12	11	7	9	4	5	12	5			
Fraud	16	14	25	20	9	17	7	27	17			
Civil	32	22	24	30	34	38	31	25	23			

Fund 101 General Fund

GL Number	Description	PERIOD ENDED 09/30/2015	PERIOD ENDED 09/30/2016
*** Assets ***			
101-000-001.000	Cash	9,926,455.01	6,815,987.52
101-000-001.100	Cash Money Market Fund	0.00	0.00
101-000-004.000	Petty Cash	1,165.00	1,165.00
101-000-004.001	Petty Cash Ice	376.07	376.07
101-000-020.000	Tax Collection Receivable	0.00	0.00
101-000-020.184	Due from Rushmore Lake	(8,382.14)	(8,274.47)
101-000-020.185	Due from Sunnyview Lake	(3,411.69)	(3,665.01)
101-000-033.000	Water/Sewer Receivable	1,931.22	1,075.22
101-000-040.000	Accounts Receivable	20,059.77	45,680.30
101-000-040.001	Account Receivable Billed	(41,109.00)	(14,921.43)
101-000-040.100	Bank Card Receivables	0.00	0.00
101-000-040.101	Credit Cards	0.00	0.00
101-000-040.200	Ice Arena Deposit	780.00	245.25
101-000-040.300	Prepaid Expenses	0.00	0.00
101-000-045.000	Special Assessments Receivable	13,299.54	10,884.60
101-000-056.000	Interest Receivable	6,022.53	15,319.36
101-000-064.000	Land Contracts Receivable	0.00	0.00
101-000-078.000	DUE FROM STATE	0.00	0.00
101-000-083.100	Due from Emp-Health Insurance	(452.67)	(6.56)
101-000-084.000	Due from Other Funds	0.00	0.00
	Total Assets	**9,916,733.64**	**6,863,865.85**
*** Liabilities ***			
101-000-202.000	Accounts Payable	1,629,461.21	233,006.89
101-000-210.000	Contracts Payable	(44,851.77)	(26,892.30)
101-000-214.000	Due to Other Funds	1,688.15	256.00
101-000-215.001	Energy Grant Payables	0.00	0.00
101-000-222.300	Due to County-MHP Tax	1,260.00	1,525.00
101-000-228.000	Due to State of Michigan	0.00	0.00
101-000-229.000	Due to Federal Government	0.00	0.00
101-000-229.100	Due to Federal-Social Security	0.00	0.00
101-000-229.200	Due to Federal Government-Medicare	0.00	0.00
101-000-230.000	Due to Other Units of Government	0.00	0.00
101-000-231.200	Due to Health Savings Accounts	0.00	0.00
101-000-231.300	Deferred Compensation	0.00	2,268.51
101-000-231.400	Cancer Insurance	0.00	0.00
101-000-231.500	Due Pension Plan	0.00	3,565.35
101-000-232.000	Due to employees	0.00	0.00
101-000-237.000	Social Security-Employer	0.00	0.00
101-000-255.000	Customers' Deposits	2,000.00	2,000.00
101-000-255.300	Escrow Sports Complex	0.00	2,000.00
101-000-255.301	CAM KFC	0.00	0.00
101-000-255.302	CAM Payles	9,087.86	14,299.29
101-000-255.303	CAM BoRics	0.00	0.00
101-000-255.304	Deposit BoRics	0.00	0.00
101-000-256.000	Builders' Deposits	2,550.00	3,200.00
101-000-275.000	Due to Taxpayers-Refunds	(370.76)	9,742.36
101-000-283.000	Performance Deposit Payable	0.00	0.00
101-000-339.000	Deferred Revenue	0.00	0.00
101-000-339.100	Deferred Revenue-Spec Assessments	16,937.39	11,786.38
	Total Liabilities	**1,617,762.08**	**256,757.48**
*** Fund Balance ***			
101-000-390.000	Fund Balance	7,838,249.04	7,243,851.69
	Total Fund Balance	**7,838,249.04**	**7,243,851.69**
	Beginning Fund Balance	**7,838,249.04**	**7,243,851.69**
	Net of Revenues VS Expenditures	**460,722.52**	**(636,743.32)**
	Ending Fund Balance	**8,298,971.56**	**6,607,108.37**
	Total Liabilities And Fund Balance	**9,916,733.64**	**6,863,865.85**

Fund 150 Cemetery Perpetual Care Fund

GL Number	Description	PERIOD ENDED 09/30/2015	PERIOD ENDED 09/30/2016
*** Assets ***			
150-000-001.000	Cash	745,760.00	17,025.00
150-000-007.000	Cash-U.S. Gov't Securities	380,000.00	0.00
150-000-007.100	US Gov't Securities-Gain	70,626.80	0.00
150-000-017.000	INVESTMENTS IN SECURITIES	0.00	1,210,524.40
150-000-040.000	Accounts Receivable	850.00	0.00
150-000-084.000	Due from Other Funds	0.00	0.00
	Total Assets	**1,197,236.80**	**1,227,549.40**
*** Liabilities ***			
150-000-202.000	Accounts Payable	0.00	0.00
150-000-214.000	Due to Other Funds	0.00	0.00
	Total Liabilities	**0.00**	**0.00**
*** Fund Balance ***			
150-000-390.000	Fund Balance	1,156,911.80	1,182,749.40
	Total Fund Balance	**1,156,911.80**	**1,182,749.40**
	Beginning Fund Balance	**1,156,911.80**	**1,182,749.40**
	Net of Revenues VS Expenditures	**40,325.00**	**44,800.00**
	Ending Fund Balance	**1,197,236.80**	**1,227,549.40**
	Total Liabilities And Fund Balance	**1,197,236.80**	**1,227,549.40**

Fund 257 BUDGET STABILIZATION FUND

GL Number	Description	PERIOD ENDED 09/30/2015	PERIOD ENDED 09/30/2016
*** Assets ***			
257-000-001.000	Cash	1,000,000.00	1,000,000.00
Total Assets		**1,000,000.00**	**1,000,000.00**
*** Fund Balance ***			
257-000-390.000	Fund Balance	1,000,000.00	1,000,000.00
Total Fund Balance		**1,000,000.00**	**1,000,000.00**
Beginning Fund Balance		**1,000,000.00**	**1,000,000.00**
Net of Revenues VS Expenditures		**0.00**	**0.00**
Ending Fund Balance		**1,000,000.00**	**1,000,000.00**
Total Liabilities And Fund Balance		**1,000,000.00**	**1,000,000.00**

Fund 271 Library

GL Number	Description	PERIOD ENDED 09/30/2015	PERIOD ENDED 09/30/2016
*** Assets ***			
271-000-001.000	Cash	358,159.27	1,258,947.30
271-000-005.000	Debit Card Balance	0.00	0.00
271-000-040.000	Accounts Receivable	0.00	0.00
271-000-083.100	Due from Emp-Health Insurance	176.34	301.13
Total Assets		**358,335.61**	**1,259,248.43**
*** Liabilities ***			
271-000-202.000	Accounts Payable	12,912.61	7,042.26
271-000-215.400	Friends Donation	0.00	0.00
271-000-228.000	Due to State of Michigan	0.00	0.00
271-000-229.000	Due to Federal Government	0.00	0.00
271-000-229.100	Due to Federal-Social Security	0.00	0.00
271-000-229.200	Due to Federal Government-Medicare	0.00	0.00
271-000-231.200	Due to Health Savings Accounts	0.00	0.00
271-000-231.300	Deferred Compensation	0.00	398.52
271-000-231.500	Due Pension Plan	0.00	1,109.93
271-000-232.000	Due to employees	0.00	0.00
271-000-237.000	Social Security-Employer	0.00	0.00
Total Liabilities		**12,912.61**	**8,550.71**
*** Fund Balance ***			
271-000-390.000	Fund Balance	764,852.80	875,923.17
Total Fund Balance		**764,852.80**	**875,923.17**
Beginning Fund Balance		**764,852.80**	**875,923.17**
Net of Revenues VS Expenditures		**(419,429.80)**	**374,774.55**
Ending Fund Balance		**345,423.00**	**1,250,697.72**
Total Liabilities And Fund Balance		**358,335.61**	**1,259,248.43**

Fund 297 Senior Center

GL Number	Description	PERIOD ENDED 09/30/2015	PERIOD ENDED 09/30/2016
*** Assets ***			
297-000-001.000	Cash	0.00	0.00
297-000-040.000	Accounts Receivable	0.00	0.00
Total Assets		**0.00**	**0.00**
*** Liabilities ***			
297-000-202.000	Accounts Payable	0.00	0.00
297-000-214.000	Due to Other Funds	0.00	0.00
297-000-228.000	Due to State of Michigan	0.00	0.00
297-000-229.000	Due to Federal Government	0.00	0.00
297-000-229.100	Due to Federal-Social Security	0.00	0.00
297-000-229.200	Due to Federal Government-Medicare	0.00	0.00
297-000-255.000	Customers' Deposits	0.00	0.00
Total Liabilities		**0.00**	**0.00**
*** Fund Balance ***			
297-000-390.000	Fund Balance	0.00	0.00
Total Fund Balance		**0.00**	**0.00**
Beginning Fund Balance		**0.00**	**0.00**
Net of Revenues VS Expenditures		**0.00**	**0.00**
Ending Fund Balance		**0.00**	**0.00**
Total Liabilities And Fund Balance		**0.00**	**0.00**

Fund 592 Water/Sewer Fund

GL Number	Description	PERIOD ENDED 09/30/2015	PERIOD ENDED 09/30/2016
*** Assets ***			
592-000-001.000	Cash	6,094,702.12	7,222,586.47
592-000-033.000	Water/Sewer Receivable	811,789.60	695,307.70
592-000-033.100	Estimated Unbilled Receivable	0.00	0.00
592-000-033.200	Tax Roll Receivable	0.00	0.00
592-000-040.000	Accounts Receivable	8,400.00	3,179.00
592-000-045.000	Special Assessments Receivable	133,432.16	65,901.01
592-000-056.000	Interest Receivable	4,887.47	14,817.75
592-000-083.100	Due from Emp-Health Insurance	36.12	237.73
592-000-084.000	Due from Other Funds	1,688.15	256.00
592-000-110.000	INVENTORY - EQUIPMENT MATERIAL AND PARTS	0.00	149,258.31
592-000-130.000	Land	299,588.05	299,588.05
592-000-136.000	Building, Additions, and Improvements	1,102,721.79	1,102,721.79
592-000-137.000	Acc Depr-Buildings, Additions, & Improve	(863,503.09)	(918,639.17)
592-000-146.000	Office Equipment and Furniture	254,298.20	254,298.20
592-000-147.000	Acc Depr-Office Equipment & Furniture	(215,893.08)	(235,095.64)
592-000-148.000	Vehicles	168,674.81	168,674.81
592-000-149.000	Acc Depr-Vehicles	(125,090.27)	(137,100.91)
592-000-152.000	Water System	25,862,945.84	26,313,474.74
592-000-153.000	Acc Depr-Water Systems	(9,452,541.64)	(9,969,527.07)
592-000-154.000	Sewer Systems	40,040,234.96	40,166,165.18
592-000-155.000	Acc Depr-Sewer Systems	(15,847,574.51)	(16,644,842.27)
592-000-159.000	Construction in Progress	0.00	0.00
	Total Assets	**48,278,796.68**	**48,551,261.68**
*** Liabilities ***			
592-000-202.000	Accounts Payable	532,433.49	1,226,372.14
592-000-210.000	Contracts Payable	0.00	0.00
592-000-221.072	Due to Hudsonville Sewer	0.00	0.00
592-000-221.100	Due To Grandville Blendon Hookup	0.00	21,600.00
592-000-221.101	Sewer Plant Hookup Charges	122,400.00	154,800.00
592-000-226.100	Due To Blendon Payback	10,584.48	15,234.48
592-000-228.000	Due to State of Michigan	0.00	0.00
592-000-229.000	Due to Federal Government	0.00	0.00
592-000-229.100	Due to Federal-Social Security	0.00	0.00
592-000-229.200	Due to Federal Government-Medicare	0.00	0.00
592-000-231.200	Due to Health Savings Accounts	0.00	0.00
592-000-231.300	Deferred Compensation	0.00	459.80
592-000-231.400	Cancer Insurance	(51.36)	0.00
592-000-231.500	Due Pension Plan	0.00	1,332.11
592-000-232.000	Due to employees	0.00	0.00
592-000-237.000	Social Security-Employer	0.00	0.00
592-000-255.000	Customers' Deposits	0.00	0.00
	Total Liabilities	**665,366.61**	**1,419,798.53**
*** Fund Balance ***			
592-000-395.000	Retained Earnings	48,098,502.27	47,692,071.51
	Total Fund Balance	**48,098,502.27**	**47,692,071.51**
	Beginning Fund Balance	**48,098,502.27**	**47,692,071.51**
	Net of Revenues VS Expenditures	**(485,072.20)**	**(560,608.36)**
	Ending Fund Balance	**47,613,430.07**	**47,131,463.15**
	Total Liabilities And Fund Balance	**48,278,796.68**	**48,551,261.68**

Fund 703 Current Tax Collection

GL Number	Description	PERIOD ENDED 09/30/2015	PERIOD ENDED 09/30/2016
*** Assets ***			
703-000-001.000	Cash	757,257.32	655,627.82
Total Assets		**757,257.32**	**655,627.82**
*** Liabilities ***			
703-000-202.000	Accounts Payable	757,257.32	655,627.82
703-000-230.000	Due to Other Units of Government	0.00	0.00
703-000-230.001	Personal Tax Collections	0.00	0.00
703-000-275.000	Due to Taxpayers-Refunds	0.00	0.00
Total Liabilities		**757,257.32**	**655,627.82**
*** Fund Balance ***			
703-000-390.000	Fund Balance	0.00	0.00
Total Fund Balance		**0.00**	**0.00**
Beginning Fund Balance		**0.00**	**0.00**
Net of Revenues VS Expenditures		**0.00**	**0.00**
Ending Fund Balance		**0.00**	**0.00**
Total Liabilities And Fund Balance		**757,257.32**	**655,627.82**

REVENUE AND EXPENDITURE REPORT FOR GEORGETOWN CHARTER TOWNSHIP

PERIOD ENDING 09/30/2016

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund						
Revenues						
Dept 000-Revenues						
101-000-403.000	Property Taxes	3,999,000.00	4,001,209.11	0.00	(2,209.11)	100.06
101-000-408.000	Mobile Home Park Tax	350.00	311.00	34.00	39.00	88.86
101-000-415.000	Act 198 Tax	6,200.00	5,588.59	0.00	611.41	90.14
101-000-416.000	Fee for School Tax Collection	43,000.00	44,060.00	0.00	(1,060.00)	102.47
101-000-445.000	Penalties and Interest	8,000.00	9,250.18	74.37	(1,250.18)	115.63
101-000-454.000	Junk Yard Licenses	225.00	0.00	0.00	225.00	0.00
101-000-455.000	Zoning Permits	34,000.00	36,695.00	4,085.00	(2,695.00)	107.93
101-000-477.000	Building Permits	27,000.00	31,807.96	2,339.50	(4,807.96)	117.81
101-000-480.000	Mechanical Permits	12,000.00	12,023.20	1,507.15	(23.20)	100.19
101-000-481.000	Electrical Permit	10,000.00	8,264.33	967.97	1,735.67	82.64
101-000-484.000	Plumbing Permits	7,000.00	6,923.95	685.81	76.05	98.91
101-000-574.100	Sales Tax (State Revenue Sharing)	3,857,400.00	1,731,745.00	0.00	2,125,655.00	44.89
101-000-574.101	Statutory Revenue Sharing	80,000.00	62,175.00	0.00	17,825.00	77.72
101-000-574.200	Maintenance Fee	16,000.00	20,498.66	0.00	(4,498.66)	128.12
101-000-574.300	State Revenue Fire Protection	5,000.00	0.00	0.00	5,000.00	0.00
101-000-574.500	Returnable License Fee	5,600.00	6,050.00	6,036.25	(450.00)	108.04
101-000-574.600	Grant Proceeds	0.00	0.00	0.00	0.00	0.00
101-000-599.000	Contribution from Fund Balance	784,864.57	0.00	0.00	784,864.57	0.00
101-000-608.000	Special Use Permit	4,000.00	1,800.00	0.00	2,200.00	45.00
101-000-609.000	Zoning Variances	3,500.00	700.00	0.00	2,800.00	20.00
101-000-610.000	Platting Fees	15,000.00	5,400.00	0.00	9,600.00	36.00
101-000-611.000	Site Plan and PUD Fees	5,000.00	8,100.00	400.00	(3,100.00)	162.00
101-000-612.000	Rezoning Fees	0.00	450.00	450.00	(450.00)	100.00
101-000-613.000	Cemetery Deed Transfer Fee	0.00	240.00	0.00	(240.00)	100.00
101-000-634.000	Grave Openings	85,000.00	62,736.00	6,338.00	22,264.00	73.81
101-000-635.000	Ice Time Rental	320,000.00	240,002.96	26,516.50	79,997.04	75.00
101-000-635.001	Adult Hockey	110,000.00	138,589.55	57,961.55	(28,589.55)	125.99
101-000-635.002	Learn-to-Skate	20,000.00	11,352.10	1,236.11	8,647.90	56.76
101-000-635.003	Learn-to-Play	1,000.00	5,520.00	4,720.00	(4,520.00)	552.00
101-000-635.004	Youth Hockey	100,000.00	64,010.05	14,655.96	35,989.95	64.01
101-000-635.005	Camps	15,000.00	2,304.45	0.00	12,695.55	15.36
101-000-635.007	Tournaments	0.00	3,600.00	0.00	(3,600.00)	100.00
101-000-635.100	Public Skating	34,000.00	19,359.77	847.20	14,640.23	56.94
101-000-635.101	Drop In Hockey	30,000.00	23,800.00	2,440.00	6,200.00	79.33
101-000-635.102	Open Free Style Skating	20,000.00	12,488.60	1,662.00	7,511.40	62.44
101-000-635.103	Skate Rental	12,000.00	8,139.69	288.00	3,860.31	67.83
101-000-635.104	Skate Mates	1,200.00	1,313.00	63.00	(113.00)	109.42
101-000-635.105	Skate Sharpening	100.00	0.00	0.00	100.00	0.00
101-000-635.200	Vending Machine	1,500.00	1,097.51	123.56	402.49	73.17
101-000-635.201	Video Arcade Machines	1,500.00	958.00	0.00	542.00	63.87
101-000-635.202	Birthday Parties/Meeting Rooms	0.00	1,384.00	50.00	(1,384.00)	100.00
101-000-635.203	Advertising	4,000.00	(100.00)	750.00	4,100.00	(2.50)
101-000-635.301	Sales Ice Concessions	4,500.00	8,000.00	1,000.00	(3,500.00)	177.78
101-000-635.302	Proshop Sales	8,000.00	5,300.00	500.00	2,700.00	66.25
101-000-636.000	Annual Cemetery Care	50.00	336.00	0.00	(286.00)	672.00
101-000-639.000	Senior Class Fees	7,660.00	10,470.75	1,904.00	(2,810.75)	136.69
101-000-639.001	Senior Enrichment Grant	4,000.00	2,250.00	750.00	1,750.00	56.25
101-000-639.002	Senior Fund Raising	2,500.00	26,056.00	600.00	(23,556.00)	1,042.24
101-000-639.003	Senior Rents	900.00	675.00	75.00	225.00	75.00
101-000-639.200	Transportation Fares	46,000.00	35,669.97	3,541.33	10,330.03	77.54
101-000-639.201	Transportation Grant	46,309.00	2,890.55	12,028.00	43,418.45	6.24
101-000-641.000	Weed Removal	2,700.00	750.00	0.00	1,950.00	27.78
101-000-643.000	Cemetery Lots	35,000.00	37,300.00	5,225.00	(2,300.00)	106.57
101-000-649.100	Park Entrance Fees	21,000.00	21,914.90	0.00	(914.90)	104.36
101-000-649.200	Park Concessions	0.00	850.53	0.00	(850.53)	100.00

PERIOD ENDING 09/30/2016

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund						
Revenues						
101-000-650.000	Cable TV	450,000.00	271,278.71	0.00	178,721.29	60.28
101-000-650.100	Cable TV C-TEC	600.00	451.67	0.00	148.33	75.28
101-000-650.300	Allendale Telephone	4,200.00	241.14	0.00	3,958.86	5.74
101-000-650.400	at&t cable fees	275,000.00	135,686.60	0.00	139,313.40	49.34
101-000-658.000	Ordinance Fines	90,000.00	47,515.54	5,015.14	42,484.46	52.80
101-000-665.000	Interest	35,000.00	88.38	0.00	34,911.62	0.25
101-000-665.100	Interest Assessments	300.00	257.28	0.00	42.72	85.76
101-000-667.000	Rents	200,000.00	158,651.26	30,230.40	41,348.74	79.33
101-000-667.570	Rent-Ice Arena	30,000.00	30,487.67	25,957.67	(487.67)	101.63
101-000-672.000	Special Assessment Revenue	1,000.00	0.00	0.00	1,000.00	0.00
101-000-673.200	Sale of Fixed Assets	800,000.00	422,123.75	0.00	377,876.25	52.77
101-000-675.000	Donations	0.00	6,100.00	200.00	(6,100.00)	100.00
101-000-675.200	Fire Prevention Donation	0.00	50.00	5.00	(50.00)	100.00
101-000-676.000	Fire Dept Cost Recovery	0.00	(7,250.00)	0.00	7,250.00	100.00
101-000-677.000	Election Reimbursement	20,000.00	11,364.75	0.00	8,635.25	56.82
101-000-686.000	Miscellaneous Revenue	11,000.00	5,734.48	1,066.88	5,265.52	52.13
101-000-686.002	EDC Fees	0.00	0.00	0.00	0.00	0.00
101-000-686.005	Ice Arena Shortage	0.00	0.00	0.00	0.00	0.00
101-000-699.000	Transfers In	0.00	0.00	0.00	0.00	0.00
101-000-699.711	Transfers In	35,000.00	17,692.79	0.00	17,307.21	50.55
Total Dept 000-Revenues		11,809,158.57	7,842,785.38	222,330.35	3,966,373.19	66.41
TOTAL Revenues		11,809,158.57	7,842,785.38	222,330.35	3,966,373.19	66.41
Expenditures						
Dept 101-Township Board						
101-101-702.000	Salaries and Wages	30,000.00	15,979.81	1,901.68	14,020.19	53.27
101-101-702.600	Longevity Pay	400.00	233.30	0.00	166.70	58.33
101-101-715.000	Social Security	2,950.00	1,406.72	145.48	1,543.28	47.69
101-101-726.000	Supplies	500.00	0.00	0.00	500.00	0.00
101-101-820.000	Classes & Training	4,000.00	531.30	0.00	3,468.70	13.28
101-101-828.000	Dues and Memberships	7,000.00	6,309.78	0.00	690.22	90.14
101-101-860.000	Transportation	400.00	214.92	0.00	185.08	53.73
101-101-874.000	Retirement Benefits	4,000.00	1,901.60	198.00	2,098.40	47.54
101-101-900.000	Printing & Publishing	3,000.00	2,425.79	256.62	574.21	80.86
101-101-956.000	Miscellaneous Expense	500.00	340.00	0.00	160.00	68.00
Total Dept 101-Township Board		52,750.00	29,343.22	2,501.78	23,406.78	55.63
Dept 171-Supervisor						
101-171-702.000	Salaries and Wages	22,000.00	12,650.70	1,313.46	9,349.30	57.50
101-171-702.600	Longevity Pay	300.00	303.83	0.00	(3.83)	101.28
101-171-715.000	Social Security	1,700.00	1,079.68	100.48	620.32	63.51
101-171-726.000	Supplies	200.00	0.00	0.00	200.00	0.00
101-171-820.000	Classes & Training	1,000.00	0.00	0.00	1,000.00	0.00
101-171-828.000	Dues and Memberships	0.00	0.00	0.00	0.00	0.00
101-171-860.000	Transportation	400.00	114.39	0.00	285.61	28.60
101-171-874.000	Retirement Benefits	2,700.00	1,541.60	145.88	1,158.40	57.10
101-171-956.000	Miscellaneous Expense	400.00	400.00	0.00	0.00	100.00
101-171-970.000	Capital Outlay	500.00	0.00	0.00	500.00	0.00
Total Dept 171-Supervisor		29,200.00	16,090.20	1,559.82	13,109.80	55.10

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Dept 172-Superintendent						
101-172-702.000	Salaries and Wages	113,071.00	82,394.22	9,003.20	30,676.78	72.87
101-172-702.600	Longevity Pay	3,200.00	3,171.32	0.00	28.68	99.10
101-172-715.000	Social Security	9,200.00	7,264.87	695.34	1,935.13	78.97
101-172-726.000	Supplies	600.00	436.80	45.95	163.20	72.80
101-172-820.000	Classes & Training	1,800.00	923.10	10.00	876.90	51.28
101-172-828.000	Dues and Memberships	1,050.00	730.00	0.00	320.00	69.52
101-172-834.000	Hospitalization	24,000.00	14,974.88	1,809.33	9,025.12	62.40
101-172-836.000	Life Insurance	200.00	110.88	13.86	89.12	55.44
101-172-837.000	Insurance & Bonds	150.00	150.00	0.00	0.00	100.00
101-172-853.000	Telephone	800.00	0.00	0.00	800.00	0.00
101-172-860.000	Transportation	4,200.00	3,428.18	350.00	771.82	81.62
101-172-874.000	Retirement Benefits	14,500.00	10,613.07	1,041.83	3,886.93	73.19
101-172-956.000	Miscellaneous Expense	500.00	0.00	0.00	500.00	0.00
101-172-970.000	Capital Outlay	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 172-Superintendent		174,271.00	124,197.32	12,969.51	50,073.68	71.27
Dept 201-General Expense						
101-201-702.900	Salaries & Wages	60,000.00	35,375.53	3,441.22	24,624.47	58.96
101-201-715.000	Social Security	5,000.00	2,799.43	259.51	2,200.57	55.99
101-201-726.000	Supplies	16,000.00	13,655.54	619.05	2,344.46	85.35
101-201-727.000	Postage	22,000.00	12,423.00	1,000.00	9,577.00	56.47
101-201-801.000	Legal	30,000.00	18,155.28	929.00	11,844.72	60.52
101-201-803.000	Independent Audit	0.00	0.00	0.00	0.00	0.00
101-201-806.000	Computer	15,000.00	16,356.09	1,596.57	(1,356.09)	109.04
101-201-820.000	Classes & Training	4,000.00	0.00	0.00	4,000.00	0.00
101-201-837.000	Insurance & Bonds	10,000.00	2,817.44	0.00	7,182.56	28.17
101-201-874.000	Retirement Benefits	8,000.00	3,813.74	389.27	4,186.26	47.67
101-201-923.000	Trash Removal	1,000.00	233.76	33.55	766.24	23.38
101-201-930.000	Repairs & Maintenance	15,000.00	9,297.79	1,263.62	5,702.21	61.99
101-201-956.000	Miscellaneous Expense	6,000.00	874.38	18.00	5,125.62	14.57
101-201-970.000	Capital Outlay	40,000.00	10,423.93	0.00	29,576.07	26.06
101-201-970.001	Capital Outlay-Fixed Asset	0.00	0.00	0.00	0.00	0.00
Total Dept 201-General Expense		232,000.00	126,225.91	9,549.79	105,774.09	54.41
Dept 215-Clerk						
101-215-702.000	Salaries and Wages	15,000.00	9,440.41	1,043.08	5,559.59	62.94
101-215-702.600	Longevity Pay	300.00	211.44	0.00	88.56	70.48
101-215-715.000	Social Security	1,200.00	804.61	79.80	395.39	67.05
101-215-726.000	Supplies	500.00	0.00	0.00	500.00	0.00
101-215-820.000	Classes & Training	1,500.00	0.00	0.00	1,500.00	0.00
101-215-828.000	Dues and Memberships	800.00	180.00	0.00	620.00	22.50
101-215-860.000	Transportation	500.00	171.72	0.00	328.28	34.34
101-215-874.000	Retirement Benefits	1,600.00	1,138.60	114.78	461.40	71.16
101-215-900.000	Printing & Publishing	0.00	0.00	0.00	0.00	0.00
101-215-956.000	Miscellaneous Expense	500.00	2.06	0.00	497.94	0.41
101-215-970.000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 215-Clerk		21,900.00	11,948.84	1,237.66	9,951.16	54.56
Dept 247-Board of Review						

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-247-702.000	Salaries and Wages	3,500.00	2,319.36	0.00	1,180.64	66.27
101-247-715.000	Social Security	380.00	177.45	0.00	202.55	46.70
101-247-900.000	Printing & Publishing	200.00	0.00	0.00	200.00	0.00
101-247-956.000	Miscellaneous Expense	225.00	0.00	0.00	225.00	0.00
Total Dept 247-Board of Review		4,305.00	2,496.81	0.00	1,808.19	58.00
Dept 253-Treasurer						
101-253-702.000	Salaries and Wages	15,500.00	8,341.17	917.30	7,158.83	53.81
101-253-702.600	Longevity Pay	130.00	142.08	0.00	(12.08)	109.29
101-253-715.000	Social Security	1,200.00	696.88	70.17	503.12	58.07
101-253-726.000	Supplies	50.00	0.00	0.00	50.00	0.00
101-253-727.000	Postage	0.00	0.00	0.00	0.00	0.00
101-253-820.000	Classes & Training	1,000.00	0.00	0.00	1,000.00	0.00
101-253-828.000	Dues and Memberships	50.00	0.00	0.00	50.00	0.00
101-253-860.000	Transportation	200.00	0.00	0.00	200.00	0.00
101-253-874.000	Retirement Benefits	1,700.00	984.80	100.32	715.20	57.93
101-253-956.000	Miscellaneous Expense	100.00	0.00	0.00	100.00	0.00
101-253-970.000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 253-Treasurer		19,930.00	10,164.93	1,087.79	9,765.07	51.00
Dept 257-Assessing Department						
101-257-702.000	Salaries and Wages	130,000.00	63,361.76	5,143.16	66,638.24	48.74
101-257-702.600	Longevity Pay	1,300.00	1,035.08	0.00	264.92	79.62
101-257-702.800	Overtime	2,000.00	3,291.52	294.47	(1,291.52)	164.58
101-257-715.000	Social Security	9,000.00	5,492.69	414.23	3,507.31	61.03
101-257-726.000	Supplies	8,000.00	2,565.87	0.00	5,434.13	32.07
101-257-727.000	Postage	8,500.00	7,612.50	0.00	887.50	89.56
101-257-801.000	Legal	3,000.00	0.00	0.00	3,000.00	0.00
101-257-806.000	Computer	4,000.00	623.75	470.00	3,376.25	15.59
101-257-820.000	Classes & Training	2,000.00	135.25	15.00	1,864.75	6.76
101-257-828.000	Dues and Memberships	300.00	20.00	0.00	280.00	6.67
101-257-834.000	Hospitalization	15,000.00	4,966.89	613.41	10,033.11	33.11
101-257-836.000	Life Insurance	200.00	110.88	13.86	89.12	55.44
101-257-860.000	Transportation	1,500.00	1,543.04	27.54	(43.04)	102.87
101-257-874.000	Retirement Benefits	8,500.00	5,862.98	577.94	2,637.02	68.98
101-257-956.000	Miscellaneous Expense	500.00	1,671.64	25.00	(1,171.64)	334.33
101-257-970.000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 257-Assessing Department		193,800.00	98,293.85	7,594.61	95,506.15	50.72
Dept 262-Election						
101-262-702.000	Salaries and Wages	30,000.00	1,726.60	0.00	28,273.40	5.76
101-262-715.000	Social Security	2,300.00	0.00	0.00	2,300.00	0.00
101-262-726.000	Supplies	11,000.00	20,303.11	0.00	(9,303.11)	184.57
101-262-727.000	Postage	20,000.00	7,350.56	800.00	12,649.44	36.75
101-262-802.400	Election Inspectors	85,000.00	68,571.36	330.00	16,428.64	80.67
101-262-900.000	Printing & Publishing	3,000.00	68.00	0.00	2,932.00	2.27
101-262-956.000	Miscellaneous Expense	28,000.00	13,905.38	0.00	14,094.62	49.66
101-262-970.000	Capital Outlay	5,000.00	0.00	0.00	5,000.00	0.00

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Total Dept 262-Election		184,300.00	111,925.01	1,130.00	72,374.99	60.73
Dept 276-Cemetery						
101-276-702.000	Salaries and Wages	57,000.00	36,093.32	4,241.63	20,906.68	63.32
101-276-702.600	Longevity Pay	775.00	775.76	0.00	(0.76)	100.10
101-276-702.800	Overtime	4,200.00	1,435.59	0.00	2,764.41	34.18
101-276-715.000	Social Security	4,200.00	3,170.68	309.17	1,029.32	75.49
101-276-726.000	Supplies	19,000.00	36,239.93	1,798.42	(17,239.93)	190.74
101-276-741.000	Uniforms	800.00	170.00	0.00	630.00	21.25
101-276-803.000	Independent Audit	800.00	800.00	0.00	0.00	100.00
101-276-806.000	Computer	1,000.00	844.00	0.00	156.00	84.40
101-276-808.000	Memorial Day	600.00	50.00	0.00	550.00	8.33
101-276-820.000	Classes & Training	500.00	487.54	0.00	12.46	97.51
101-276-834.000	Hospitalization	24,000.00	15,018.62	1,814.19	8,981.38	62.58
101-276-836.000	Life Insurance	200.00	110.88	13.86	89.12	55.44
101-276-837.000	Insurance & Bonds	5,000.00	0.00	0.00	5,000.00	0.00
101-276-853.000	Telephone	1,100.00	405.00	45.00	695.00	36.82
101-276-860.000	Transportation	4,200.00	541.72	28.73	3,658.28	12.90
101-276-874.000	Retirement Benefits	5,800.00	3,784.41	358.49	2,015.59	65.25
101-276-920.000	Natural Gas	2,000.00	818.32	0.00	1,181.68	40.92
101-276-921.000	Electric	3,500.00	2,638.71	35.84	861.29	75.39
101-276-923.000	Trash Removal	1,000.00	0.00	0.00	1,000.00	0.00
101-276-930.000	Repairs & Maintenance	40,000.00	29,152.22	5,180.26	10,847.78	72.88
101-276-956.000	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
101-276-970.000	Capital Outlay	150,000.00	4,525.00	0.00	145,475.00	3.02
101-276-970.001	Capital Outlay-Fixed Asset	150,000.00	116,354.05	33,143.60	33,645.95	77.57
Total Dept 276-Cemetery		475,675.00	253,415.75	46,969.19	222,259.25	53.27
Dept 301-Sheriff/E-Unit						
101-301-813.100	Ott Cty Personnel Services	1,600,000.00	980,745.80	0.00	619,254.20	61.30
101-301-881.000	Crime Prevention	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 301-Sheriff/E-Unit		1,602,000.00	980,745.80	0.00	621,254.20	61.22
Dept 315-Crossing Guard						
101-315-702.000	Salaries and Wages	70,000.00	38,234.52	4,996.61	31,765.48	54.62
101-315-715.000	Social Security	5,800.00	2,981.36	382.27	2,818.64	51.40
101-315-726.000	Supplies	500.00	1,352.50	190.00	(852.50)	270.50
101-315-837.000	Insurance & Bonds	3,000.00	3,000.00	0.00	0.00	100.00
101-315-930.000	Repairs & Maintenance	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 315-Crossing Guard		81,800.00	45,568.38	5,568.88	36,231.62	55.71
Dept 336-Fire Dept						
101-336-702.000	Salaries and Wages	191,000.00	121,681.87	13,033.60	69,318.13	63.71
101-336-702.300	Paid on Call Wages	245,000.00	145,045.80	18,042.76	99,954.20	59.20
101-336-702.600	Longevity Pay	2,700.00	2,820.90	0.00	(120.90)	104.48
101-336-715.000	Social Security	33,500.00	21,650.70	2,335.24	11,849.30	64.63
101-336-726.000	Supplies	15,500.00	10,922.44	823.89	4,577.56	70.47
101-336-741.000	Uniforms	6,000.00	4,013.19	109.50	1,986.81	66.89
101-336-741.100	Turn Out Gear	35,000.00	14,881.45	2,015.70	20,118.55	42.52

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-336-803.000	Independent Audit	1,000.00	1,000.00	0.00	0.00	100.00
101-336-806.000	Computer	7,700.00	8,178.27	498.88	(478.27)	106.21
101-336-820.000	Classes & Training	10,000.00	2,189.13	114.78	7,810.87	21.89
101-336-828.000	Dues and Memberships	1,500.00	275.00	0.00	1,225.00	18.33
101-336-834.000	Hospitalization	63,000.00	37,413.26	4,329.70	25,586.74	59.39
101-336-835.000	Health Services	4,000.00	6,250.00	402.00	(2,250.00)	156.25
101-336-836.000	Life Insurance	500.00	332.64	41.58	167.36	66.53
101-336-837.000	Insurance & Bonds	22,000.00	26,066.00	0.00	(4,066.00)	118.48
101-336-853.000	Telephone	3,000.00	1,591.22	177.91	1,408.78	53.04
101-336-860.000	Transportation	15,000.00	5,637.59	696.18	9,362.41	37.58
101-336-874.000	Retirement Benefits	21,000.00	15,583.79	1,579.94	5,416.21	74.21
101-336-883.000	Fire Prevention	4,000.00	4,495.50	0.00	(495.50)	112.39
101-336-920.000	Natural Gas	22,000.00	6,675.42	0.00	15,324.58	30.34
101-336-921.000	Electric	29,000.00	15,934.96	739.85	13,065.04	54.95
101-336-923.000	Trash Removal	1,000.00	570.51	70.32	429.49	57.05
101-336-930.000	Repairs & Maintenance	60,000.00	52,585.68	3,986.32	7,414.32	87.64
101-336-930.100	Building Repairs	7,500.00	7,522.68	0.00	(22.68)	100.30
101-336-956.000	Miscellaneous Expense	3,500.00	897.39	882.00	2,602.61	25.64
101-336-970.000	Capital Outlay	120,000.00	11,721.75	1,824.00	108,278.25	9.77
101-336-970.001	Capital Outlay-Fixed Asset	0.00	12,728.50	0.00	(12,728.50)	100.00
101-336-970.002	Dive Team Equipment	25,000.00	10,262.00	0.00	14,738.00	41.05
101-336-981.100	Fire Truck	0.00	0.00	0.00	0.00	0.00
Total Dept 336-Fire Dept		949,400.00	548,927.64	51,704.15	400,472.36	57.82
Dept 380-Building Dept						
101-380-702.000	Salaries and Wages	175,000.00	96,936.89	11,085.56	78,063.11	55.39
101-380-702.600	Longevity Pay	3,500.00	1,991.41	0.00	1,508.59	56.90
101-380-702.800	Overtime	8,000.00	4,372.65	112.32	3,627.35	54.66
101-380-715.000	Social Security	12,000.00	8,580.46	871.93	3,419.54	71.50
101-380-726.000	Supplies	3,000.00	505.99	0.00	2,494.01	16.87
101-380-741.000	Uniforms	500.00	163.42	0.00	336.58	32.68
101-380-801.000	Legal	30,000.00	3,060.38	144.00	26,939.62	10.20
101-380-802.000	Engineering	2,000.00	0.00	0.00	2,000.00	0.00
101-380-802.100	Inspections-Subcontracted	2,000.00	0.00	0.00	2,000.00	0.00
101-380-803.000	Independent Audit	3,000.00	700.00	0.00	2,300.00	23.33
101-380-806.000	Computer	5,000.00	0.00	0.00	5,000.00	0.00
101-380-806.200	GIS Ottawa County	10,000.00	9,586.00	0.00	414.00	95.86
101-380-820.000	Classes & Training	1,000.00	55.00	0.00	945.00	5.50
101-380-828.000	Dues and Memberships	0.00	650.00	0.00	(650.00)	100.00
101-380-834.000	Hospitalization	20,000.00	7,859.72	1,014.34	12,140.28	39.30
101-380-836.000	Life Insurance	350.00	204.88	25.61	145.12	58.54
101-380-837.000	Insurance & Bonds	10,000.00	7,500.00	0.00	2,500.00	75.00
101-380-860.000	Transportation	4,000.00	1,269.20	242.94	2,730.80	31.73
101-380-874.000	Retirement Benefits	14,000.00	10,382.64	925.16	3,617.36	74.16
101-380-956.000	Miscellaneous Expense	500.00	2,140.94	65.00	(1,640.94)	428.19
101-380-962.000	Weed Control	0.00	0.00	0.00	0.00	0.00
101-380-970.000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
101-380-970.001	Capital Outlay-Fixed Asset	0.00	0.00	0.00	0.00	0.00
Total Dept 380-Building Dept		303,850.00	155,959.58	14,486.86	147,890.42	51.33
Dept 445-Drains						
101-445-802.000	Engineering	3,000.00	0.00	0.00	3,000.00	0.00

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-445-969.000	Drain Tax at Large	500,000.00	7,639.04	0.00	492,360.96	1.53
Total Dept 445-Drains		503,000.00	7,639.04	0.00	495,360.96	1.52
Dept 446-Highway & Street						
101-446-805.000	Construction	1,500,000.00	759,443.54	23,582.07	740,556.46	50.63
101-446-828.000	Dues and Memberships	20,500.00	744.74	0.00	19,755.26	3.63
101-446-930.000	Repairs & Maintenance	16,000.00	3,034.74	501.45	12,965.26	18.97
101-446-956.000	Miscellaneous Expense	0.00	5,621.72	0.00	(5,621.72)	100.00
Total Dept 446-Highway & Street		1,536,500.00	768,844.74	24,083.52	767,655.26	50.04
Dept 448-Street Lights						
101-448-805.000	Construction	2,000.00	0.00	0.00	2,000.00	0.00
101-448-921.000	Electric	450,000.00	220,120.39	0.00	229,879.61	48.92
Total Dept 448-Street Lights		452,000.00	220,120.39	0.00	231,879.61	48.70
Dept 721-Planning Commission						
101-721-702.000	Salaries and Wages	9,000.00	2,821.72	400.00	6,178.28	31.35
101-721-715.000	Social Security	800.00	281.52	30.60	518.48	35.19
101-721-804.000	Planner	10,000.00	0.00	0.00	10,000.00	0.00
101-721-820.000	Classes & Training	500.00	0.00	0.00	500.00	0.00
101-721-828.000	Dues and Memberships	800.00	0.00	0.00	800.00	0.00
101-721-860.000	Transportation	100.00	0.00	0.00	100.00	0.00
101-721-900.000	Printing & Publishing	3,500.00	2,091.18	98.28	1,408.82	59.75
101-721-956.000	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
Total Dept 721-Planning Commission		24,700.00	5,194.42	528.88	19,505.58	21.03
Dept 722-Zoning Board of Appeals						
101-722-702.000	Salaries and Wages	3,000.00	803.95	80.00	2,196.05	26.80
101-722-715.000	Social Security	300.00	73.44	6.12	226.56	24.48
101-722-804.000	Planner	1,000.00	0.00	0.00	1,000.00	0.00
101-722-900.000	Printing & Publishing	1,000.00	1,741.74	70.98	(741.74)	174.17
101-722-956.000	Miscellaneous Expense	200.00	0.00	0.00	200.00	0.00
Total Dept 722-Zoning Board of Appeals		5,500.00	2,619.13	157.10	2,880.87	47.62
Dept 751-Parks & Recreation						
101-751-702.000	Salaries and Wages	130,000.00	89,111.55	8,414.29	40,888.45	68.55
101-751-702.200	Park Attendant Wages	0.00	0.00	0.00	0.00	0.00
101-751-702.600	Longevity Pay	1,300.00	1,510.00	0.00	(210.00)	116.15
101-751-702.800	Overtime	8,000.00	4,861.50	400.38	3,138.50	60.77
101-751-715.000	Social Security	8,500.00	7,710.88	674.32	789.12	90.72
101-751-726.000	Supplies	25,000.00	21,128.27	1,357.20	3,871.73	84.51
101-751-741.000	Uniforms	600.00	811.92	0.00	(211.92)	135.32
101-751-801.000	Legal	10,000.00	0.00	0.00	10,000.00	0.00
101-751-803.000	Independent Audit	1,000.00	1,000.00	0.00	0.00	100.00
101-751-804.000	Planner	0.00	0.00	0.00	0.00	0.00
101-751-820.000	Classes & Training	300.00	0.00	0.00	300.00	0.00

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund						
Expenditures						
101-751-828.000	Dues and Memberships	0.00	0.00	0.00	0.00	0.00
101-751-834.000	Hospitalization	32,000.00	20,637.94	2,479.55	11,362.06	64.49
101-751-836.000	Life Insurance	300.00	204.88	25.61	95.12	68.29
101-751-837.000	Insurance & Bonds	13,000.00	13,000.00	0.00	0.00	100.00
101-751-853.000	Telephone	700.00	490.00	70.00	210.00	70.00
101-751-860.000	Transportation	5,000.00	2,487.19	248.40	2,512.81	49.74
101-751-874.000	Retirement Benefits	8,400.00	8,191.28	819.87	208.72	97.52
101-751-920.000	Natural Gas	0.00	0.00	0.00	0.00	0.00
101-751-921.000	Electric	19,000.00	13,177.74	1,314.17	5,822.26	69.36
101-751-923.000	Trash Removal	2,000.00	1,159.81	201.04	840.19	57.99
101-751-930.000	Repairs & Maintenance	90,000.00	57,016.33	11,321.24	32,983.67	63.35
101-751-930.010	Mowing	70,000.00	24,950.00	3,882.50	45,050.00	35.64
101-751-930.020	Fertilizer	9,000.00	43.50	0.00	8,956.50	0.48
101-751-930.030	Sprinkling Repair	12,000.00	2,481.00	179.00	9,519.00	20.68
101-751-930.040	Algae Treatments	5,000.00	5,825.00	120.00	(825.00)	116.50
101-751-956.000	Miscellaneous Expense	500.00	390.00	390.00	110.00	78.00
101-751-970.000	Capital Outlay	50,000.00	513,208.80	6,133.80	(463,208.80)	1,026.42
101-751-970.001	Capital Outlay-Fixed Asset	753,103.66	1,095,641.54	4,439.64	(342,537.88)	145.48
Total Dept 751-Parks & Recreation		1,254,703.66	1,885,039.13	42,471.01	(630,335.47)	150.24
Dept 797-Senior Transportation						
101-797-702.000	Salaries and Wages	61,000.00	39,196.10	3,997.69	21,803.90	64.26
101-797-715.000	Social Security	4,600.00	3,080.50	305.81	1,519.50	66.97
101-797-803.000	Independent Audit	900.00	900.00	0.00	0.00	100.00
101-797-820.000	Classes & Training	100.00	655.00	0.00	(555.00)	655.00
101-797-837.000	Insurance & Bonds	7,000.00	7,000.00	0.00	0.00	100.00
101-797-860.000	Transportation	36,500.00	17,774.11	270.86	18,725.89	48.70
101-797-930.000	Repairs & Maintenance	35,000.00	24,269.50	1,965.91	10,730.50	69.34
101-797-956.000	Miscellaneous Expense	2,800.00	1,870.60	0.00	929.40	66.81
101-797-970.000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 797-Senior Transportation		147,900.00	94,745.81	6,540.27	53,154.19	64.06
Dept 799-Senior Center						
101-799-702.000	Salaries and Wages	65,000.00	68,510.19	7,551.40	(3,510.19)	105.40
101-799-702.600	Longevity Pay	600.00	0.00	0.00	600.00	0.00
101-799-715.000	Social Security	4,400.00	5,442.99	577.72	(1,042.99)	123.70
101-799-726.000	Supplies	2,500.00	4,973.32	0.00	(2,473.32)	198.93
101-799-802.300	Consulting	10,000.00	12,126.00	1,620.00	(2,126.00)	121.26
101-799-803.000	Independent Audit	500.00	500.00	0.00	0.00	100.00
101-799-837.000	Insurance & Bonds	2,300.00	2,250.00	0.00	50.00	97.83
101-799-853.000	Telephone	1,050.00	991.60	44.00	58.40	94.44
101-799-860.000	Transportation	200.00	437.75	0.00	(237.75)	218.88
101-799-874.000	Retirement Benefits	0.00	1,163.99	136.94	(1,163.99)	100.00
101-799-920.000	Natural Gas	1,600.00	4,628.11	0.00	(3,028.11)	289.26
101-799-921.000	Electric	5,500.00	8,178.30	1,284.03	(2,678.30)	148.70
101-799-923.000	Trash Removal	800.00	1,063.59	215.30	(263.59)	132.95
101-799-930.000	Repairs & Maintenance	5,000.00	6,535.20	2,105.53	(1,535.20)	130.70
101-799-956.000	Miscellaneous Expense	4,050.55	4,162.24	790.44	(111.69)	102.76
101-799-970.000	Capital Outlay	5,000.00	2,156.00	0.00	2,844.00	43.12
101-799-975.000	Building-New Construction	1,618,778.36	1,356,481.52	137.98	262,296.84	83.80

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Total Dept 799-Senior Center		1,727,278.91	1,479,600.80	14,463.34	247,678.11	85.66
Dept 800-Community Projects						
101-800-801.300	Contractual Services	50,000.00	25,568.82	0.00	24,431.18	51.14
101-800-961.000	Cable TV Consortium	98,000.00	76,525.42	0.00	21,474.58	78.09
Total Dept 800-Community Projects		148,000.00	102,094.24	0.00	45,905.76	68.98
Dept 804-Museum						
101-804-726.000	Supplies	200.00	0.00	0.00	200.00	0.00
101-804-837.000	Insurance & Bonds	1,000.00	1,000.00	0.00	0.00	100.00
101-804-853.000	Telephone	300.00	218.87	23.86	81.13	72.96
101-804-920.000	Natural Gas	2,000.00	600.25	0.00	1,399.75	30.01
101-804-921.000	Electric	2,000.00	909.91	136.41	1,090.09	45.50
101-804-930.000	Repairs & Maintenance	23,495.00	18,650.00	22.00	4,845.00	79.38
101-804-956.000	Miscellaneous Expense	0.00	0.00	0.00	0.00	0.00
101-804-970.000	Capital Outlay	0.00	0.00	0.00	0.00	0.00
Total Dept 804-Museum		28,995.00	21,379.03	182.27	7,615.97	73.73
Dept 805-Ice Arena						
101-805-702.000	Salaries and Wages	200,000.00	151,711.87	17,767.12	48,288.13	75.86
101-805-715.000	Social Security	15,000.00	12,089.87	1,345.93	2,910.13	80.60
101-805-726.000	Supplies	20,000.00	11,587.57	1,824.83	8,412.43	57.94
101-805-727.000	Postage	500.00	0.00	0.00	500.00	0.00
101-805-801.000	Legal	500.00	0.00	0.00	500.00	0.00
101-805-803.000	Independent Audit	2,000.00	2,000.00	0.00	0.00	100.00
101-805-806.000	Computer	5,000.00	14,005.12	282.55	(9,005.12)	280.10
101-805-820.000	Classes & Training	2,000.00	6,471.32	0.00	(4,471.32)	323.57
101-805-828.000	Dues and Memberships	500.00	424.00	0.00	76.00	84.80
101-805-834.000	Hospitalization	37,000.00	20,865.61	2,522.74	16,134.39	56.39
101-805-836.000	Life Insurance	500.00	221.76	27.72	278.24	44.35
101-805-837.000	Insurance & Bonds	18,000.00	18,000.00	0.00	0.00	100.00
101-805-853.000	Telephone	2,000.00	1,335.07	171.62	664.93	66.75
101-805-860.000	Transportation	2,000.00	979.02	72.36	1,020.98	48.95
101-805-874.000	Retirement Benefits	15,000.00	10,316.55	1,011.43	4,683.45	68.78
101-805-900.000	Printing & Publishing	1,500.00	1,310.24	298.00	189.76	87.35
101-805-920.000	Natural Gas	88,000.00	38,191.96	0.00	49,808.04	43.40
101-805-921.000	Electric	225,000.00	139,996.19	21,805.45	85,003.81	62.22
101-805-923.000	Trash Removal	1,500.00	816.50	74.26	683.50	54.43
101-805-930.000	Repairs & Maintenance	90,000.00	46,231.78	3,790.05	43,768.22	51.37
101-805-956.000	Miscellaneous Expense	1,000.00	487.73	0.00	512.27	48.77
101-805-956.001	Credit Card Fees	4,000.00	3,772.57	245.72	227.43	94.31
101-805-957.001	Adult Hockey	30,000.00	25,626.00	2,052.00	4,374.00	85.42
101-805-957.002	Learn-to-Skate	2,500.00	0.00	0.00	2,500.00	0.00
101-805-957.003	Learn-to-Play	1,000.00	0.00	0.00	1,000.00	0.00
101-805-957.004	Youth Hockey	27,500.00	7,528.00	0.00	19,972.00	27.37
101-805-957.005	Camps	1,500.00	0.00	0.00	1,500.00	0.00
101-805-957.007	Tournaments	0.00	1,080.00	0.00	(1,080.00)	100.00
101-805-975.000	Building-New Construction	0.00	0.00	0.00	0.00	0.00
Total Dept 805-Ice Arena		793,500.00	515,048.73	53,291.78	278,451.27	64.91

PERIOD ENDING 09/30/2016

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 101 - General Fund						
Expenditures						
Dept 965-Transfers Out						
101-965-999.257	Transfer to Stabilization Fund	0.00	0.00	0.00	0.00	0.00
101-965-999.271	Transfers Out-Library	861,900.00	861,900.00	0.00	0.00	100.00
Total Dept 965-Transfers Out		861,900.00	861,900.00	0.00	0.00	100.00
TOTAL Expenditures		11,809,158.57	8,479,528.70	298,078.21	3,329,629.87	71.80
Fund 101 - General Fund:						
TOTAL REVENUES		11,809,158.57	7,842,785.38	222,330.35	3,966,373.19	66.41
TOTAL EXPENDITURES		11,809,158.57	8,479,528.70	298,078.21	3,329,629.87	71.80
NET OF REVENUES & EXPENDITURES		0.00	(636,743.32)	(75,747.86)	636,743.32	100.00

PERIOD ENDING 09/30/2016

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 150 - Cemetery Perpetual Care Fund						
Revenues						
Dept 000-Revenues						
150-000-636.100	Perpetual Care	0.00	44,800.00	6,675.00	(44,800.00)	100.00
150-000-665.000	Interest	40,000.00	0.00	0.00	40,000.00	0.00
150-000-666.000	Unrealized Gain on Investment	0.00	0.00	0.00	0.00	0.00
150-000-686.000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
Total Dept 000-Revenues		40,000.00	44,800.00	6,675.00	(4,800.00)	112.00
TOTAL Revenues		40,000.00	44,800.00	6,675.00	(4,800.00)	112.00
Expenditures						
Dept 000-Revenues						
150-000-999.000	Operating Transfers Out	40,000.00	0.00	0.00	40,000.00	0.00
Total Dept 000-Revenues		40,000.00	0.00	0.00	40,000.00	0.00
TOTAL Expenditures		40,000.00	0.00	0.00	40,000.00	0.00
Fund 150 - Cemetery Perpetual Care Fund:						
TOTAL REVENUES		40,000.00	44,800.00	6,675.00	(4,800.00)	112.00
TOTAL EXPENDITURES		40,000.00	0.00	0.00	40,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	44,800.00	6,675.00	(44,800.00)	100.00

PERIOD ENDING 09/30/2016

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 271 - Library						
Revenues						
Dept 000-Revenues						
271-000-599.000	PO Enc Offset	0.00	0.00	0.00	0.00	0.00
Total Dept 000-Revenues		0.00	0.00	0.00	0.00	0.00
Dept 790-Library						
271-790-566.000	State Aid-Library	30,500.00	30,724.40	0.00	(224.40)	100.74
271-790-567.000	USF Funds	5,000.00	4,382.55	0.00	617.45	87.65
271-790-599.000	Contribution from Fund Balance	477,675.00	0.00	0.00	477,675.00	0.00
271-790-626.000	Copier-Microfiche	1,000.00	1,175.49	116.75	(175.49)	117.55
271-790-627.000	AV-Rentals	8,500.00	6,340.94	553.25	2,159.06	74.60
271-790-627.100	Library Rental Books	400.00	437.00	30.00	(37.00)	109.25
271-790-656.000	Penal Fines-Georgetown	170,000.00	146,184.93	0.00	23,815.07	85.99
271-790-657.000	Overdue Material Fines	20,000.00	18,274.84	1,579.10	1,725.16	91.37
271-790-675.000	Donations	0.00	94.00	0.00	(94.00)	100.00
271-790-686.000	Miscellaneous Revenue	5,000.00	7,959.90	674.31	(2,959.90)	159.20
271-790-686.001	Fund Raising	0.00	1,057.95	7.15	(1,057.95)	100.00
271-790-686.011	On Going Book Sale	3,200.00	1,758.50	212.00	1,441.50	54.95
271-790-686.012	Quarterly Book Sale	6,500.00	4,242.84	0.00	2,257.16	65.27
271-790-686.013	Grants Community	0.00	0.00	0.00	0.00	0.00
271-790-699.000	Transfers In	861,900.00	861,900.00	0.00	0.00	100.00
Total Dept 790-Library		1,589,675.00	1,084,533.34	3,172.56	505,141.66	68.22
TOTAL Revenues		1,589,675.00	1,084,533.34	3,172.56	505,141.66	68.22
Expenditures						
Dept 790-Library						
271-790-702.000	Salaries and Wages	790,000.00	407,227.86	42,540.19	382,772.14	51.55
271-790-702.600	Longevity Pay	9,000.00	0.00	0.00	9,000.00	0.00
271-790-715.000	Social Security	59,000.00	32,136.27	3,212.11	26,863.73	54.47
271-790-726.000	Supplies	30,000.00	12,227.39	4,913.96	17,772.61	40.76
271-790-726.001	Supplies from Fund Raising Income	0.00	1,237.32	399.00	(1,237.32)	100.00
271-790-726.400	Janitorial Supplies	5,100.00	454.14	0.00	4,645.86	8.90
271-790-727.000	Postage	1,800.00	200.00	200.00	1,600.00	11.11
271-790-801.000	Legal	0.00	0.00	0.00	0.00	0.00
271-790-801.300	Contractual Services	0.00	0.00	0.00	0.00	0.00
271-790-803.000	Independent Audit	1,000.00	1,000.00	0.00	0.00	100.00
271-790-806.000	Computer	27,000.00	13,050.61	1,739.74	13,949.39	48.34
271-790-809.000	Lakeland Library Coop	47,750.00	25,622.25	0.00	22,127.75	53.66
271-790-820.000	Classes & Training	1,600.00	130.00	30.00	1,470.00	8.13
271-790-828.000	Dues and Memberships	3,000.00	1,260.12	20.00	1,739.88	42.00
271-790-834.000	Hospitalization	68,000.00	37,003.59	4,907.28	30,996.41	54.42
271-790-836.000	Life Insurance	1,420.00	638.14	100.33	781.86	44.94
271-790-837.000	Insurance & Bonds	10,500.00	11,800.00	0.00	(1,300.00)	112.38
271-790-853.000	Telephone	1,000.00	162.00	18.00	838.00	16.20
271-790-860.000	Transportation	2,100.00	747.67	57.24	1,352.33	35.60
271-790-874.000	Retirement Benefits	40,000.00	25,537.81	2,220.35	14,462.19	63.84
271-790-884.000	Library Programs	15,000.00	2,947.96	126.00	12,052.04	19.65
271-790-900.000	Printing & Publishing	2,000.00	37.00	0.00	1,963.00	1.85
271-790-920.000	Natural Gas	7,210.00	2,012.53	0.00	5,197.47	27.91
271-790-921.000	Electric	23,690.00	14,231.09	0.00	9,458.91	60.07
271-790-923.000	Trash Removal	400.00	233.75	33.55	166.25	58.44
271-790-930.000	Repairs & Maintenance	28,900.00	6,286.32	475.20	22,613.68	21.75

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 271 - Library						
Expenditures						
271-790-931.000	Rebinding	800.00	0.00	0.00	800.00	0.00
271-790-956.000	Miscellaneous Expense	1,500.00	699.77	76.79	800.23	46.65
271-790-970.000	Capital Outlay	40,205.00	16,846.29	326.60	23,358.71	41.90
271-790-970.001	Capital Outlay-Fixed Asset	150,000.00	0.00	0.00	150,000.00	0.00
271-790-975.000	Building-New Construction	0.00	0.00	0.00	0.00	0.00
271-790-982.000	Books	116,700.00	57,808.72	16,447.67	58,891.28	49.54
271-790-982.100	Magazines & Periodicals	19,000.00	2,959.55	25.50	16,040.45	15.58
271-790-982.200	AV-Audio Books	9,000.00	2,689.94	2,698.98	6,310.06	29.89
271-790-982.300	AV-DVD	10,000.00	2,433.38	0.00	7,566.62	24.33
271-790-982.400	AV-Music	7,000.00	0.00	0.00	7,000.00	0.00
271-790-982.500	Digitization-Software	10,000.00	0.00	0.00	10,000.00	0.00
271-790-982.600	Electronic Subscription	50,000.00	30,137.32	4,286.40	19,862.68	60.27
Total Dept 790-Library		1,589,675.00	709,758.79	84,854.89	879,916.21	44.65
TOTAL Expenditures		1,589,675.00	709,758.79	84,854.89	879,916.21	44.65
Fund 271 - Library:						
TOTAL REVENUES		1,589,675.00	1,084,533.34	3,172.56	505,141.66	68.22
TOTAL EXPENDITURES		1,589,675.00	709,758.79	84,854.89	879,916.21	44.65
NET OF REVENUES & EXPENDITURES		0.00	374,774.55	(81,682.33)	(374,774.55)	100.00

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 592 - Water/Sewer Fund						
Revenues						
Dept 000-Revenues						
592-000-446.000	Penalties & Arrears	100,000.00	76,163.63	10,942.43	23,836.37	76.16
592-000-599.000	Contribution from Fund Balance	1,544,500.00	0.00	0.00	1,544,500.00	0.00
592-000-628.000	Service Connections	40,000.00	20,910.50	5,050.00	19,089.50	52.28
592-000-629.000	Inspections	20,000.00	19,735.00	1,970.00	265.00	98.68
592-000-631.000	Labor Billed	1,000.00	4,675.50	0.00	(3,675.50)	467.55
592-000-631.100	Repair Reimbursement	7,000.00	(3,329.03)	0.00	10,329.03	(47.56)
592-000-637.000	Water Turn-On Fee	8,000.00	14,914.50	480.00	(6,914.50)	186.43
592-000-645.000	Water Customer Sales	4,500,000.00	2,920,515.38	730,870.16	1,579,484.62	64.90
592-000-645.200	Unmetered Water Charge	16,000.00	14,568.00	1,305.00	1,432.00	91.05
592-000-646.000	Sewage Treatment Sales	4,000,000.00	2,254,525.58	368,482.29	1,745,474.42	56.36
592-000-646.018	Sewer Revenue-Jamestown	0.00	0.00	0.00	0.00	0.00
592-000-647.000	Meters	80,000.00	85,680.00	9,465.00	(5,680.00)	107.10
592-000-665.009	Interest	15,000.00	0.00	0.00	15,000.00	0.00
592-000-665.100	Interest Assessments	4,000.00	5,053.41	0.00	(1,053.41)	126.34
592-000-672.100	Watermain Levied	12,000.00	19,458.00	8,280.00	(7,458.00)	162.15
592-000-672.200	Sewermain Levied	50,000.00	85,395.02	0.00	(35,395.02)	170.79
592-000-672.300	Sewer Hookup Levied	270,000.00	233,400.00	28,600.00	36,600.00	86.44
592-000-672.400	Water Hookup Levied	80,000.00	88,740.00	9,720.00	(8,740.00)	110.93
592-000-673.000	Contributed Water Lines-Developers	0.00	0.00	0.00	0.00	0.00
592-000-673.100	Contributed Sewer Lines-Developers	0.00	0.00	0.00	0.00	0.00
592-000-686.000	Miscellaneous Revenue	10,000.00	3,132.46	310.48	6,867.54	31.32
Total Dept 000-Revenues		10,757,500.00	5,843,537.95	1,175,475.36	4,913,962.05	54.32
TOTAL Revenues		10,757,500.00	5,843,537.95	1,175,475.36	4,913,962.05	54.32
Expenditures						
Dept 441-Dept of Public Works						
592-441-702.009	Salaries and Wages	650,000.00	394,971.88	38,168.40	255,028.12	60.76
592-441-702.609	Longevity Pay	9,500.00	0.00	0.00	9,500.00	0.00
592-441-702.809	Overtime	14,500.00	12,946.22	923.95	1,553.78	89.28
592-441-715.000	Social Security	50,000.00	31,469.75	2,806.67	18,530.25	62.94
592-441-726.009	Supplies	120,000.00	164,490.01	8,506.60	(44,490.01)	137.08
592-441-726.109	Meters	500,000.00	273,885.60	0.00	226,114.40	54.78
592-441-727.009	Postage	42,000.00	20,793.51	5,217.00	21,206.49	49.51
592-441-741.009	Uniforms	3,500.00	1,133.47	193.99	2,366.53	32.38
592-441-801.009	Legal	5,000.00	0.00	0.00	5,000.00	0.00
592-441-801.209	State Annual Fee	10,000.00	0.00	0.00	10,000.00	0.00
592-441-802.009	Engineering	25,000.00	57,648.81	7,178.46	(32,648.81)	230.60
592-441-803.009	Independent Audit	9,000.00	9,000.00	0.00	0.00	100.00
592-441-806.009	Computer	40,000.00	17,987.73	522.49	22,012.27	44.97
592-441-810.009	Water Purchased-Ottawa Cty	3,100,000.00	2,104,253.96	527,189.72	995,746.04	67.88
592-441-810.209	Water Purchased-Wyoming	125,000.00	114,905.73	10,264.57	10,094.27	91.92
592-441-811.009	Sewage Treatment	3,300,000.00	2,456,729.64	512,382.26	843,270.36	74.45
592-441-812.009	Service Connect Install	20,000.00	0.00	0.00	20,000.00	0.00
592-441-820.009	Classes & Training	3,000.00	1,181.00	0.00	1,819.00	39.37
592-441-828.009	Dues & Memberships	1,500.00	1,502.13	0.00	(2.13)	100.14
592-441-834.000	Hospitalization	165,000.00	80,500.18	12,035.37	84,499.82	48.79
592-441-836.009	Life Insurance	1,800.00	1,169.04	157.88	630.96	64.95
592-441-837.009	Insurance & Bonds	96,000.00	96,000.00	0.00	0.00	100.00
592-441-853.009	Telephone	34,000.00	10,427.33	1,347.90	23,572.67	30.67
592-441-860.009	Transportation	25,500.00	10,242.10	1,107.14	15,257.90	40.17
592-441-874.000	Retirement Benefits	64,000.00	35,917.58	2,697.12	28,082.42	56.12

PERIOD ENDING 09/30/2016

GL NUMBER	DESCRIPTION	2016 AMENDED BUDGET	YTD BALANCE 09/30/2016 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 09/30/2016 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 592 - Water/Sewer Fund						
Expenditures						
592-441-900.009	Printing & Publishing	500.00	42.00	0.00	458.00	8.40
592-441-920.009	Natural Gas	26,000.00	6,293.75	0.00	19,706.25	24.21
592-441-921.009	Electric	140,000.00	97,320.79	4,367.07	42,679.21	69.51
592-441-923.009	Trash Removal	1,000.00	553.82	79.20	446.18	55.38
592-441-925.009	Easement Agreements	3,000.00	0.00	0.00	3,000.00	0.00
592-441-930.008	Sewer Backup Expenses	0.00	0.00	0.00	0.00	0.00
592-441-930.009	Repairs & Maintenance	315,000.00	378,774.94	26,345.07	(63,774.94)	120.25
592-441-930.200	Rush Creek Lift Station	0.00	11,938.78	0.00	(11,938.78)	100.00
592-441-940.009	Hydrant Rental-Ottawa Cty	2,700.00	1,618.80	0.00	1,081.20	59.96
592-441-956.009	Miscellaneous Expense	5,000.00	6,997.76	1,033.10	(1,997.76)	139.96
592-441-968.009	Depreciation & Depletion	1,750,000.00	0.00	0.00	1,750,000.00	0.00
592-441-970.009	Capital Outlay	100,000.00	3,450.00	0.00	96,550.00	3.45
Total Dept 441-Dept of Public Works		10,757,500.00	6,404,146.31	1,162,523.96	4,353,353.69	59.53
TOTAL Expenditures		10,757,500.00	6,404,146.31	1,162,523.96	4,353,353.69	59.53
Fund 592 - Water/Sewer Fund:						
TOTAL REVENUES		10,757,500.00	5,843,537.95	1,175,475.36	4,913,962.05	54.32
TOTAL EXPENDITURES		10,757,500.00	6,404,146.31	1,162,523.96	4,353,353.69	59.53
NET OF REVENUES & EXPENDITURES		0.00	(560,608.36)	12,951.40	560,608.36	100.00
TOTAL REVENUES - ALL FUNDS		24,196,333.57	14,815,656.67	1,407,653.27	9,380,676.90	61.23
TOTAL EXPENDITURES - ALL FUNDS		24,196,333.57	15,593,433.80	1,545,457.06	8,602,899.77	64.45
NET OF REVENUES & EXPENDITURES		0.00	(777,777.13)	(137,803.79)	777,777.13	100.00

EXP CHECK RUN DATES 10/21/2016 - 10/21/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name / Invoice	Description	Amount
5 ALARM	5 ALARM FIRE & SAFETY EQUIPMENT, IN		
	160881-1	TURN OUT GEAR	305.89
	161556-1	MSA ALTAIR 4X MULTIGAS DETCTR CHRCOALS	779.45
TOTAL FOR: 5 ALARM FIRE & SAFETY EQUIPMENT, IN			1,085.34
ACTION CHE	ACTION CHEMICAL		
	339132	CLEANING SUPPLIES	191.10
TOTAL FOR: ACTION CHEMICAL			191.10
AIRGAS	AIRGAS USA LLC		
	9939320840	RENT CYL MED W-02-B DISS VALVE	170.60
TOTAL FOR: AIRGAS USA LLC			170.60
HENSLEEA	ALEXA HENSLEE		
	161006	11/8 ELECTION EXPENSE/ 9/26-10/6 MILEAGE REIMB	65.61
TOTAL FOR: ALEXA HENSLEE			65.61
ALLENDALE	ALLENDALE TRUE VALUE HARDWARE		
	1690726	CLEANING SUPPLIES	34.47
TOTAL FOR: ALLENDALE TRUE VALUE HARDWARE			34.47
VANDRPLGA	AMY VANDERPLOEG, CPA		
	160930	SEPTEMBER CPA SERVICES	1,137.50
TOTAL FOR: AMY VANDERPLOEG, CPA			1,137.50
FRANK	ANDREW FRANK		
	161017	TREE TRIMMING AT ICE ARENA/RUSH CREEK PARK/CEMETER	990.00
TOTAL FOR: ANDREW FRANK			990.00
ATHLETICA	ATHLETICA/SPORT SYSTEMS UNLIMITED		
	405367	ICE SIDE RELEASE - OLD STYLE COMPLETE	205.40
TOTAL FOR: ATHLETICA/SPORT SYSTEMS UNLIMITED			205.40
KEN AUTO	AUTO WARES		
	509-708309	FUEL PUMP	36.39
	509-708662	2010 FORD F150 OIL FILTER/OIL AND COOL SYST COND	280.09
TOTAL FOR: AUTO WARES			316.48
BAKER	BAKER & TAYLOR		
	2032271793	PRINT ADULT	1,560.53
	2032274859	PRINT YOUTH	1,134.35
	2032275051	PRINT ADULT	754.23
	2032292619	PRINT YOUTH	1,184.65
	2032294454	PRINT ADULT	454.45
	2032320021	PRINT YOUTH	1,023.35
	2032323231	PRINT YOUTH	600.31
TOTAL FOR: BAKER & TAYLOR			6,711.87
BSM	BLOOM SLUGGETT MORGAN		
	15943	SEPTEMBER LEGAL SERVICES	144.00
	15944	SERVISES THROUGH 9/30/16	665.00
TOTAL FOR: BLOOM SLUGGETT MORGAN			809.00
Z12	BRUCE RYSDYK		
	160930	11/8 ELECTION WORK	225.00
	161015	11/8 ELECTION WORK	245.00
TOTAL FOR: BRUCE RYSDYK			470.00

EXP CHECK RUN DATES 10/21/2016 - 10/21/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name / Invoice	Description	Amount
CENTRON	CENTRON DATA SERVICE CO		
	1-23208	1060 WATER BILLS CYCLE 5	139.05
	1-23258	901 WATER BILLS CYCLE 6	118.39
TOTAL FOR: CENTRON DATA SERVICE CO			257.44
COMCASTBUS	COMCAST		
	46903893	ACT#925469944	131.90
TOTAL FOR: COMCAST			131.90
COMM GAR	COMMUNITY GARAGE INC		
	42539#319	REPAIRS AND TIRES - TRUCK #319	1,553.33
	42544#322	OIL CHANGE #322	198.24
	42552#320	TIRE REPAIR #320	60.13
	42568#320	OIL CHANGE #320	155.89
TOTAL FOR: COMMUNITY GARAGE INC			1,967.59
CON EN	CONSUMERS ENERGY		
	9308464192	HIGHPOINTE VIEW NO. 2 - HUDSONVILLE STREET LIGHTIN	1,272.00
TOTAL FOR: CONSUMERS ENERGY			1,272.00
MISC	Core Logic		
	10/19/2016	Sum Tax Refund 70-14-24-428-004	1,438.90
TOTAL FOR: Core Logic			1,438.90
CUMMINS	CUMMINS BRIDGEWAY, LLC		
	003-14531	CHICAGO DR LIFT STATION YEAR 5-ANNUAL GENERATOR MA	582.83
TOTAL FOR: CUMMINS BRIDGEWAY, LLC			582.83
CELM	CUTTING EDGE LANDSCAPE MANAGEMENT		
	1709	SEPTEMBER LAWN MAINT FOR WATER TOWERS AND PUMP STA	811.27
TOTAL FOR: CUTTING EDGE LANDSCAPE MANAGEMENT			811.27
MISC	EAST GEORGETOWN SHORES LAKE ASSOC		
	160930	BIKE PATH RESURFACING	9,000.00
TOTAL FOR: EAST GEORGETOWN SHORES LAKE ASSOC			9,000.00
FRONTLINE	EZ FACILITY INC.		
	SUP001964	FRONTLINE HOSTING CONNECT FEES 11/01/16 -01/31/17	438.78
TOTAL FOR: EZ FACILITY INC.			438.78
FARMERS	FARMERS CO-OP ELEVATOR CO		
	142429	MAX LAWN WINTERIZER	62.00
	142825	MUCK BOOTS - R.WEERSING	89.00
TOTAL FOR: FARMERS CO-OP ELEVATOR CO			151.00
MISC	FOREMOST INSURANCE COMPANY		
	160930	FIRE SAFETY FLIERS	50.61
	160930	FIRE SAFETY FLIERS	12.65
	161006	FIRE SAFETY POSTER	36.72
TOTAL FOR: FOREMOST INSURANCE COMPANY			99.98
GRCENTRAL	G.R. CENTRAL IRON & STEEL CORP.		
	248987	SUPPLIES	26.25
	249095	SUPPLIES	4.28
TOTAL FOR: G.R. CENTRAL IRON & STEEL CORP.			30.53

EXP CHECK RUN DATES 10/21/2016 - 10/21/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name / Invoice	Description	Amount
GEM	GEMMEN'S		
	745490	STRETCH CORD/BAR WITH SPRING GRIPS/YELLOW CORD PLU	20.66
	746045	TWSHP BANNERS - COMB CUT SNIP	18.89
	746533	SUPPLIES	117.51
TOTAL FOR: GEMMEN'S			157.06
GRAND OFF	GRAND OFFICE SUPPLY		
	0189049-001	INK CARTRIDGES	135.57
	0191535-001	General Supplies	41.90
	0191882-001	General Supplies	57.49
TOTAL FOR: GRAND OFFICE SUPPLY			234.96
GRCC	GRAND RAPIDS COMMUNITY COLLEGE		
	161015	PROPERTY TAX DISTRIBUTION 10/15/16	234.95
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			234.95
GRWILBERT	GRAND RAPIDS WILBERT VAULT		
	31192	FOUNDATION STONES	270.00
	31193	FOUNDATION STONES	806.00
TOTAL FOR: GRAND RAPIDS WILBERT VAULT			1,076.00
GVAHA	GRAND VALLEY AMATEUR HOCKEY ASSOC		
	161010	GVAHA 2016-2017 FEES	18,100.00
TOTAL FOR: GRAND VALLEY AMATEUR HOCKEY ASSOC			18,100.00
GPS	GRANDVILLE PUBLIC SCHOOLS		
	161015	PROPERTY TAX DISB 10/15/16	1,183.87
TOTAL FOR: GRANDVILLE PUBLIC SCHOOLS			1,183.87
MISC	HUBBARD,RICHARD		
	10/19/2016	Sum Tax Refund 70-14-10-474-008	1,744.34
TOTAL FOR: HUBBARD,RICHARD			1,744.34
HPS	HUDSONVILLE PUBLIC SCHOOLS		
	161015	PROPERTY TAX DISB 10/15/16	43,788.18
TOTAL FOR: HUDSONVILLE PUBLIC SCHOOLS			43,788.18
KNOLI	ISAAC KNOL		
	161021	11/8 ELECTION WORK	50.00
TOTAL FOR: ISAAC KNOL			50.00
J & H	J & H OIL COMPANY		
	4384205	CONV REC GAS - 193 GAL	499.55
TOTAL FOR: J & H OIL COMPANY			499.55
JPS	JENISON PUBLIC SCHOOLS		
	161015	PROPERTY TAX DISB 10/15/16	52,505.06
TOTAL FOR: JENISON PUBLIC SCHOOLS			52,505.06
KENT INT	KENT INTERMEDIATE		
	161015	PROPERTY TAX DIST 10/15/16	630.02
TOTAL FOR: KENT INTERMEDIATE			630.02
KERKSTRA	KERKSTRA PORTABLE RESTROOM SERVICE,		
	99261	MAPLEWOOD PARK	70.00
TOTAL FOR: KERKSTRA PORTABLE RESTROOM SERVICE,			70.00

EXP CHECK RUN DATES 10/21/2016 - 10/21/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name / Invoice	Description	Amount
KERKSTRA C	KERKSTRA SEPTIC TANK CLEANING		
	48799	INSIDE GREASE TRAP CLEANING	125.00
TOTAL FOR: KERKSTRA SEPTIC TANK CLEANING			125.00
VANDERWIEL	KIMBERLY VANDERWIELE		
	160930	EXERCISE CLASS - SEPTEMBER 2016	1,020.00
TOTAL FOR: KIMBERLY VANDERWIELE			1,020.00
KOOLEELEC	KOOLE ELECTRIC LLC		
	33169	ADDING SWITCHES IN LOCKER ROOMS	235.00
TOTAL FOR: KOOLE ELECTRIC LLC			235.00
LAKELAND	LAKELAND LIBRARY COOP		
	17-13457	ELECTRONIC SUBSCRIPTION	400.00
	17-13496	QTRLY BILLING - 4TH QTR - ADMINISTRATIVE DEPT	628.00
	17-13497	QTRLY BILLING - 4TH QTR - DELIVERY CHARGE	327.25
	17-13498	QTRLY BILLING - 4TH QTR - MARC SKY RIVER	714.00
	17-13499	QTRLY BILLING - 4TH QTR - LLC CATALOGING	3,019.50
	17-13500	QTRLY BILLING - 4TH QTR - AUTHORITY CONTROL	143.75
	17-13501	QUARTERLY BILLING 4TH QTR - ILS DEPARTMENT	2,620.25
	17-13502	QUARTERLY BILLING - 4TH QTR SYNDETICS	157.75
	17-13503	QTRLY BILLING - 4TH QTR - SMS ALERT SUBSCRIPTION	123.75
	17-13504	QTRLY BILLING - 4TH QTR - IT DEPT ILS SUPPORT	736.50
	17-13505	QTRLY BILLING - 4TH QTR - IT ADM SUPPORT	380.00
	17-13506	QTRLY BILLING - 4TH QTR - E-MAIL ACCOUNTS	62.50
	17-13522	SIERRA PASS THROUGH NOV 2016-OCT 2017	2,885.02
TOTAL FOR: LAKELAND LIBRARY COOP			12,198.27
LEE'S	LEE'S TRENCHING INC		
	105967	INSTALL WATER SERVICE 3619 BLACKSTAR ST	1,180.00
TOTAL FOR: LEE'S TRENCHING INC			1,180.00
MCSMITH	M.C. Smith		
	CEMVETPLAZA6	CEMETERY VETERAN'S MEMORIAL PLAZA #6	1,179.20
	CHICAGO DR - 9	CHICAGO DRIVE 9 - SEPTEMBER	714.00
	MAPLEWOODTR 5	MAPLEWOOD TRAIL 2016 #5	12,781.50
TOTAL FOR: M.C. Smith			14,674.70
TITANEQ	MACALLISTER RENTALS		
	R83192167901	80' STRAIGHT BOOM AND FUEL	868.25
TOTAL FOR: MACALLISTER RENTALS			868.25
MINIER	MANNETTE MINIER		
	161014	11/8 ELECTION - BALLOT BAGS CLEANED/PICKED UP	61.41
TOTAL FOR: MANNETTE MINIER			61.41
MARNICH	MARNICH-REYNOLDS, VICKI		
	160930	SEPTEMBER WATERCOLOR CLASSES	600.00
TOTAL FOR: MARNICH-REYNOLDS, VICKI			600.00
MCMASTER	MCMASTER-CARR SUPPLY CO		
	76168014	STAINLESS STEEL SOCKET HEAD CAP	16.24
	76183094	SUPPLIES	62.09
	82878202	SUPPLIES	37.63
TOTAL FOR: MCMASTER-CARR SUPPLY CO			115.96
MESSENGER	MESSENGER PRINTING		
	18100	BUSINESS CARDS-TED/MANNETTE/JILL	119.00
TOTAL FOR: MESSENGER PRINTING			119.00

EXP CHECK RUN DATES 10/21/2016 - 10/21/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name / Invoice	Description	Amount
RIOSUPPLY	MICHIGAN METER TECHNOLOGY, INC		
	0003485	SUPPLIES	316.48
TOTAL FOR: MICHIGAN METER TECHNOLOGY, INC			316.48
MOS	MICHIGAN OFFICE SOLUTIONS		
	IN727897	CONTRACT BASE RATE CHARGE 4TH QTR 2016	490.00
TOTAL FOR: MICHIGAN OFFICE SOLUTIONS			490.00
MRA	MICHIGAN RESEARCHERS ASSOC INC		
	16074	PROFESSIONAL RESEARCH SERVICES - 400-SAMPLE SURVEY	6,100.00
TOTAL FOR: MICHIGAN RESEARCHERS ASSOC INC			6,100.00
MIRURAL	MICHIGAN RURAL WATER ASSOCIATION		
	IMIS 3367	WATER CERTIFICATION AND REVIEW COURSE S3 & S4 - AL	330.00
TOTAL FOR: MICHIGAN RURAL WATER ASSOCIATION			330.00
MIERAS	MIERAS FAMILY SHOES		
	130415	BOOTS - ALLEN FEENSTRA	140.00
TOTAL FOR: MIERAS FAMILY SHOES			140.00
MILLERWELD	MILLER WELDING SUPPLY		
	INV000071266	SUPPLIES	370.98
TOTAL FOR: MILLER WELDING SUPPLY			370.98
MLIVE	MLIVE MEDIA GROUP		
	0001882753	ADVERTISING	425.88
TOTAL FOR: MLIVE MEDIA GROUP			425.88
FERGUSONN	NATHAN FERGUSON		
	161108	11/8 ELECTION WORK	70.00
TOTAL FOR: NATHAN FERGUSON			70.00
OAI	OTTAWA AREA INTERMEDIATE		
	161015	PROPERTY TAX DISB 10/15/16	42,210.21
TOTAL FOR: OTTAWA AREA INTERMEDIATE			42,210.21
OC PU	OTTAWA CO PUBLIC UTILITIES		
	10262	SEWAGE TREATMENT AND SYSTEM MAINT - SEPTEMBER 2016	249,213.91
	10265	WATER USE FOR SEPTEMBER 2016	207,686.79
TOTAL FOR: OTTAWA CO PUBLIC UTILITIES			456,900.70
OC T	OTTAWA CO TREASURER		
	161011	DRAIN ASSESSMENTS - 2016	60,443.78
	161015	PROPERTY TAX DISB 10/15/16	74,798.15
TOTAL FOR: OTTAWA CO TREASURER			135,241.93
OCWRCO	OTTAWA COUNTY WATER RESOURCE COMM		
	161017	REIMB FOR COST RELATED TO RUSH CREEK DRAIN PATHWAY	1,320.00
	161019	DRAIN USE PERMIT - RUSH CREEK PATH	100.00
TOTAL FOR: OTTAWA COUNTY WATER RESOURCE COMM			1,420.00
OC SESC	OTTAWA CTY SESC DEPT		
	161019	SOIL EROSION PERMIT- RUSH CREEK PATH	165.00
TOTAL FOR: OTTAWA CTY SESC DEPT			165.00
PLEUNE	PLEUNE SERVICE COMPANY INC		
	1825	AHU-1 CONDENSER REPLACEMENT - TWSHP OFFICE	15,203.00
TOTAL FOR: PLEUNE SERVICE COMPANY INC			15,203.00

EXP CHECK RUN DATES 10/21/2016 - 10/21/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

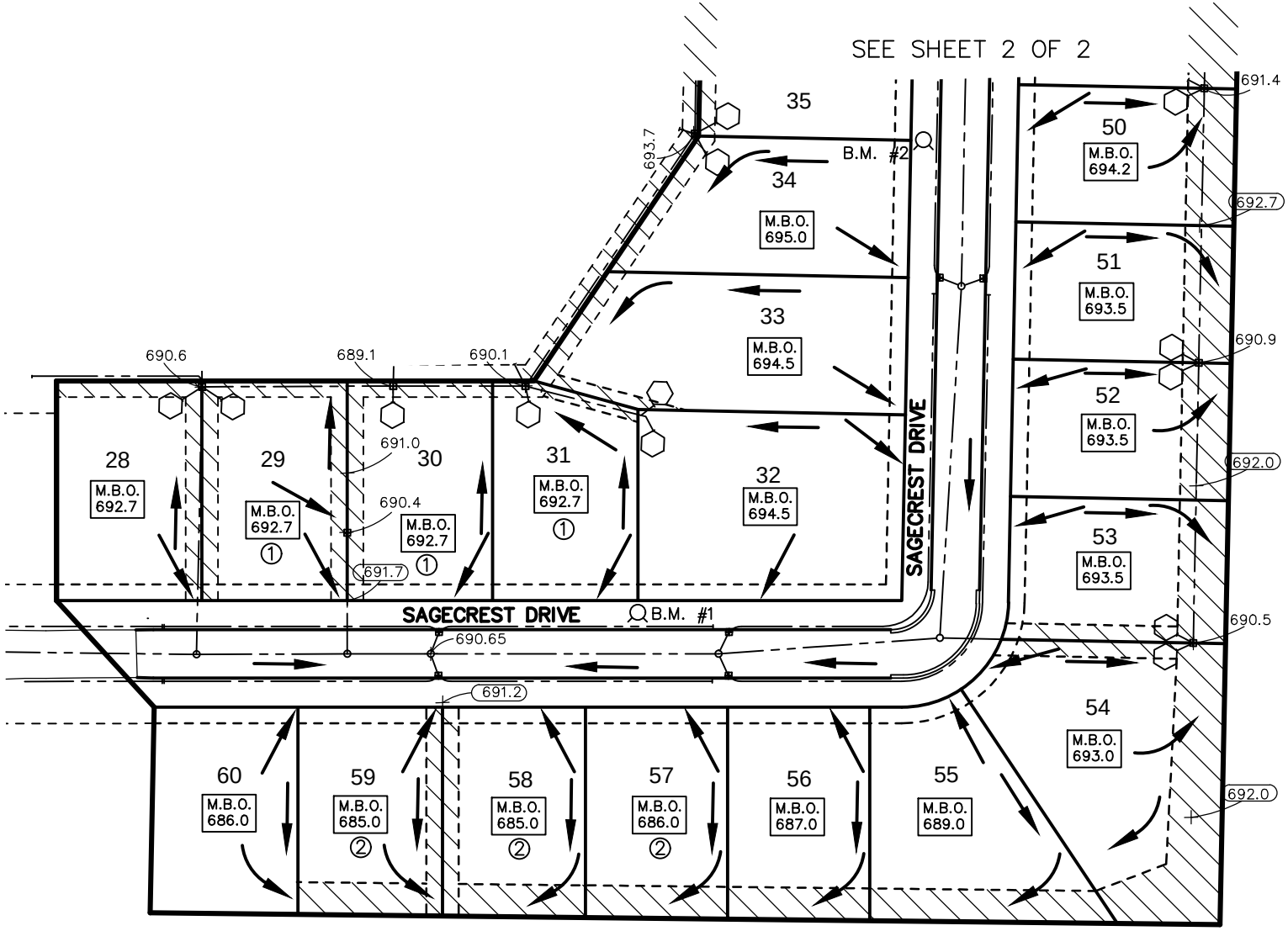
Vendor Code	Vendor Name / Invoice	Description	Amount
PREIN	PREIN & NEWHOF		
	36309	PORT SHELDON WM REPLACEMENT	4,614.25
	36322	WAMP	1,517.50
	36349	22ND AVE MDOT TAP APP& MON-MOTORIZED PATHWAY	343.80
	36355	RUSH CREEK PATHWAY	6,133.80
TOTAL FOR: PREIN & NEWHOF			12,609.35
PRIESTENT	PRIEST ENTERPRISES LLC		
	9715	GRUBB TREATMENT - 44TH STREET STATION	128.00
TOTAL FOR: PRIEST ENTERPRISES LLC			128.00
PCI	PROFESSIONAL CODE INSPECTIONS		
	2498	OCTOBER INSPECTIONS	33,731.39
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS			33,731.39
MISC	REFRIGERATION & MECHANICAL SERVICES		
	16088	COMPRESSOR REPAIR	3,732.69
TOTAL FOR: REFRIGERATION & MECHANICAL SERVICES			3,732.69
RVRTWNCON	RIVERTOWN CONTRACTORS, INC		
	CHICAGO DR 5	CHICAGO DRIVE ENHANCEMENTS #5	89,762.88
TOTAL FOR: RIVERTOWN CONTRACTORS, INC			89,762.88
WEERSINGR	RODERICK WEERSING		
	161017	REIMBURSE EXPENSES	2,072.78
TOTAL FOR: RODERICK WEERSING			2,072.78
SCHEPERS	SCHEPERS' LAWN SPRINKLING INC		
	68330	SPRINKLER MAINT - CEMETERY	2,868.95
TOTAL FOR: SCHEPERS' LAWN SPRINKLING INC			2,868.95
SESSENBURG	STEVE ESSENBURG ELECTRIC		
	16-0306	ELECTRICAL WK AT CEMETERY - INSTALL LED LIGHTS FOR	895.00
	16-0307	ELECTRICAL WORK AT PIONEER PARK - REPLACE DAMAGED	138.00
	16-0308	ELECTRICAL WORK @ ST#2 - INSTALL RECEPTACLE & CA	285.00
TOTAL FOR: STEVE ESSENBURG ELECTRIC			1,318.00
SUMMIT	SUMMIT SURVEYING, INC		
	12463	MAPLEWOOD PARK EASEMENT DRAWINGS	400.00
TOTAL FOR: SUMMIT SURVEYING, INC			400.00
TDSMETRO	TDS METROCOM		
	161007-6164574398	MUSEUM PHONE	24.18
	161007-6166622130	FIRE PHONE	52.07
	161007-6166622800	ICE PHONE	103.45
	161007-6166624235	W/S PHONE	767.61
TOTAL FOR: TDS METROCOM			947.31
TELERAD	TELE-RAD INC		
	875313	MOTO MINITOR CASES	30.00
TOTAL FOR: TELE-RAD INC			30.00
LIGHTBULB	THE LIGHT BULB CO		
	00307728	LIGHT BULBS	205.04
TOTAL FOR: THE LIGHT BULB CO			205.04
MISC	Timothy & Lindsey Sayers		
	10/19/2016	Deposit from Insurance	12,000.00
TOTAL FOR: Timothy & Lindsey Sayers			12,000.00

EXP CHECK RUN DATES 10/21/2016 - 10/21/2016
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Vendor Code	Vendor Name / Invoice	Description	Amount
TSC	TRACTOR SUPPLY COMPANY		
	331691	WORK CLOTHES	19.99
TOTAL FOR: TRACTOR SUPPLY COMPANY			19.99
TRUGREEN	TRUGREEN		
	55040254	LAWN SERVICES	4,545.11
TOTAL FOR: TRUGREEN			4,545.11
TUBERGEN	TUBERGEN CUTTING TOOLS INC		
	56136	SHARPEN ICE KNIFE	60.00
TOTAL FOR: TUBERGEN CUTTING TOOLS INC			60.00
UNI MGMT	UNIQUE MANAGEMENT SERVICES INC		
	434440	09-12 PLACEMENTS	35.80
TOTAL FOR: UNIQUE MANAGEMENT SERVICES INC			35.80
UNUM	UNUM LIFE INSURANCE CO OF AMERICA		
	0406347-00105	NOVEMBER LIFE INSURANCE	396.81
TOTAL FOR: UNUM LIFE INSURANCE CO OF AMERICA			396.81
USA BB	USA BLUE BOOK		
	074521	FLEX COUPLING/HYDRANT HOSE VALVE ASSEMBLY	68.22
	076598	HYDRANT HOSE VALVE ASSEMBLY	54.17
TOTAL FOR: USA BLUE BOOK			122.39
VDKPAINT	VANDERKOLK PAINTING, INC.		
	4898	PAINT SHOWER GRATES	150.00
TOTAL FOR: VANDERKOLK PAINTING, INC.			150.00
VISSERBRO	VISSER BROTHERS, INC		
	VET CEM 1	VETERAN'S CEMETARY APPLICATION 1	33,143.60
TOTAL FOR: VISSER BROTHERS, INC			33,143.60
VK	VK ENDEAVORS LLC		
	2979	271 KENOWA TRAIL ENGINEERING	950.00
TOTAL FOR: VK ENDEAVORS LLC			950.00
WMHRA	WEST MICHIGAN HOCKEY REFEREES ASSOC		
	10056	SEPTEMBER ADULT LEAGUE REFEREES	1,980.00
TOTAL FOR: WEST MICHIGAN HOCKEY REFEREES ASSOC			1,980.00
WMLS	WOLVERINE MEMORIAL LETTERING SERVIC		
	1611012	GEORGETOWN COLUMBARIUM-ADDITION	150.00
TOTAL FOR: WOLVERINE MEMORIAL LETTERING SERVIC			150.00
OCCUPATION	WORKING CLASS CLOTHES		
	644084	NAVY BLUE WORK PANTS/JOEL/HAROLD/BRAD/ALLEN	175.89
TOTAL FOR: WORKING CLASS CLOTHES			175.89
WYOMING	WYOMING, CITY OF		
	160930	SEPTEMBER WATER	10,264.57
TOTAL FOR: WYOMING, CITY OF			10,264.57
TOTAL - ALL VENDORS			1,051,025.90

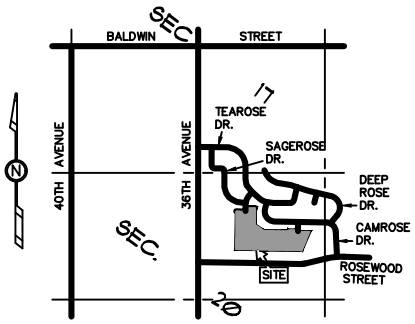
2016 Budget Amendment

101-000-599.000	Fund Balance	1,000,000.00	
		1,000,000.00	
101-751-970.001	Park Improvments	1,000,000.00	Chicago Dr Landscaping Project Rosewood Park Project in 2016 instead of 2015
		1,000,000.00	
		-	



① SANITARY LATERAL DEPTH WILL DICTATE THE BASEMENT FLOOR ELEVATION. VERIFY LATERAL PRIOR TO HOME CONSTRUCTION.

② SANITARY LATERAL DEPTH DICTATES THE MINIMUM BASEMENT OPENING ELEVATION.



LOCATION MAP

M.B.O. = MINIMUM BUILDING OPENING ELEV.

= PVT. EASEMENT FOR DRAINAGE TO THE HIGHPOINT ACRES WEST DRAINAGE DISTRICT.

= YARD DRAIN OR STREET CATCH BASIN

= DRAINAGE DIRECTION

695.0 = CRITICAL FLOODWAY ELEVATIONS

695.0 = SPOT ELEVATIONS

B.M. #1 = BENCH MARK LOCATIONS

= FOOTING DRAIN LEAD

0' 25' 50' 100'

SCALE: 1" = 100'

EXHIBIT "B" SHEET 1 OF 2

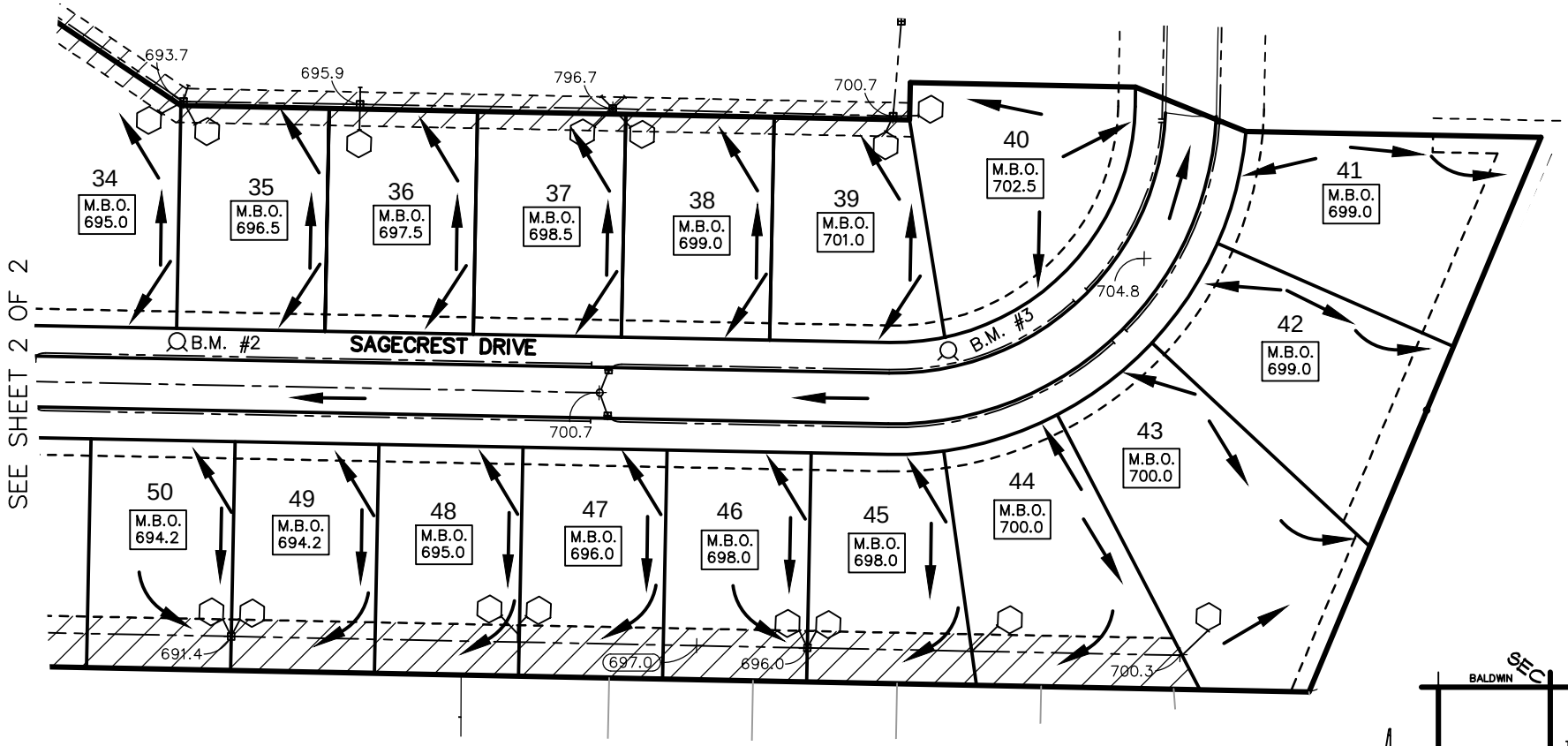
BLOCK GRADING PLAN

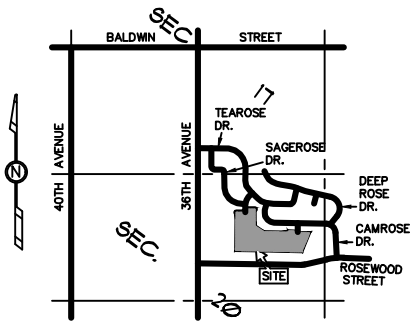
HIGHPOINT VIEW NO. 2

IN: PART OF THE NE 1/4, SECTION 20, T6N, R13W GEORGETOWN TWP., OTTAWA COUNTY, MICHIGAN.

exxel engineering inc.
5252 CLYDE PARK, S.W. • GRAND RAPIDS, MI. 49509
PHONE (616) 531-3660

FILE NO.: 142146E DATE: 10/14/16 DRAWN BY: MDW





LOCATION MAP

M.B.O. = MINIMUM BUILDING OPENING ELEV.

= PVT. EASEMENT FOR DRAINAGE TO THE HIGHPOINT ACRES WEST DRAINAGE DISTRICT.

= PVT. EASEMENT FOR DRAINAGE TO THE HIGHPOINT ACRES DRAINAGE DISTRICT.

□ = YARD DRAIN OR STREET CATCH BASIN

→ = DRAINAGE DIRECTION

695.0 = CRITICAL FLOODWAY ELEVATIONS

695.0 = SPOT ELEVATIONS

B.M. #1 = BENCH MARK LOCATIONS

⬡ = FOOTING DRAIN LEAD

N

0' 25' 50' 100'

SCALE: 1" = 100'

EXHIBIT "B" SHEET 2 OF 2

BLOCK GRADING PLAN

HIGHPOINT VIEW NO. 2

IN: PART OF THE NE 1/4, SECTION 20, T6N, R13W
GEORGETOWN TWP., OTTAWA COUNTY, MICHIGAN.

exxel engineering inc.
5252 CLYDE PARK, S.W. • GRAND RAPIDS, MI. 49509
PHONE (616) 531-3660

FILE NO.: 142146E DATE: 10/14/16 DRAWN BY: MDW

IRREVOCABLE LETTER OF CREDIT

Borrower: ICK Properties LLC
547 Baldwin St.
Jenison, MI 49428-7902

Lender: Macatawa Bank
Jenison Branch
10753 Macatawa Drive
Holland, MI 49424

Beneficiary:
Ottawa County Road Commission
14110 Lakeshore Dr., PO Box 739
Grand Haven, MI 49417

Ottawa County Water Resources Commission
12220 Fillmore St., Room 141
West Olive, MI 49460-8986

Georgetown Township
1515 Baldwin Street
PO Box 769
Jenison, MI 49429-0769

NO.: 900

EXPIRATION DATE. This letter of credit shall expire upon the earlier of the close of business on 10-10-2017 and all drafts and accompanying statements or documents must be presented to Lender on or before that time, or the day that Lender honors a draw under which the full amount of this Letter of Credit has been drawn (the "Expiration Date").

AMOUNT OF CREDIT. Lender hereby establishes at the request and for the account of Borrower, an Irrevocable Letter of Credit in favor of Beneficiary for a sum of Ninety Two Thousand & 00/100 Dollars ($92,000.00) (the "Letter of Credit"). These funds shall be made available to Beneficiary upon Lender's receipt from Beneficiary of sight drafts drawn on Lender at Lender's address indicated above (or other such address that Lender may provide Beneficiary in writing) during regular business hours and accompanied by the signed written statements or documents indicated below.

WARNING TO BENEFICIARY: PLEASE EXAMINE THIS LETTER OF CREDIT AT ONCE. IF YOU FEEL UNABLE TO MEET ANY OF ITS REQUIREMENTS, EITHER SINGLY OR TOGETHER, YOU SHOULD CONTACT BORROWER IMMEDIATELY TO SEE IF THE LETTER OF CREDIT CAN BE AMENDED. OTHERWISE, YOU WILL RISK LOSING PAYMENT UNDER THIS LETTER OF CREDIT FOR FAILURE TO COMPLY STRICTLY WITH ITS TERMS AS WRITTEN.

DRAFT TERMS AND CONDITIONS. Lender shall honor drafts submitted by Beneficiary under the following terms and conditions:

Each draft must include a signed statement by Beneficiary including the following statement:
"ICK Properties LLC has failed to satisfactorily complete their obligations on the final plat approval process on the project known as Highpoint View No. 2 according to county and/or township specifications."

Any Beneficiary or combination of Beneficiaries, acting individually or collectively, may draw on this Letter of Credit in full or in part, and any action taken by any or all Beneficiaries hereunder shall bind each of them.

Upon Lender's honor of such drafts, Lender shall be fully discharged of Lender's obligations under this Letter of Credit and shall not be obligated to make any further payments under this Letter of Credit once the full amount of credit available under this Letter of Credit has been drawn.

Beneficiary shall have no recourse against Lender for any amount paid under this Letter of Credit once Lender has honored any draft or other document which complies strictly with this Letter of Credit, and which on its face appears otherwise in order but which is signed, issued, or presented by a party or under the name of a party purporting to act for Beneficiary, purporting to claim through Beneficiary, or posing as Beneficiary without Beneficiary's authorization. By paying an amount demanded in accordance with this Letter of Credit, Lender makes no representation as to the correctness of the amount demanded and Lender shall not be liable to Beneficiary, or any other person, for any amount paid or disbursed for any reason whatsoever, including, without limitation, any nonapplication or misapplication by Beneficiary of the proceeds of such payment. By presenting upon Lender or a confirming bank, Beneficiary certifies that Beneficiary has not and will not present upon the other, unless and until Beneficiary meets with dishonor. Beneficiary promises to return to Lender any funds received by Beneficiary in excess of the Letter of Credit's maximum drawing amount.

USE RESTRICTIONS. All drafts must be marked "DRAWN UNDER MACATAWA BANK IRREVOCABLE LETTER OF CREDIT NO. 900 DATED 10-10-2016," and the amount of each draft shall be marked on the draft. Only Beneficiary may complete a draft and accompanying statements or documents required by this Letter of Credit and make a draw under this Letter of Credit. This original Letter of Credit must accompany any draft drawn hereunder.

Partial draws are permitted under this Letter of Credit. Lender's honor of a partial draw shall correspondingly reduce the amount of credit available under this Letter of Credit. Following a partial draw, Lender shall return this original Letter of Credit to Beneficiary with the partial draw noted hereon; in the alternative, and in its sole discretion, Lender may issue a substitute Letter of Credit to Beneficiary in the amount shown above, less any partial draw(s).

PERMITTED TRANSFEREES. The right to draw under this Letter of Credit shall be nontransferable, except for:

A. A transfer (in its entirety, but not in part) by direct operation of law to the administrator, executor, bankruptcy trustee, receiver, liquidator, successor, or other representative at law of the original Beneficiary; and

B. The first immediate transfer (in its entirety, but not in part) by such legal representative to a third party after express approval of a governmental body (judicial, administrative, or executive).

TRANSFEREES REQUIRED DOCUMENTS. When the presenter is a permitted transferee (i) by operation of law or (ii) a third party receiving transfer from a legal representative, as described above, the documents required for a draw shall include a certified copy of the one or more documents which show the presenter's authority to claim through or to act with authority for the original Beneficiary.

COMPLIANCE BURDEN. Lender is not responsible for any impossibility or other difficulty in achieving strict compliance with the requirements of this Letter of Credit precisely as written. Beneficiary understands and acknowledges: (i) that unless and until the present wording of this Letter of Credit is amended with Lender's prior written consent, the burden of complying strictly with such wording remains solely upon Beneficiary, and (ii) that Lender is relying upon the lack of such amendment as constituting Beneficiary's initial and continued approval of such wording.

NON-SEVERABILITY. If any aspect of this Letter of Credit is ever declared unenforceable for any reason by any court or governmental body having jurisdiction, Lender's entire engagement under this Letter of Credit shall be deemed null and void ab initio, and both Lender and Beneficiary shall be restored to the position each would have occupied with all rights available as though this Letter of Credit had never occurred. This non-severability provision shall override all other provisions in this Letter of Credit, no matter where such provision appears within this Letter of Credit.

GOVERNING LAW. This Agreement will be governed by federal law applicable to Lender and, to the extent not preempted by federal law, the laws of the State of Michigan without regard to its conflicts of law provisions, and except to the extent such laws are inconsistent with the 1998 Revision of the International Standby Practices of the International Chamber of Commerce, ICC Publication No. 590 (the "ISP"). This Agreement has been accepted by Lender in the State of Michigan.

EXPIRATION. Lender hereby agrees with Beneficiary that drafts drawn under and in compliance with the terms of this Letter of Credit will be duly honored if presented to Lender on or before the Expiration Date unless otherwise provided for above.

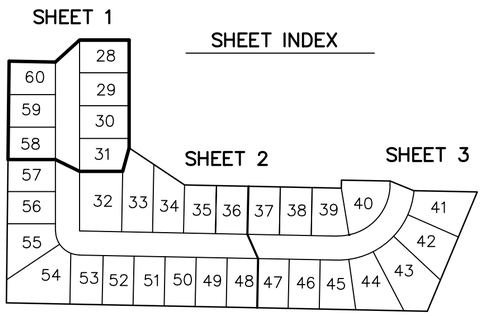
Dated: October 10, 2016
LENDER:
MACATAWA BANK

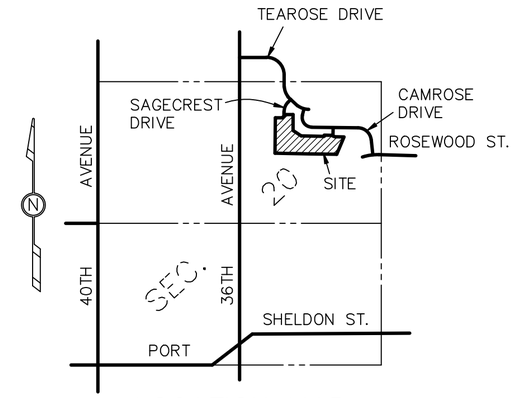
By: Todd Mulder
Todd Mulder, Vice President

HIGHPOINT VIEW NO. 2

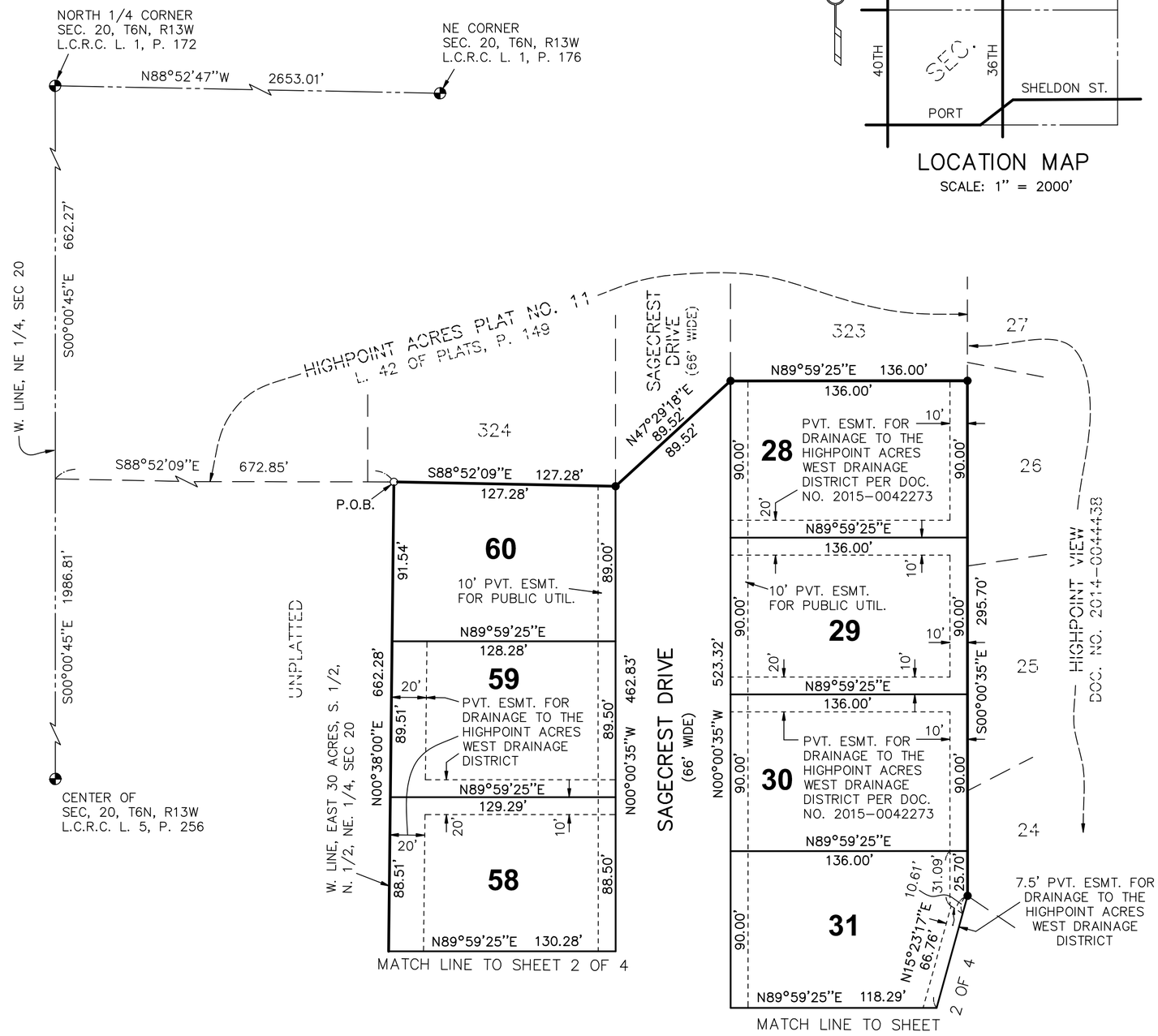
PART OF THE NE 1/4, SECTION 20, T6N, R13W, GEORGETOWN TOWNSHIP, OTTAWA COUNTY, MICHIGAN

SHEET 1 OF 4





LOCATION MAP
SCALE: 1" = 2000'



RESTRICTION NOTE
THIS PLAT IS SUBJECT TO RESTRICTIONS AS REQUIRED BY ACT 288 OF 1967, AS AMENDED, ON CERTAIN LOTS WITH RESPECT TO THE REQUIREMENTS OF THE OTTAWA COUNTY WATER RESOURCES COMMISSIONER WHICH ARE RECORDED IN DOCUMENT NUMBER _____, OF RECORDS OF THIS COUNTY.

0' 25' 50'
SCALE: 1" = 50'

LEGEND
ALL DIMENSIONS ARE IN FEET.
CURVILINEAR MEASUREMENTS ARE ARC MEASUREMENTS.
PLAT BEARINGS ARE BASED ON HIGHPOINT VIEW AS RECORDED IN DOCUMENT NO. 2014-0044438.
○ = SET MONUMENT WITH A 1/2" DIAMETER STEEL BAR, 36" LONG, ENCASED IN 4" DIAMETER CONCRETE .
ALL LOT CORNERS ARE MARKED BY 1/2" DIAMETER STEEL BARS, 18" IN LENGTH WITH SURVEY CAP MARKED EXXEL 33987.
R = RADIAL. LINES NOT MARKED ARE NON-RADIAL.
● = FOUND MONUMENT WITH A 1/2" DIAMETER STEEL BAR ENCASED IN 4" DIAMETER CONCRETE.
DOC. = DOCUMENT

RECORDING CERTIFICATE
STATE OF MICHIGAN
OTTAWA COUNTY
THIS PLAT WAS RECEIVED FOR RECORD ON THE _____ DAY OF _____, 20___, AT _____. ___.M. AND RECORDED IN DOCUMENT NUMBER _____.

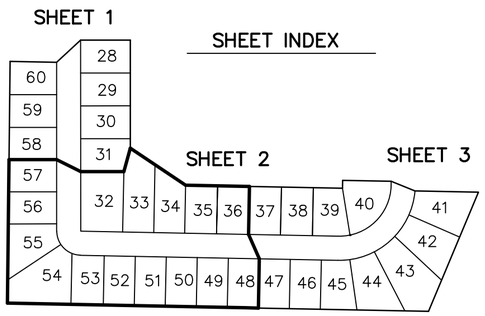
_____
JUSTIN F. ROEBUCK, REGISTER OF DEEDS

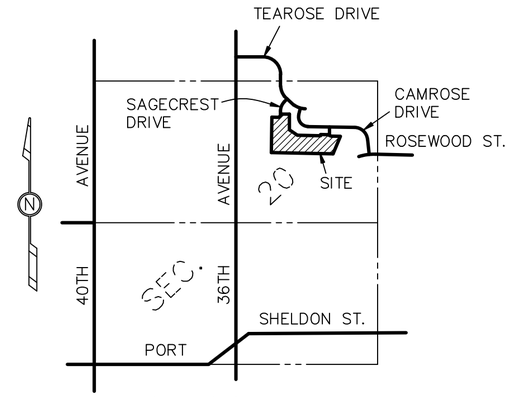
HIGHPOINT VIEW NO. 2

PART OF THE NE 1/4, SECTION 20, T6N, R13W, GEORGETOWN TOWNSHIP, OTTAWA COUNTY, MICHIGAN

SHEET 2 OF 4

RESTRICTION NOTE
THIS PLAT IS SUBJECT TO RESTRICTIONS AS REQUIRED BY ACT 288 OF 1967, AS AMENDED, ON CERTAIN LOTS WITH RESPECT TO THE REQUIREMENTS OF THE OTTAWA COUNTY WATER RESOURCES COMMISSIONER WHICH ARE RECORDED IN DOCUMENT NUMBER _____, OF RECORDS OF THIS COUNTY.





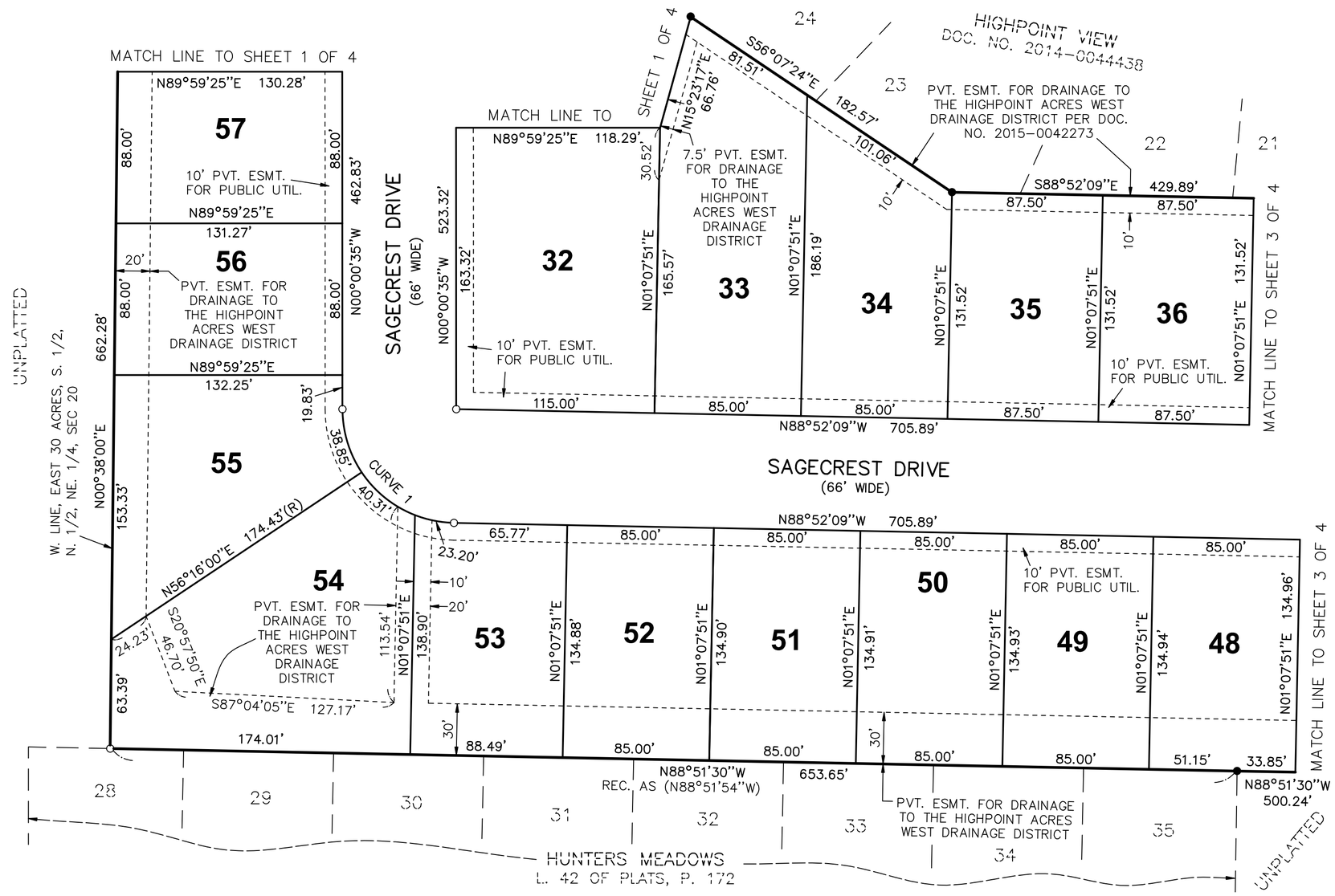
LOCATION MAP
SCALE: 1" = 2000'

CURVE TABLE				
CURVE NO.	CENTRAL ANGLE	RADIUS	LENGTH	BEARING & CHORD
1	88°51'34"	66.00'	102.36'	S44°26'22"E 92.40'

N

0' 25' 50'
SCALE: 1" = 50'

STATE OF MICHIGAN
JEFFREY C. BAKER
PROFESSIONAL SURVEYOR
No. 40156
LICENSED PROFESSIONAL SURVEYOR



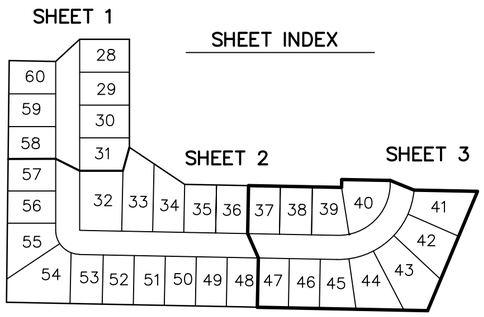
LEGEND
ALL DIMENSIONS ARE IN FEET.
CURVILINEAR MEASUREMENTS ARE ARC MEASUREMENTS.
PLAT BEARINGS ARE BASED ON HIGHPOINT VIEW AS RECORDED IN DOCUMENT NO. 2014-0044438.
○ = SET MONUMENT WITH A 1/2" DIAMETER STEEL BAR, 36" LONG, ENCASED IN 4" DIAMETER CONCRETE .
ALL LOT CORNERS ARE MARKED BY 1/2" DIAMETER STEEL BARS, 18" IN LENGTH WITH SURVEY CAP MARKED EXXEL 33987.
R = RADIAL. LINES NOT MARKED ARE NON-RADIAL.
● = FOUND MONUMENT WITH A 1/2" DIAMETER STEEL BAR ENCASED IN 4" DIAMETER CONCRETE.
DOC. = DOCUMENT

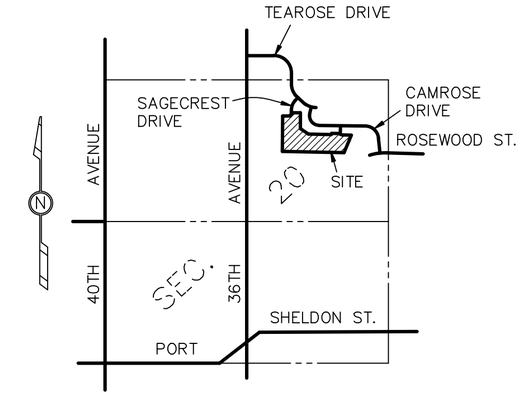
HIGHPOINT VIEW NO. 2

PART OF THE NE 1/4, SECTION 20, T6N, R13W, GEORGETOWN TOWNSHIP, OTTAWA COUNTY, MICHIGAN

SHEET 3 OF 4

RESTRICTION NOTE
THIS PLAT IS SUBJECT TO RESTRICTIONS AS REQUIRED BY ACT 288 OF 1967, AS AMENDED, ON CERTAIN LOTS WITH RESPECT TO THE REQUIREMENTS OF THE OTTAWA COUNTY WATER RESOURCES COMMISSIONER WHICH ARE RECORDED IN DOCUMENT NUMBER _____, OF RECORDS OF THIS COUNTY.



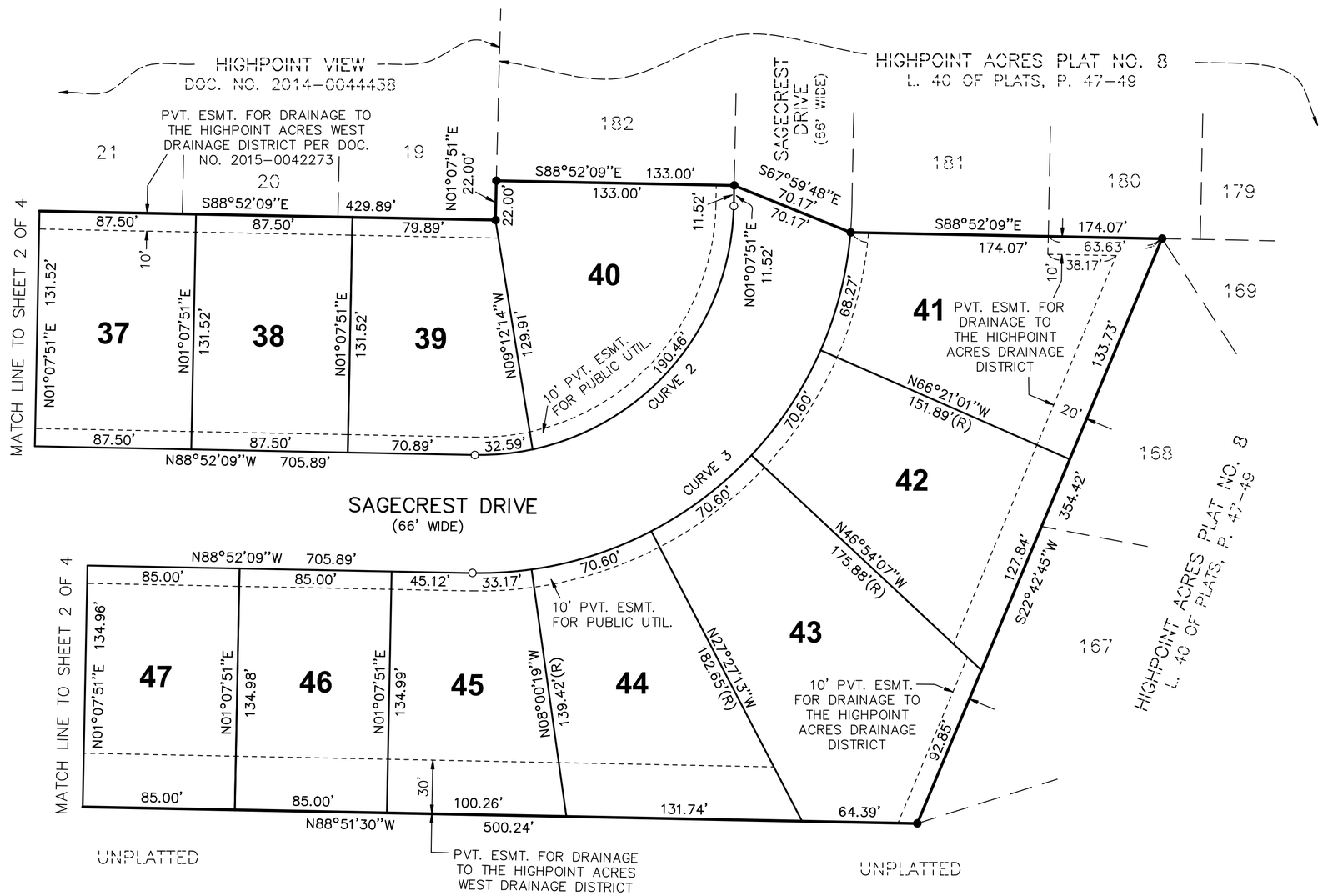


LOCATION MAP
SCALE: 1" = 2000'

CURVE TABLE					
CURVE NO.	CENTRAL ANGLE	RADIUS	LENGTH	BEARING & CHORD	
2	90°00'00"	142.00'	223.05'	N46°07'51"E	200.82'
3	86°17'07"	208.00'	313.24'	N47°59'17"E	284.47'

0' 25' 50'
SCALE: 1" = 50'

STATE OF MICHIGAN
JEFFREY C. BAKER
PROFESSIONAL SURVEYOR
No. 40156
LICENSED PROFESSIONAL SURVEYOR



LEGEND
ALL DIMENSIONS ARE IN FEET.
CURVILINEAR MEASUREMENTS ARE ARC MEASUREMENTS.
PLAT BEARINGS ARE BASED ON HIGHPOINT VIEW AS RECORDED IN DOCUMENT NO. 2014-0044438.
○ = SET MONUMENT WITH A 1/2" DIAMETER STEEL BAR, 36" LONG, ENCASED IN 4" DIAMETER CONCRETE .
ALL LOT CORNERS ARE MARKED BY 1/2" DIAMETER STEEL BARS, 18" IN LENGTH WITH SURVEY CAP MARKED EXXEL 33987.
R = RADIAL. LINES NOT MARKED ARE NON-RADIAL.
● = FOUND MONUMENT WITH A 1/2" DIAMETER STEEL BAR ENCASED IN 4" DIAMETER CONCRETE.
DOC. = DOCUMENT

HIGHPOINT VIEW NO. 2

PART OF THE NE 1/4, SECTION 20, T6N, R13W, GEORGETOWN TOWNSHIP, OTTAWA COUNTY, MICHIGAN

SHEET 4 OF 4

SURVEYOR'S CERTIFICATE

I, JEFFREY C. BAKER, SURVEYOR, CERTIFY: THAT I HAVE SURVEYED, DIVIDED AND MAPPED THE LAND SHOWN ON THIS PLAT, DESCRIBED AS FOLLOWS: PART OF THE NE 1/4, SECTION 20, T6N, R13W, GEORGETOWN TOWNSHIP, OTTAWA COUNTY, MICHIGAN, DESCRIBED AS: COMMENCING AT THE NORTH 1/4 CORNER OF SECTION 20; THENCE S00°00'45"E 662.27 FEET ALONG THE WEST LINE OF SAID NE 1/4; THENCE S88°52'09"E 672.85 FEET ALONG THE SOUTH LINE OF HIGHPOINT ACRES PLAT NO. 11 (LIBER 42 OF PLATS, PAGE 149) TO THE POINT OF BEGINNING; THENCE S88°52'09"E 127.28 FEET ALONG SAID SOUTH LINE; THENCE N47°29'18"E 89.52 FEET ALONG SAID SOUTH LINE; THENCE N89°59'25"E 136.00 FEET ALONG SAID SOUTH LINE TO THE WEST LINE OF HIGHPOINT VIEW (DOCUMENT NO. 2014-0044438); THENCE S00°00'35"E 295.70 FEET ALONG SAID WEST LINE; THENCE S56°07'24"E 182.57 FEET ALONG THE SOUTHERLY LINE OF HIGHPOINT VIEW; THENCE S88°52'09"E 429.89 FEET ALONG SAID SOUTHERLY LINE; THENCE N01°07'51"E 22.00 FEET ALONG THE EAST LINE OF HIGHPOINT VIEW TO THE SOUTHWEST CORNER OF LOT 182, HIGHPOINT ACRES PLAT NO. 8 (LIBER 40 OF PLATS, PAGES 47-49); THENCE S88°52'09"E 133.00 FEET ALONG THE SOUTH LINE OF HIGHPOINT ACRES PLAT NO. 8; THENCE S67°59'48"E 70.17 FEET ALONG SAID SOUTH LINE; THENCE S88°52'09"E 174.07 FEET ALONG SAID SOUTH LINE TO THE MOST NORTHERLY CORNER OF LOT 168, HIGHPOINT ACRES PLAT NO. 8; THENCE S22°42'45"W 354.42 FEET ALONG THE WESTERLY LINE OF HIGHPOINT ACRES PLAT NO. 8 TO THE SOUTHWEST CORNER OF LOT 167, HIGHPOINT ACRES PLAT NO. 8; THENCE N88°51'30"W 500.24 FEET TO THE NORTHEAST CORNER OF HUNTERS MEADOWS (LIBER 42 OF PLATS, PAGE 172); THENCE N88°51'30"W 653.65 FEET ALONG THE NORTH LINE OF HUNTERS MEADOWS TO THE WEST LINE OF THE EAST 30 ACRES OF THE SOUTH 1/2 OF THE NORTH 1/2 OF THE NE 1/4 OF SECTION 20; THENCE N00°38'00"E 662.28 FEET ALONG SAID WEST LINE TO THE POINT OF BEGINNING.

CONTAINS 33 LOTS AND 12.31 ACRES.

THAT I HAVE MADE SUCH SURVEY, LAND DIVISION AND PLAT BY THE DIRECTION OF THE OWNERS OF SUCH LAND. THAT SUCH PLAT IS A CORRECT REPRESENTATION OF ALL THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE SUBDIVISION OF IT. THAT THE REQUIRED MONUMENTS AND LOT MARKERS HAVE BEEN LOCATED IN THE GROUND OR THAT SURETY HAS BEEN DEPOSITED WITH THE MUNICIPALITY AS REQUIRED BY THE ACT. THAT THE ACCURACY OF THE SURVEY IS WITHIN THE LIMITS REQUIRED BY THE ACT. THAT THE BEARINGS SHOWN ON THE PLAT ARE EXPRESSED AS REQUIRED BY THE ACT AND AS EXPLAINED IN THE LEGEND.

_____, 2016

EXXEL ENGINEERING, INC.
5252 CLYDE PARK, S.W.
GRAND RAPIDS, MI 49509-9724

_____
JEFFREY C. BAKER, VICE PRESIDENT
PROFESSIONAL SURVEYOR NO. 40156

PROPRIETOR'S CERTIFICATE

ICK PROPERTIES LLC, 547 BALDWIN STREET, JENISON, MI 49428, A LIMITED LIABILITY COMPANY, DULY ORGANIZED AND EXISTING UNDER THE LAWS OF THE STATE OF MICHIGAN BY, IVAN H. KOETJE, TRUSTEE OF THE IVAN H. KOETJE TRUST, MANAGER, AS PROPRIETOR, HAS CAUSED THE LAND DESCRIBED IN THIS PLAT TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED ON THIS PLAT AND THAT THE STREETS ARE FOR THE USE OF THE PUBLIC; THAT THE PUBLIC UTILITY EASEMENTS ARE PRIVATE EASEMENTS AND THAT ALL OTHER EASEMENTS ARE FOR THE USES SHOWN ON THE PLAT.

ICK PROPERTIES LLC
547 BALDWIN STREET
JENISON, MI 49428

STATE FILE NO. B58654
FILED ON JANUARY 1, 2000

BY: THE IVAN H. KOETJE TRUST, MANAGER
DOCUMENT NO. 2014-0034675
OTTAWA COUNTY RECORDS

_____
IVAN H. KOETJE, TRUSTEE
7425 40TH AVENUE
HUDSONVILLE, MI 49426

ACKNOWLEDGMENT

STATE OF MICHIGAN
COUNTY OF KENT

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS _____ DAY OF _____, 2016, BY IVAN H. KOETJE, TRUSTEE OF THE IVAN H. KOETJE TRUST, MANAGER OF ICK PROPERTIES LLC, A MICHIGAN LIMITED LIABILITY COMPANY, ON BEHALF OF THE LIMITED LIABILITY COMPANY.

_____
JAMES A. SWANSON
NOTARY PUBLIC, KENT COUNTY, MICHIGAN
MY COMMISSION EXPIRES: 01/09/2020

COUNTY TREASURER'S CERTIFICATE

THE RECORDS IN MY OFFICE SHOW NO UNPAID TAXES OR SPECIAL ASSESSMENTS FOR THE 5 YEARS PRECEDING _____, 2016, INVOLVING THE LANDS INCLUDED IN THIS PLAT.

_____
BRADLEY J. SLAGH, COUNTY TREASURER
OTTAWA COUNTY

COUNTY DRAIN COMMISSIONER'S CERTIFICATE

APPROVED ON _____, 2016, AS COMPLYING WITH 1967 PA 288, MCL 560.192 AND THE APPLICABLE RULES AND REGULATIONS PUBLISHED BY MY OFFICE IN THE COUNTY OF OTTAWA.

_____
JOE BUSH, WATER RESOURCES COMMISSIONER

DATE: _____

COUNTY ROAD COMMISSION CERTIFICATE

APPROVED ON _____, 2016, AS COMPLYING WITH 1967 PA 288, MCL 560.183 AND THE APPLICABLE PUBLISHED RULES AND REGULATIONS OF THE BOARD OF COUNTY ROAD COMMISSIONERS OF OTTAWA COUNTY.

_____
THOMAS J. ELHART, CHAIRMAN

_____
JAMES MIEDEMA, VICE CHAIRMAN

_____
THOMAS E. BIRD, MEMBER

_____
BETTY GAJEWSKI, MEMBER

_____
TIMOTHY GRIFHORST, MEMBER

DATE: _____

MUNICIPAL CERTIFICATE

I CERTIFY THAT THIS PLAT WAS APPROVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF GEORGETOWN, AT A MEETING HELD _____, 2016, AND WAS REVIEWED AND FOUND TO BE IN COMPLIANCE WITH 1967 PA 288, MCL 560.101 TO 560.293. THE TOWNSHIP DOES HAVE THE PROPERLY ADOPTED ZONING AND SUBDIVISION CONTROL ORDINANCES WITH REFERENCE TO SECTION 148(4) AND 186 OF 1967 PA 288, AND THE TOWNSHIP WAIVES THE MINIMUM LOT SIZE REQUIREMENTS. PUBLIC WATER SERVICES AND PUBLIC SEWER SERVICES HAVE BEEN INSTALLED AND ARE READY FOR CONNECTION. SURETY FOR THE INSTALLATION OF LOT CORNERS AND MONUMENTS HAS BEEN POSTED AND EXPIRES WITHIN ONE YEAR OF THE ABOVE DATE.

_____
RICHARD VANDERKLOK, CLERK

DATE: _____

COUNTY PLAT BOARD CERTIFICATE

THIS PLAT HAS BEEN REVIEWED AND IS APPROVED BY THE OTTAWA COUNTY PLAT BOARD ON _____, 2016, AS BEING IN COMPLIANCE WITH ALL OF THE PROVISIONS OF 1967 PA 288, MCL 560.101 TO 560.293, AND THIS PLAT BOARD'S APPLICABLE RULES AND REGULATIONS.

_____
JUSTIN F. ROEBUCK, COUNTY CLERK / REGISTER OF DEEDS

_____
JOSEPH S. BAUMANN, COUNTY COMMISSIONER

_____
BRADLEY J. SLAGH, COUNTY TREASURER

Plat Name: HIGHPOINT VIEW NO. 2

APPLICATION FOR PLAT APPROVAL

Georgetown Charter Township
1515 Baldwin St, P.O. Box 769 Jenison, MI 49429
616-457-2340 *revised: 11/17/2009*

APPLICANT INFORMATION

COMPANY NAME:	PHONE:
ICK PROPERTIES, LLC	(616) 457-3450
APPLICANT NAME:	TITLE:
IKE KOETJE	PRESIDENT

ADDRESS:	CITY / STATE / ZIP:
547 BALDWIN STREET	JENISON, MI 49428

PLAT INFORMATION

ADDRESS OR LOCATION OF PLAT:
SAGECREST DRIVE

PERMANENT PARCEL NUMBER(S) OF PLAT:
PART OF 70-14-20-200-053

EXISTING ZONING OF PLAT *(Must be supplied for all parcels in plat)* :
LDR

REVIEW PROCESS *(Check all that apply)*

_____**PRELIMINARY PLAT APPROVAL**

HAS THE STREET LIGHT PETITION BEEN SIGNED AND SUBMITTED:

HAS THE SIDEWALK LETTER BEEN SIGNED AND SUBMITTED:

_____**FINAL PRELIMINARY PLAT APPROVAL**

DATE OF PRELIMINARY PLAT APPROVAL *(Application must be submitted within one year of Preliminary Plat Approval)* :

HAVE ROAD AND DRAIN COMMISSION APPROVALS BEEN RECEIVED:

HAS THE LOT INSPECTION FEE BEEN PAID:

___x___**FINAL PLAT APPROVAL**

DATE OF PRELIMINARY PLAT APPROVAL:

DATE OF FINAL PRELIMINARY PLAT APPROVAL *(Application must be submitted within two years of Final Preliminary Approval)* :
8/10/2015

HAS A LETTER OF CREDIT BEEN SUBMITTED:
YES

HAVE ALL OUTSTANDING FEES BEEN PAID:

TEN (10) FOLDED COPIES OF A SITE PLAN MUST ACCOMPANY THE APPLICATION FOR ALL APPROVALS.

APPLICANT SIGNATURE

IT IS THE APPLICANT'S RESPONSIBILITY TO MEET THE REQUIREMENTS OF THE TOWNSHIP ZONING ORDINANCE IN ALL RESPECTS AND TO PROVIDE THE NECESSARY INFORMATION TO THE TOWNSHIP FOR APPROVAL. COPIES OF THE ORDINANCE MAY BE OBTAINED FROM THE GEORGETOWN TOWNSHIP WEBSITE AT WWW.georgetown-mi.gov. By signing I acknowledge there will be no refunds for any reason.

APPLICANT SIGNATURE:	**DATE:**

FOR OFFICE USE ONLY

DATE OFPREAPPLICATION MEETING:	DATE OF PLANNING COMMISSION MEETING:

DATE OF TOWNSHIP BOARD MEETING:	DATE NOTICE PUBLISHED:	DATE PROPERTY NOTICES WERE SENT:

PROPOSAL

DEVELOPED FOR

Joel Hanenburg

DPW Director

Georgetown Township, MI

1515 Baldwin Street

Jenison, MI 48429-0769

September 12, 2016

KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.

HYDROCORP™

THE SAFE WATER AUTHORITY™

CROSS-CONNECTION CONTROL / BACKFLOW PREVENTION

WATER SYSTEM SURVEYS / AUDITS

PIPE SYSTEM MAPPING AND LABELING

WATER SAMPLING AND ANALYSIS / RISK ASSESSMENTS

PROGRAM AND PROJECT MANAGEMENT

COMPLIANCE ASSISTANCE / DOCUMENTATION

MICHIGAN CORPORATE OFFICE
5700 Crooks Road, Suite 100
Troy, MI 48098
800.690.6651 TOLL FREE
248.250.5000 PHONE
248.786.1788 FAX GENERAL
info@hydrocorpinc.com EMAIL

SCOPE OF WORK 3

PROFESSIONAL SERVICE AGREEMENT. 4-10

QUALIFICATIONS 11

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

SCOPE OF WORK

Based on your current program, HydroCorp™ will provide the following services to Georgetown Township. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide Georgetown Township with the necessary data and information to maintain compliance with the Michigan Department of Environmental Quality (DEQ) Water Bureau Cross Connection Control Regulations. Once this project has been approved and accepted by the Township and HydroCorp, you may expect completion of the following elements within a three (3) year period. The components of the project include:

1. Annually, perform a minimum of **135** initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the Township served by the public water supply for cross-connections. Inspections will be conducted in accordance with the DEQ Water Bureau Cross Connection Control regulations.

2. Generate all backflow prevention assembly test notices, non-compliance notices and coordinate/monitor backflow prevention assembly testing compliance for all backflow prevention assemblies.

3. Perform administrative functions including: answering water user telephone calls, scheduling of inspections, mailing of all notices, verification of backflow prevention assembly tester credentials & proper testing results and general customer service and program education inquiries.

4. Generate and document the required program data for the facilities using the HydroCorp Software Data Management Program.

5. Submit comprehensive management reports on a quarterly basis.

6. Conduct an annual review meeting to discuss overall program status and recommendations.

7. Provide up to six- (6) ASSE approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers, (i.e. combination) per facility as required, in order to place a facility into immediate compliance at the time of inspection.

8. Prepare the annual State of Michigan, DEQ Water Bureau Cross Connection Report.

9. Assist the Township with a community wide public relations program including general awareness brochures and customized web site cross connection control program overview content and resources.

10. Provide ongoing support via phone, fax, internet, text or email.

The above services will be provided for:

Monthly Amount: $ 1,227.00	**Annual Amount: $ 14,724.00**	**Contract Total: $ 44,172.00**

Contract Amount is based upon a 36-month period. HydroCorp will invoice in 36 equal amounts of $ 1,227.00

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

PROFESSIONAL SERVICE AGREEMENT

This agreement, made and entered into this (Date)_____by and between Georgetown Township organized and existing under the laws of the State of Michigan referred to as "Utility", and HydroCorp™ a Michigan Corporation, referred to as "HydroCorp".

WHEREAS, the Utility supplies potable water throughout its corporate boundary to property owners; and desires to enter into a professional services contract for cross connection control program inspection, reporting and management services.

WHEREAS, HydroCorp is experienced in and capable of supplying professional inspection of potable water distribution systems and cross connection control program management to the Utility and the Utility desires to engage HydroCorp to act as its independent contractor in its cross connection control program.

WHEREAS, the Utility has the authority under the laws of the State of Michigan and its local governing body to enter into this professional services contract.

NOW THEREFORE, in consideration of the mutual agreements herein contained, and subject to the terms and conditions herein stated, the parties agree as follows:

ARTICLE I. Purpose

During the term of this Agreement, the Utility agrees to engage HydroCorp as an independent contractor to inspect and document its findings on its potable water distribution system in public, commercial and industrial facilities within the community. Each party to this Agreement agrees that it will cooperate in good faith with the other, its agents, and subcontractors to facilitate the performance of the mutual obligations set forth in this Agreement. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete and accurate, yet due to the inaccessible nature of water piping or due to access constraints within water users' facilities, complete and accurate data is not always available.

ARTICLE II. Scope of Services

The scope of services to be provided by HydroCorp under this Agreement will include the inspections/surveys, program administration, answering telephone call inquires, scheduling of inspections, program compliance review, public education materials, preparation of quarterly management reports, and annual cross connection reports with respect to the facilities to the extent specifically set forth in this Article II (hereinafter the "Scope of Services"). Should other reports/services be included within the Scope of Services, the same shall be appended to this Agreement as Exhibit 1.

2.1 **PROGRAM REVIEW/PROGRAM START UP MEETING.** HydroCorp will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
  - Inspection Notice
  - Compliance Notice
  - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility
- Prioritize Inspections (Township buildings, schools, high hazard facilities, special circumstances.)

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

- Review/establish procedure for vacant facilities
- Establish facility inspection schedule
- Review/establish procedures and protocol for addressing specific hazards
- Review/establish high hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools
- Review/establish educational and public awareness brochures

2.2 **INSPECTIONS.** HydroCorp will perform initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with Michigan Department of Environmental Quality Cross Connection Control Rules.

- *Initial Inspection* – the first time a HydroCorp representative inspects a facility for cross connections. Degree of Hazard will be assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of facility, (facility will be either compliant or non-compliant after this inspection).
- *Compliance Inspection* – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the *Initial Inspection* to verify that corrective action was completed and meets the program requirements.
- *Re-Inspection* – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (two, six or ten year re-inspection cycle).

2.3 **INSPECTION SCHEDULE.** HydroCorp shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Utility's designated contact person. The initial check in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

2.4 **PROGRAM DATA.** HydroCorp will generate and document the required program data for the Facility Types listed in the Scope of Services using the HydroCorp Software Data Management Program. Program Data shall remain property of the Utility; however, the HydroCorp Software Data Management program shall remain the property of HydroCorp and can be purchased for an additional fee. Data services will include:

- Prioritize and schedule inspections
- Notify users of inspections, backflow device installation and testing requirements if applicable
- Monitor inspection compliance using the HydroCorp online software management program.
- Maintain program to comply with all MDEQ regulations

2.5 **MANAGEMENT REPORTS.** HydroCorp will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to the Utility. Reports to include the following information:

- Name, location and date of inspections
- Number of facilities inspected/surveyed
- Number of facilities compliant/non-compliant

2.6 **REVIEW OF CROSS-CONNECTION CONTROL ORDINANCE.** HydroCorp will review or assist in the development of a cross-connection control ordinance. Items for review include: Code adoption references, standard operational procedures, program notice documentation, reporting procedures and preference standards and penalties for non-compliance.

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

2.7 **VACUUM BREAKERS.** HydroCorp will provide up to six (6) ASSE approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.

2.8 **PUBLIC RELATIONS PROGRAM.** HydroCorp will assist the Utility with a community-wide public relations program including general awareness brochures and website cross connection control program content.

2.9 **SUPPORT.** HydroCorp will provide ongoing support via phone, fax, text, website or email for the contract period.

2.10 **FACILITY TYPES.** The facility types included in the program are as follows:

- Industrial
- Institutional
- Commercial
- Miscellaneous Water users

Complex Facilities. Large industrial and high hazard complexes or facilities may require inspection/survey services outside the scope of this Agreement. An independent cross connection control survey (at the business owner's expense) may be required at these facilities and the results submitted to the Utility to help verify program compliance.

2.11 **INSPECTION TERMS.** HydroCorp will perform a minimum of **405** total inspections over a **three (3) year** contract period. The total inspections include all initial inspections, compliance and re-inspections.

2.12 **COMPLIANCE WITH DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ).** HydroCorp will assist in compliance with DEQ and Michigan Plumbing Code cross connection control program requirements for all commercial, industrial, institutional, residential, multifamily and public authority facilities.

2.13 **POLICY MANUAL.** HydroCorp will review and/or develop a comprehensive cross connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of the Utility.

2.14 **INVENTORY.** HydroCorp shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model and serial number if applicable.

2.15 **DATA MANAGEMENT.** HydroCorp shall provide data management and program notices for all inspection services throughout the contract period.

2.16 **ANNUAL YEAR END REVIEW.** HydroCorp will conduct an on-site annual year-end review meeting to discuss overall program status and specific program recommendations.

2.17 **CROSS CONNECTION CONTROL BROCHURES.** HydroCorp will provide approximately **1,000** cross-connection control educational brochures for the duration of the Agreement.

2.18 **INSURANCE.** HydroCorp will provide all required copies of general liability, workers compensation and errors and omissions insurance naming the Utility as an additional insured if required.

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

ARTICLE III. Responsibilities of the Utility

3.1 UTILITY'S REPRESENTATIVE. On or before the date services are to commence under this Agreement, the Utility shall designate an authorized representative ("Authorized Representative") to administer this Agreement.

3.2 COMPLIANCE WITH LAWS. The Utility, with the technical and professional assistance of HydroCorp, shall comply with all applicable local, state, and federal laws, codes, ordinances, and regulations as they pertain to the water inspection and testing, and shall pay for any capital improvements needed to bring the water treatment and delivery system into compliance with the aforementioned laws.

3.3 NOTICE OF LITIGATION. In the event that the Utility or HydroCorp has or receives notice of or undertakes the prosecution of any actions, claims, suits, administrative or undertakes the prosecution of any actions, claims, suits, administrative or arbitration proceedings, or investigations in connection with this Agreement, the party receiving such notice or undertaking of such prosecution shall give the other party timely notice of such proceedings and will inform the other party in advance of all hearings regarding such proceedings.

3.4 FACILITY LISTING. The Utility must provide HydroCorp a complete list of facilities to be inspected, including facility name, type of service connection, address, contact person, and phone number, (if available). ***Electronic file format such as Microsoft Excel, etc. is required. An additional one-time fee to manually enter facility listing will be charged at the rate of $80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested***.

3.5 LETTERHEAD/LOGO. The Utility will provide HydroCorp with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only. (300 dpi in either .eps, or other high quality image format for printing.)

ARTICLE IV. Term, Compensation and Changes in Scope of Services

4.1 TERM AND TERMINATION TERM. Services by HydroCorp under this Agreement shall commence on **(Date)_____** and end three (3) years from such date, unless this Agreement is renewed or terminated as provided herein. The terms of this Agreement shall be valid only upon the execution of this Agreement within ninety (90) days of its receipt. Failure to execute this Agreement within the ninety (90) day period shall deem the proposed terms void.

4.2 RENEWAL. Upon the expiration of this Agreement the utility will have the option to renew this agreement for two (2) consecutive one (1) year period. Increases in fees for each additional term will be based on the consumer price index, but no more than 3% annually.

4.3 TERMINATION. The Utility or HydroCorp may terminate this Agreement at any time and on any date in the initial and renewal terms of this Agreement, with or without any cause, by giving written notice of such intent to terminate to the other party at least thirty (30) days prior to the effective date of termination. Notice of the intent to terminate shall be given in writing by personal service, by an authorized agent, or by certified mail, return receipt requested. The Utility shall pay the balance of any outstanding accounts for work performed by HydroCorp.

4.4 BASE COMPENSATION. From the Beginning thirty (30) days after execution of this Agreement, the Utility shall pay HydroCorp as compensation ("Base Compensation") for labor, equipment, material, supplies, and utilities provided and the services performed pursuant to this Agreement, the sum of **$1,227.00** per month, **$14,724.00** annually for a three (3) year contract period totaling **$44,172.00.**

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

4.5 PAYMENT OF INVOICES. Upon presentation of invoices by HydroCorp, all payments including base and other compensation shall be due and payable on the first day of each month (due date) after the month for which services have been rendered. All such payments shall be made no later than thirty (30) days after the due date. Failure to pay shall be deemed a default under this Agreement. For any payment to HydroCorp which is not made within thirty (30) calendar days after the due date, HydroCorp, shall receive interest at one and one-half (1½) percent per month on the unpaid balance.

4.6 CHANGES IN SCOPE OF SERVICES. In the event that the Utility requests and HydroCorp consents to perform additional work or services involving the consulting, management, operation, maintenance, and repair of the Utility's water delivery system where such services or work exceeds or changes the Scope of Services contemplated under this Agreement, HydroCorp shall be provided additional compensation. Within thirty (30) calendar days from the date of notice of such additional work or services, the parties shall mutually agree upon an equitable sum for additional compensation. This amount shall be added to the monthly sum effective at the time of change in scope. Changes in the Scope of Service include, but are not limited to, requests for additional service by the Utility or additional costs incurred in meeting new or changed government regulations or reporting requirements.

4.7 CLIENT CONFIDENTIALITY. Disclosure of all communications between HydroCorp and the Utility regarding business practices and other methods and forms of doing business is subject to the provisions of Michigan Public Records Law. HydroCorp agrees to make available for inspection and copying all records in its possession created, produced, collected or otherwise related to this Agreement to the same extent as if the records were maintained by the Utility. HydroCorp expressly acknowledges and agrees that its obligations concerning Public Records Law and compliance under this Agreement should not be limited by copyright, license, privacy and/or confidentiality except as authorized under the Public Records Law.

4.8 ACCESSIBILITY. Backflow prevention device information will be completed in full only when the identifying information (i.e. data plate, brass tag, etc.) is accessible and visible from ground level or from a fixed platform/mezzanine.

4.9 CONFINED SPACES. – HydroCorp personnel will not enter confined spaces.

ARTICLE V. Risk Management and General Provisions

5.1 INFORMATION. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete to the best of their knowledge, yet due to the inaccessible nature of water piping or lack of access provided by property owner/water user, complete accurate data is not always available. Cross-connection control inspection and results are documented as of a specific date. The property owner and/or water user may make modifications to the potable water system after the inspection date that may impact compliance with the program.

5.2 INDEMNIFICATION. HydroCorp agrees to and shall hold the Utility, its elected and appointed officers, and employees harmless from any liability for claims or damages for personal injury or property damage which is caused by or arises from the sole negligence of HydroCorp in the performance of its services under this Agreement. The Utility agrees to and shall hold HydroCorp, its officers, and employees harmless from any liability for claims or damages for personal injury or property damage which is caused by, or arises from, the sole negligence of the Utility. In the event that both HydroCorp and the Utility are found by a fact finder to be negligent and the negligence of both is a proximate cause of such claim for damage, then in such event each party shall be responsible for the portion of the liability equal to its comparative share of the total negligence. HydroCorp' s liability to the Utility for any loss, damage, claim, or expense of any kind or nature caused directly or indirectly by the performance or non-performance of

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

obligations pursuant to this Agreement shall be limited to general money damages in an amount not exceed or within the limits of the insurance coverage provided hereunder. HydroCorp shall in no event be liable for indirect or consequential damages, including but not limited to, loss of profits, loss of revenue, or loss of facilities, based upon contract, negligence, or any other cause of action.

5.3 **HYDROCORP INSURANCE.** HydroCorp currently maintains the following insurance coverage's and limits:

	Occurrence	Aggregate
Comprehensive General Liability	$1 Million	$2 Million
Excess Umbrella Liability	$5 Million	$5 Million
Automobile Liability (Combined Single Limit)	$1 Million	
Worker's Compensation/ Employer's Liability	$1 Million	
Errors and Omissions	$2 Million	$2 Million

Within thirty (30) calendar days of the start of the project, HydroCorp shall furnish the Utility with satisfactory proof of such insurance, and each policy will require a 30-day notice of cancellation to be given to the Utility while this Agreement is in effect. The Utility shall be named as an additional insured according to its interest under the general liability policy during the term of this Agreement.

5.4 **UTILITY INSURANCE.** The Utility will maintain liability insurance on an all risk basis and including extended coverage for matters set forth in this Agreement. The Utility and HydroCorp agree that with respect to insurance coverage carried by either party in connection with the Facilities, such insurance will provide for the waiver by the insurance carrier of any subrogation rights against the Utility or against HydroCorp as the case may be.

5.5 **RELATIONSHIP.** The relationship of HydroCorp to the Utility is that of independent contractor and not one of employment. None of the employees or agents of HydroCorp shall be considered employees of the Utility. For the purposes of all state, local, and federal laws and regulations, the Utility shall exercise primary management, and operational and financial decision-making authority.

5.6 **ENTIRE AGREEMENT AMENDMENTS.** This Agreement contains the entire Agreement between the Utility and HydroCorp, and supersedes all prior or contemporaneous communications, representations, understandings, or agreements. This Agreement may be modified only by a written amendment signed by both parties.

5.7 **HEADINGS, ATTACHMENTS, AND EXHIBITS.** The heading contained in this Agreement is for reference only and shall not in any way affect the meaning or interpretation of this Agreement. The Attachments and Exhibits to this Agreement shall be construed as integral parts of this Agreement.

5.8 **WAIVER.** The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

5.9 **ASSIGNMENT.** This Agreement shall not be assigned by either party without the prior written consent of the other unless such assignment shall be to the affiliate or successor of either party.

5.10 **FORCE MAJEURE.** A party's performance under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of actions due to causes beyond its reasonable control such as, but not limited to, Acts of God, the acts of civil or military authority, loss of potable water sources, water system contamination, floods, quarantine restrictions, riot, strikes, commercial impossibility, fires, explosions, bombing, and all such interruptions of business, casualties, events, or circumstances reasonably beyond the control of the party obligated to perform, whether such other causes are related or unrelated, similar or dissimilar, to any of the foregoing. In the event of any such force majeure, the

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

party unable to perform shall promptly notify the other party of the existence of such force majeure and shall be required to resume performance of its obligations under this Agreement upon the termination of the aforementioned force majeure.

5.11 **AUTHORITY TO CONTRACT.** Each party warrants and represents that it has authority to enter into this Agreement and to perform the obligations, including any payment obligations, under this Agreement.

5.12 **GOVERNING LAW AND VENUE.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, regardless of the fact that any of the parties hereto may be or may become a resident of a different state or jurisdiction. Any suit or action arising shall be filed in a court of competent jurisdiction within the State of Michigan, venue by the presiding County. The parties hereby consent to the personal jurisdiction of said court within the State of Michigan.

.

5.13 **COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.

5.14 **NOTICES.** All notices, requests, demands, payments and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by nationally recognized overnight carrier, or mailed by certified mail, postage prepaid, return receipt requested, as follows:

If to HydroCorp:
HydroCorp
c/o John Hudak
5700 Crooks Road, Ste. 100
Troy, MI 48337
(248) 250-5005

If to Utility:
Joel Hanenburg
DPW Director
Georgetown Township
1515 Baldwin St., P.O. Box 769
Jenison, MI 48429-0769

5.15 **SEVERABILITY.** Should any part of this Agreement for any reason, be declared invalid or void, such declaration will not affect the remaining portion, which will remain in full force and effect as if the Agreement has been executed with the invalid portion eliminated.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

Georgetown Township

_____
By:
Title:

HydroCorp

_____
By: John Hudak
Its: President

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

Qualifications/Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost effective and professionally managed cross connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 30,000 Cross Connection Control Inspections ***annually***.

- HydroCorp tracks and manages over 35,000+ backflow prevention assemblies for our Municipal client base.

- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.

- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.

- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.

- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely and courtesy manner. Our administrative staff can answer most technical calls related to the cross connection control program and have attended basic cross connection control training classes.

- HydroCorp currently serves over 200 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!

- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars and assistance in the area of Cross Connection Control.

- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

PROPOSAL

DEVELOPED FOR

Joel Hanenburg

DPW Director

Georgetown Township, MI

1515 Baldwin Street

Jenison, MI 48429-0769

September 12, 2016

KEEPING DRINKING WATER SAFE FOR INDUSTRIES AND MUNICIPALITIES

For over 30 years, HydroCorp™ has been dedicated to safe drinking water for companies and communities across North America. Fortune 500 firms, metropolitan centers, utilities, small towns and businesses – all rely on HydroCorp to protect their water systems, averting backflow contamination and the acute health risks and financial liabilities it incurs.

HYDROCORP™

THE SAFE WATER AUTHORITY™

CROSS-CONNECTION CONTROL / BACKFLOW PREVENTION

WATER SYSTEM SURVEYS / AUDITS

PIPE SYSTEM MAPPING AND LABELING

WATER SAMPLING AND ANALYSIS / RISK ASSESSMENTS

PROGRAM AND PROJECT MANAGEMENT

COMPLIANCE ASSISTANCE / DOCUMENTATION

MICHIGAN CORPORATE OFFICE
5700 Crooks Road, Suite 100
Troy, MI 48098
800.690.6651 TOLL FREE
248.250.5000 PHONE
248.786.1788 FAX GENERAL
info@hydrocorpinc.com EMAIL

SCOPE OF WORK 3

PROFESSIONAL SERVICE AGREEMENT. 4-10

QUALIFICATIONS 11

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

SCOPE OF WORK

Based on your current program, HydroCorp™ will provide the following services to Georgetown Township. This project is a continued effort for an ongoing Cross-Connection Control Program and will provide Georgetown Township with the necessary data and information to maintain compliance with the Michigan Department of Environmental Quality (DEQ) Water Bureau Cross Connection Control Regulations. Once this project has been approved and accepted by the Township and HydroCorp, you may expect completion of the following elements within a three (3) year period. The components of the project include:

1. Annually, perform a minimum of **2,820** initial inspections, compliance inspections, and re-inspections at individual residential and multi-family residential water users within the Township served by the public water supply for cross-connections. Inspections of the property exterior will be conducted in accordance with the DEQ Water Bureau Cross Connection Control regulations.

2. Generate all backflow prevention assembly test notices, non-compliance notices and coordinate/monitor backflow prevention assembly testing compliance for all backflow prevention assemblies.

3. Perform administrative functions including: answering water user telephone calls, scheduling of inspections, mailing of all notices, verification of backflow prevention assembly tester credentials & proper testing results and general customer service and program education inquiries.

4. Generate and document the required program data for the facilities using the HydroCorp Software Data Management Program.

5. Submit comprehensive management reports on a quarterly basis.

6. Conduct an annual review meeting to discuss overall program status and recommendations.

7. Provide up to six- (6) ASSE approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers, (i.e. combination) per facility as required, in order to place a facility into immediate compliance at the time of inspection. A maximum of 8,000 vacuum breakers will be provided during the contract period.

8. Prepare the annual State of Michigan, DEQ Water Bureau Cross Connection Report.

9. Assist the Township with a community wide public relations program including general awareness brochures and customized web site cross connection control program overview content and resources.

10. Provide ongoing support via phone, fax, internet, text or email.

The above services will be provided for:

Monthly Amount: $ 10,400.00	**Annual Amount: $ 124,800.00**	**Contract Total: $ 374,400.00**

Contract Amount is based upon a 36-month period. HydroCorp will invoice in 36 equal amounts of $ 10,400.00

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

PROFESSIONAL SERVICE AGREEMENT

This agreement, made and entered into this (Date)_____by and between Georgetown Township organized and existing under the laws of the State of Michigan referred to as "Utility", and HydroCorp™ a Michigan Corporation, referred to as "HydroCorp".

WHEREAS, the Utility supplies potable water throughout its corporate boundary to property owners; and desires to enter into a professional services contract for cross connection control program inspection, reporting and management services.

WHEREAS, HydroCorp is experienced in and capable of supplying professional inspection of potable water distribution systems and cross connection control program management to the Utility and the Utility desires to engage HydroCorp to act as its independent contractor in its cross connection control program.

WHEREAS, the Utility has the authority under the laws of the State of Michigan and its local governing body to enter into this professional services contract.

NOW THEREFORE, in consideration of the mutual agreements herein contained, and subject to the terms and conditions herein stated, the parties agree as follows:

ARTICLE I. Purpose

During the term of this Agreement, the Utility agrees to engage HydroCorp as an independent contractor to inspect and document its findings on its potable water distribution system in public, commercial and industrial facilities within the community. Each party to this Agreement agrees that it will cooperate in good faith with the other, its agents, and subcontractors to facilitate the performance of the mutual obligations set forth in this Agreement. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete and accurate, yet due to the inaccessible nature of water piping or due to access constraints within water users' facilities, complete and accurate data is not always available.

ARTICLE II. Scope of Services

The scope of services to be provided by HydroCorp under this Agreement will include the inspections/surveys, program administration, answering telephone call inquires, scheduling of inspections, program compliance review, public education materials, preparation of quarterly management reports, and annual cross connection reports with respect to the facilities to the extent specifically set forth in this Article II (hereinafter the "Scope of Services"). Should other reports/services be included within the Scope of Services, the same shall be appended to this Agreement as Exhibit 1.

2.1 **PROGRAM REVIEW/PROGRAM START UP MEETING.** HydroCorp will conduct a Program Startup Meeting for the Cross-Connection Control/Backflow Prevention Program. Items for discussion/review will include the following:

- Review state & local regulations
- Review and/or provide assistance in establishing local Cross-Connection Control Ordinance
- Review/establish wording and timeliness for program notifications including:
  - Inspection Notice
  - Compliance Notice
  - Non-Compliance Notices 1-2, Penalty Notices
- Special Program Notices
- Electronic use of notices/program information
- Obtain updated facility listing, address information and existing program data from Utility
- Prioritize Inspections (Township buildings, schools, high hazard facilities, special circumstances.)

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

- Review/establish procedure for vacant facilities
- Establish facility inspection schedule
- Review/establish procedures and protocol for addressing specific hazards
- Review/establish high hazard, complex facilities and large industrial facility inspection/containment procedures including supplemental information/notification that may be requested from these types of facilities in order to achieve program compliance.
- Review/establish program reporting procedures including electronic reporting tools
- Review/establish educational and public awareness brochures

2.2 **INSPECTIONS.** HydroCorp will perform initial inspections, compliance inspections, and re-inspections at individual industrial, commercial, institutional facilities and miscellaneous water users within the utility served by the public water supply for cross-connections. Inspections will be conducted in accordance with Michigan Department of Environmental Quality Cross Connection Control Rules.

- *Initial Inspection* – the first time a HydroCorp representative inspects a facility for cross connections. Degree of Hazard will be assigned and/or verified during this facility visit. The Degree of Hazard will dictate future re-inspection frequency/schedule of facility, (facility will be either compliant or non-compliant after this inspection).
- *Compliance Inspection* – subsequent visit by a HydroCorp representative to a facility that was non-compliant during the *Initial Inspection* to verify that corrective action was completed and meets the program requirements.
- *Re-Inspection* – Revisit by a HydroCorp representative to a facility that was previously inspected. The re-inspection frequency/schedule is based on the degree of hazard assigned to the facility during the initial inspection (two, six or ten year re-inspection cycle).

2.3 **INSPECTION SCHEDULE.** HydroCorp shall determine and coordinate the inspection schedule. Inspection personnel will check in/out on a daily basis with the Utility's designated contact person. The initial check in will include a list of inspections scheduled. An exit interview will include a list of inspections completed.

2.4 **PROGRAM DATA.** HydroCorp will generate and document the required program data for the Facility Types listed in the Scope of Services using the HydroCorp Software Data Management Program. Program Data shall remain property of the Utility; however, the HydroCorp Software Data Management program shall remain the property of HydroCorp and can be purchased for an additional fee. Data services will include:

- Prioritize and schedule inspections
- Notify users of inspections, backflow device installation and testing requirements if applicable
- Monitor inspection compliance using the HydroCorp online software management program.
- Maintain program to comply with all MDEQ regulations

2.5 **MANAGEMENT REPORTS.** HydroCorp will submit comprehensive management reports in electronic, downloadable format on a quarterly & annual basis to the Utility. Reports to include the following information:

- Name, location and date of inspections
- Number of facilities inspected/surveyed
- Number of facilities compliant/non-compliant

2.6 **REVIEW OF CROSS-CONNECTION CONTROL ORDINANCE.** HydroCorp will review or assist in the development of a cross-connection control ordinance. Items for review include: Code adoption references, standard operational procedures, program notice documentation, reporting procedures and preference standards and penalties for non-compliance.

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

2.7 **VACUUM BREAKERS.** HydroCorp will provide up to six (6) ASSE approved hose bibb vacuum breakers or anti-frost hose bibb vacuum breakers per facility as required, up to 8,000, in order to place a facility into immediate compliance at the time of inspection if no other cross-connections are identified.

2.8 **PUBLIC RELATIONS PROGRAM.** HydroCorp will assist the Utility with a community-wide public relations program including general awareness brochures and website cross connection control program content.

2.9 **SUPPORT.** HydroCorp will provide ongoing support via phone, fax, text, website or email for the contract period.

2.10 **FACILITY TYPES.** The facility types included in the program are as follows:

- Residential
- Multi-Family Residential

2.11 **INSPECTION TERMS.** HydroCorp will perform a minimum of **8,460** total inspections over a **three (3) year** contract period. The total inspections include all initial inspections, compliance and re-inspections.

2.12 **COMPLIANCE WITH DEPARTMENT OF ENVIRONMENTAL QUALITY (DEQ).** HydroCorp will assist in compliance with DEQ and Michigan Residential Code cross connection control program requirements for all residential and multifamily facilities.

2.13 **POLICY MANUAL.** HydroCorp will review and/or develop a comprehensive cross connection control policy manual/plan and submit to the appropriate regulatory agency for approval on behalf of the Utility.

2.14 **INVENTORY.** HydroCorp shall inventory all accessible (ground level) backflow prevention assemblies and devices. Documentation will include: location, size, make, model and serial number if applicable.

2.15 **DATA MANAGEMENT.** HydroCorp shall provide data management and program notices for all inspection services throughout the contract period.

2.16 **ANNUAL YEAR END REVIEW.** HydroCorp will conduct an on-site annual year-end review meeting to discuss overall program status and specific program recommendations.

2.17 **CROSS CONNECTION CONTROL BROCHURES.** HydroCorp will provide approximately **32,000** cross-connection control educational brochures for the duration of the Agreement.

2.18 **INSURANCE.** HydroCorp will provide all required copies of general liability, workers compensation and errors and omissions insurance naming the Utility as an additional insured if required.

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

ARTICLE III. Responsibilities of the Utility

3.1 UTILITY'S REPRESENTATIVE. On or before the date services are to commence under this Agreement, the Utility shall designate an authorized representative ("Authorized Representative") to administer this Agreement.

3.2 COMPLIANCE WITH LAWS. The Utility, with the technical and professional assistance of HydroCorp, shall comply with all applicable local, state, and federal laws, codes, ordinances, and regulations as they pertain to the water inspection and testing, and shall pay for any capital improvements needed to bring the water treatment and delivery system into compliance with the aforementioned laws.

3.3 NOTICE OF LITIGATION. In the event that the Utility or HydroCorp has or receives notice of or undertakes the prosecution of any actions, claims, suits, administrative or undertakes the prosecution of any actions, claims, suits, administrative or arbitration proceedings, or investigations in connection with this Agreement, the party receiving such notice or undertaking of such prosecution shall give the other party timely notice of such proceedings and will inform the other party in advance of all hearings regarding such proceedings.

3.4 FACILITY LISTING. The Utility must provide HydroCorp a complete list of facilities to be inspected, including facility name, type of service connection, address, contact person, and phone number, (if available). ***Electronic file format such as Microsoft Excel, etc. is required. An additional one-time fee to manually enter facility listing will be charged at the rate of $80.00 per hour. Incorrect facility addresses will be returned to the Utility contact and corrected address will be requested***.

3.5 LETTERHEAD/LOGO. The Utility will provide HydroCorp with an electronic file copy of the utility logo or utility letterhead and all envelopes for the mailing of all official program correspondence only. (300 dpi in either .eps, or other high quality image format for printing.)

ARTICLE IV. Term, Compensation and Changes in Scope of Services

4.1 TERM AND TERMINATION TERM. Services by HydroCorp under this Agreement shall commence on **(Date)_____** and end three (3) years from such date, unless this Agreement is renewed or terminated as provided herein. The terms of this Agreement shall be valid only upon the execution of this Agreement within ninety (90) days of its receipt. Failure to execute this Agreement within the ninety (90) day period shall deem the proposed terms void.

4.2 RENEWAL. Upon the expiration of this Agreement the utility will have the option to renew this agreement for two (2) consecutive one (1) year period. Increases in fees for each additional term will be based on the consumer price index, but no more than 3% annually.

4.3 TERMINATION. The Utility or HydroCorp may terminate this Agreement at any time and on any date in the initial and renewal terms of this Agreement, with or without any cause, by giving written notice of such intent to terminate to the other party at least thirty (30) days prior to the effective date of termination. Notice of the intent to terminate shall be given in writing by personal service, by an authorized agent, or by certified mail, return receipt requested. The Utility shall pay the balance of any outstanding accounts for work performed by HydroCorp.

4.4 BASE COMPENSATION. From the Beginning thirty (30) days after execution of this Agreement, the Utility shall pay HydroCorp as compensation ("Base Compensation") for labor, equipment, material, supplies, and utilities provided and the services performed pursuant to this Agreement, the sum of **$10,400.00** per month, **$124,800.00** annually for a three (3) year contract period totaling **$374,400.00.**

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

4.5 PAYMENT OF INVOICES. Upon presentation of invoices by HydroCorp, all payments including base and other compensation shall be due and payable on the first day of each month (due date) after the month for which services have been rendered. All such payments shall be made no later than thirty (30) days after the due date. Failure to pay shall be deemed a default under this Agreement. For any payment to HydroCorp which is not made within thirty (30) calendar days after the due date, HydroCorp, shall receive interest at one and one-half (1½) percent per month on the unpaid balance.

4.6 CHANGES IN SCOPE OF SERVICES. In the event that the Utility requests and HydroCorp consents to perform additional work or services involving the consulting, management, operation, maintenance, and repair of the Utility's water delivery system where such services or work exceeds or changes the Scope of Services contemplated under this Agreement, HydroCorp shall be provided additional compensation. Within thirty (30) calendar days from the date of notice of such additional work or services, the parties shall mutually agree upon an equitable sum for additional compensation. This amount shall be added to the monthly sum effective at the time of change in scope. Changes in the Scope of Service include, but are not limited to, requests for additional service by the Utility or additional costs incurred in meeting new or changed government regulations or reporting requirements.

4.7 CLIENT CONFIDENTIALITY. Disclosure of all communications between HydroCorp and the Utility regarding business practices and other methods and forms of doing business is subject to the provisions of Michigan Public Records Law. HydroCorp agrees to make available for inspection and copying all records in its possession created, produced, collected or otherwise related to this Agreement to the same extent as if the records were maintained by the Utility. HydroCorp expressly acknowledges and agrees that its obligations concerning Public Records Law and compliance under this Agreement should not be limited by copyright, license, privacy and/or confidentiality except as authorized under the Public Records Law.

4.8 ACCESSIBILITY. Backflow prevention device information will be completed in full only when the identifying information (i.e. data plate, brass tag, etc.) is accessible and visible from ground level or from a fixed platform/mezzanine.

4.9 CONFINED SPACES. – HydroCorp personnel will not enter confined spaces.

ARTICLE V. Risk Management and General Provisions

5.1 INFORMATION. Both Parties to this Agreement recognize and acknowledge that the information presented to them is complete to the best of their knowledge, yet due to the inaccessible nature of water piping or lack of access provided by property owner/water user, complete accurate data is not always available. Cross-connection control inspection and results are documented as of a specific date. The property owner and/or water user may make modifications to the potable water system after the inspection date that may impact compliance with the program.

5.2 INDEMNIFICATION. HydroCorp agrees to and shall hold the Utility, its elected and appointed officers, and employees harmless from any liability for claims or damages for personal injury or property damage which is caused by or arises from the sole negligence of HydroCorp in the performance of its services under this Agreement. The Utility agrees to and shall hold HydroCorp, its officers, and employees harmless from any liability for claims or damages for personal injury or property damage which is caused by, or arises from, the sole negligence of the Utility. In the event that both HydroCorp and the Utility are found by a fact finder to be negligent and the negligence of both is a proximate cause of such claim for damage, then in such event each party shall be responsible for the portion of the liability equal to its comparative share of the total negligence. HydroCorp' s liability to the Utility for any loss, damage, claim, or expense of any kind or nature caused directly or indirectly by the performance or non-performance of

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

obligations pursuant to this Agreement shall be limited to general money damages in an amount not exceed or within the limits of the insurance coverage provided hereunder. HydroCorp shall in no event be liable for indirect or consequential damages, including but not limited to, loss of profits, loss of revenue, or loss of facilities, based upon contract, negligence, or any other cause of action.

5.3 **HYDROCORP INSURANCE.** HydroCorp currently maintains the following insurance coverage's and limits:

	Occurrence	Aggregate
Comprehensive General Liability	$1 Million	$2 Million
Excess Umbrella Liability	$5 Million	$5 Million
Automobile Liability (Combined Single Limit)	$1 Million	
Worker's Compensation/ Employer's Liability	$1 Million	
Errors and Omissions	$2 Million	$2 Million

Within thirty (30) calendar days of the start of the project, HydroCorp shall furnish the Utility with satisfactory proof of such insurance, and each policy will require a 30-day notice of cancellation to be given to the Utility while this Agreement is in effect. The Utility shall be named as an additional insured according to its interest under the general liability policy during the term of this Agreement.

5.4 **UTILITY INSURANCE.** The Utility will maintain liability insurance on an all risk basis and including extended coverage for matters set forth in this Agreement. The Utility and HydroCorp agree that with respect to insurance coverage carried by either party in connection with the Facilities, such insurance will provide for the waiver by the insurance carrier of any subrogation rights against the Utility or against HydroCorp as the case may be.

5.5 **RELATIONSHIP.** The relationship of HydroCorp to the Utility is that of independent contractor and not one of employment. None of the employees or agents of HydroCorp shall be considered employees of the Utility. For the purposes of all state, local, and federal laws and regulations, the Utility shall exercise primary management, and operational and financial decision-making authority.

5.6 **ENTIRE AGREEMENT AMENDMENTS.** This Agreement contains the entire Agreement between the Utility and HydroCorp, and supersedes all prior or contemporaneous communications, representations, understandings, or agreements. This Agreement may be modified only by a written amendment signed by both parties.

5.7 **HEADINGS, ATTACHMENTS, AND EXHIBITS.** The heading contained in this Agreement is for reference only and shall not in any way affect the meaning or interpretation of this Agreement. The Attachments and Exhibits to this Agreement shall be construed as integral parts of this Agreement.

5.8 **WAIVER.** The failure on the part of either party to enforce its rights as to any provision of this Agreement shall not be construed as a waiver of its rights to enforce such provisions in the future.

5.9 **ASSIGNMENT.** This Agreement shall not be assigned by either party without the prior written consent of the other unless such assignment shall be to the affiliate or successor of either party.

5.10 **FORCE MAJEURE.** A party's performance under this Agreement shall be excused if, and to the extent that, the party is unable to perform because of actions due to causes beyond its reasonable control such as, but not limited to, Acts of God, the acts of civil or military authority, loss of potable water sources, water system contamination, floods, quarantine restrictions, riot, strikes, commercial impossibility, fires, explosions, bombing, and all such interruptions of business, casualties, events, or circumstances reasonably beyond the control of the party obligated to perform, whether such other causes are related or unrelated, similar or dissimilar, to any of the foregoing. In the event of any such force majeure, the

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

party unable to perform shall promptly notify the other party of the existence of such force majeure and shall be required to resume performance of its obligations under this Agreement upon the termination of the aforementioned force majeure.

5.11 **AUTHORITY TO CONTRACT.** Each party warrants and represents that it has authority to enter into this Agreement and to perform the obligations, including any payment obligations, under this Agreement.

5.12 **GOVERNING LAW AND VENUE.** This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, regardless of the fact that any of the parties hereto may be or may become a resident of a different state or jurisdiction. Any suit or action arising shall be filed in a court of competent jurisdiction within the State of Michigan, venue by the presiding County. The parties hereby consent to the personal jurisdiction of said court within the State of Michigan.

.

5.13 **COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument.

5.14 **NOTICES.** All notices, requests, demands, payments and other communications which are required or may be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally or sent by nationally recognized overnight carrier, or mailed by certified mail, postage prepaid, return receipt requested, as follows:

If to HydroCorp:
HydroCorp
c/o John Hudak
5700 Crooks Road, Ste. 100
Troy, MI 48337
(248) 250-5005

If to Utility:
Joel Hanenburg
DPW Director
Georgetown Township
1515 Baldwin St., P.O. Box 769
Jenison, MI 48429-0769

5.15 **SEVERABILITY.** Should any part of this Agreement for any reason, be declared invalid or void, such declaration will not affect the remaining portion, which will remain in full force and effect as if the Agreement has been executed with the invalid portion eliminated.

SIGNATURES

IN WITNESS WHEREOF, the parties have duly executed this Agreement effective as of the date first above written.

Georgetown Township

_____
By:
Title:

HydroCorp

_____
By: John Hudak
Its: President

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

Qualifications/Experience

HydroCorp™ is a professional service organization that specializes in Cross Connection Control Programs. Cross Connection Control Program Management & Training is the main core and focus of our business. We are committed to providing water utilities and local communities with a cost effective and professionally managed cross connection control program in order to assist in protecting the public water supply.

- HydroCorp conducts over 30,000 Cross Connection Control Inspections ***annually***.

- HydroCorp tracks and manages over 35,000+ backflow prevention assemblies for our Municipal client base.

- Our highly trained staff works in an efficient manner in order to achieve maximum productivity and keep program costs affordable. We have a detailed **system** and **process** that each of our field inspectors follow in order to meet productivity and quality assurance goals.

- Our municipal inspection team is committed to providing outstanding customer service to the water users in each of the communities we serve. We teach and train customer service skills in addition to the technical skills since our team members act as representatives of the community that we service.

- Our municipal inspection team has attended training classes and received certification from the following recognized Cross Connection Control Programs: UF TREEO, UW-Madison, and USC – Foundation for Cross Connection Control and Hydraulic Research, American Backflow Prevention Association (ABPA), American Society for Sanitary Engineering (ASSE). HydroCorp recognizes the importance of Professional Development and Learning. We invest heavily in internal and external training with our team members to ensure that each Field Service and Administrative team member has the skills and abilities to meet the needs of our clients.

- We have a trained administrative staff to handle client needs, water user questions and answer telephone calls in a professional, timely and courtesy manner. Our administrative staff can answer most technical calls related to the cross connection control program and have attended basic cross connection control training classes.

- HydroCorp currently serves over 200 communities in Michigan, Wisconsin, Maryland, Delaware, Virginia & Florida. We still have our first customer!

- HydroCorp and its' staff are active members in many water industry associations including: National Rural Water Association, State Rural Water Associations, National AWWA, State AWWA Groups, HydroCorp is committed to assisting these organizations by providing training classes, seminars and assistance in the area of Cross Connection Control.

- Several Fortune 500 companies have relied on HydroCorp to provide Cross Connection Control Surveys, Program Management & Reporting to assist in meeting state/local regulations as well as internal company guidelines.

CORPORATE OFFICE
5700 Crooks Road, Suite 100, Troy, MI 48098
p 800.690.6651 248.250.5000 f 248.786.1789 hydrocorpinc.com

Prein&Newhof
Engineers ▪ Surveyors ▪ Environmental ▪ Laboratory

October 18, 2016
2160120

Mr. Dan Carlton
Georgetown Charter Township
PO Box 769
Jenison, MI 49429

RE: Rush Creek Pathway

Dear Mr. Carlton:

Please find enclosed for your use one (1) copy of the bid tabulation for the subject project. Katerberg VerHage, Inc. is low bidder in the amount of $169,200.00. We recommend awarding the project to Katerberg Verhage, Inc.

If you have any questions, please contact our office.

Sincerely,

Prein&Newhof

Scott Post, P.E.

STP/mvk

Enclosures: Bid Tabulation
Notice of Award

Prein&Newhof
Engineers•Surveyors•Environmental•Laboratory
3355 Evergreen Dr. NE Grand Rapids, MI 49525
t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner: Georgetown Charter Township
Project Title: Rush Creek Pathway
Bid Date & Time: October 18, 2016 at 10:00 AM
Project #: 2160120

				1st		2nd		3rd		4th	
				Katerberg VerHage 3717 Michigan Street Grand Rapids, MI 49525		Kamminga & Roodvoets 3435 Broadmoor Ave SE Grand Rapids, MI 49512		Connan 200 West Washington Zeeland, MI 49464		Dykema Excavators 1730 Three Mile Rd Grand Rapids, MI 49505	
Item No.	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
1	Non-Motorized Pathway Grading and Restoration	3,325.0	l.f.	$14.45	$48,046.25	$16.67	$55,427.75	$23.00	$76,475.00	$19.15	$63,673.75
2	165#/s.y. MDOT 13A HMA Base	315.0	ton	$78.00	$24,570.00	$74.36	$23,423.40	$74.21	$23,376.15	$95.90	$30,208.50
3	165#/s.y. MDOT 36A HMA Top	315.0	ton	$80.00	$25,200.00	$76.27	$24,025.05	$76.12	$23,977.80	$102.25	$32,208.75
4	6" MDOT 22A Gravel Base (CIP)	3,950.0	s.y.	$9.60	$37,920.00	$12.50	$49,375.00	$7.00	$27,650.00	$10.00	$39,500.00
5	Treated Timber Boardwalk, 10' Wide	36.0	l.f.	$360.00	$12,960.00	$700.00	$25,200.00	$715.00	$25,740.00	$455.00	$16,380.00
6	Timber Bridge, Remove	1.0	ea.	$250.00	$250.00	$100.00	$100.00	$2,500.00	$2,500.00	$500.00	$500.00
7	Tree, 6" - 12", Remove	1.0	ea.	$351.75	$351.75	$150.00	$150.00	$730.00	$730.00	$500.00	$500.00
8	Tree, 13" - 24", Remove	2.0	ea.	$600.00	$1,200.00	$750.00	$1,500.00	$1,130.00	$2,260.00	$1,000.00	$2,000.00
9	Fence, Remove	14.0	l.f.	$25.00	$350.00	$6.00	$84.00	$10.00	$140.00	$32.50	$455.00
10	Culvert, SLCPP, 12 inch	50.0	l.f.	$35.00	$1,750.00	$32.00	$1,600.00	$42.00	$2,100.00	$77.00	$3,850.00
11	Cl A Reinf. Conc. Pipe, 30" dia.	64.0	l.f.	$95.00	$6,080.00	$68.00	$4,352.00	$95.00	$6,080.00	$130.00	$8,320.00
12	Cl A Reinf. Conc. Pipe, 36" dia.	32.0	l.f.	$105.00	$3,360.00	$82.00	$2,624.00	$125.00	$4,000.00	$145.00	$4,640.00
13	Sidewalk Ramp, Concrete, 4 inch	48.0	s.f.	$19.00	$912.00	$12.00	$576.00	$22.50	$1,080.00	$21.00	$1,008.00
14	Detectable Warning Surface	8.0	l.f.	$125.00	$1,000.00	$45.00	$360.00	$45.00	$360.00	$45.00	$360.00
15	Gate, 5' Wide	1.0	ea.	$950.00	$950.00	$650.00	$650.00	$880.00	$880.00	$880.00	$880.00
16	Wood Bollard	2.0	ea.	$150.00	$300.00	$225.00	$450.00	$250.00	$500.00	$175.00	$350.00

Prein&Newhof
Engineers•Surveyors•Environmental•Laboratory
3355 Evergreen Dr. NE Grand Rapids, MI 49525
t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner: Georgetown Charter Township				1st		2nd		3rd		4th	
Project Title: Rush Creek Pathway				Katerberg VerHage 3717 Michigan Street Grand Rapids, MI 49525		Kamminga & Roodvoets 3435 Broadmoor Ave SE Grand Rapids, MI 49512		Connan 200 West Washington Zeeland, MI 49464		Dykema Excavators 1730 Three Mile Rd Grand Rapids, MI 49505	
Bid Date & Time: October 18, 2016 at 10:00 AM		Project #: 2160120									
Item No.	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
17	Sign, "Non-Motorized Pathway Ends"	1.0	ea.	$350.00	$350.00	$250.00	$250.00	$175.00	$175.00	$175.00	$175.00
18	Salvage and Replace Existing Sign	1.0	ea.	$250.00	$250.00	$200.00	$200.00	$250.00	$250.00	$250.00	$250.00
19	Rip Rap	41.0	s.y.	$50.00	$2,050.00	$65.00	$2,665.00	$60.00	$2,460.00	$90.00	$3,690.00
20	Silt Fence	450.0	l.f.	$2.00	$900.00	$2.00	$900.00	$1.90	$855.00	$3.50	$1,575.00
21	Mulch Blanket	300.0	s.y.	$1.50	$450.00	$1.60	$480.00	$1.50	$450.00	$2.00	$600.00
			Total Bid		$169,200.00		$194,392.20		$202,038.95		$211,124.00

* Denotes correction made by Engineer

Prein&Newhof
Engineers•Surveyors•Environmental•Laboratory
3355 Evergreen Dr. NE Grand Rapids, MI 49525
t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner: Georgetown Charter Township
Project Title: Rush Creek Pathway
Bid Date & Time: October 18, 2016 at 10:00 AM
Project #: 2160120

Item No.	Description	Quantity	Unit	5th Al's Excavating 4515 134th Avenue Hamilton, MI 49419 Unit Price	Total Amount	6th My-Con 3801 Perry Street Hudsonville, MI 49426 Unit Price	Total Amount	7th Nashville Construction Co 11205 Lawrence Highway Nashville, MI 49073 Unit Price	Total Amount	8th Schippers Excavating 9829 Lake Michigan Dr West Olive, MI 49460 Unit Price	Total Amount
1	Non-Motorized Pathway Grading and Restoration	3,325.0	l.f.	$25.50	$84,787.50	$28.25	$93,931.25	$42.00	$139,650.00	$80.00	$266,000.00
2	165#/s.y. MDOT 13A HMA Base	315.0	ton	$104.00	$32,760.00	$96.30	$30,334.50 *	$96.86	$30,510.90	$110.00	$34,650.00
3	165#/s.y. MDOT 36A HMA Top	315.0	ton	$111.00	$34,965.00	$103.25	$32,523.75	$103.27	$32,530.05	$110.00	$34,650.00
4	6" MDOT 22A Gravel Base (CIP)	3,950.0	s.y.	$7.25	$28,637.50	$7.15	$28,242.50	$12.00	$47,400.00	$12.00	$47,400.00
5	Treated Timber Boardwalk, 10' Wide	36.0	l.f.	$400.00	$14,400.00	$597.50	$21,510.00	$1,500.00	$54,000.00	$1,300.00	$46,800.00
6	Timber Bridge, Remove	1.0	ea.	$550.00	$550.00	$450.00	$450.00	$10,000.00	$10,000.00	$2,000.00	$2,000.00
7	Tree, 6" - 12", Remove	1.0	ea.	$200.00	$200.00	$410.00	$410.00	$250.00	$250.00	$800.00	$800.00
8	Tree, 13" - 24", Remove	2.0	ea.	$325.00	$650.00	$910.00	$1,820.00	$800.00	$1,600.00	$1,200.00	$2,400.00
9	Fence, Remove	14.0	l.f.	$45.00	$630.00	$45.00	$630.00	$10.00	$140.00	$20.00	$280.00
10	Culvert, SLCPP, 12 inch	50.0	l.f.	$30.00	$1,500.00	$32.00	$1,600.00	$45.00	$2,250.00	$30.00	$1,500.00
11	Cl A Reinf. Conc. Pipe, 30" dia.	64.0	l.f.	$75.00	$4,800.00	$66.95	$4,284.80	$75.83	$4,853.12	$310.00	$19,840.00
12	Cl A Reinf. Conc. Pipe, 36" dia.	32.0	l.f.	$100.00	$3,200.00	$80.25	$2,568.00	$100.00	$3,200.00	$380.00	$12,160.00
13	Sidewalk Ramp, Concrete, 4 inch	48.0	s.f.	$28.00	$1,344.00	$6.00	$288.00	$12.00	$576.00	$40.00	$1,920.00
14	Detectable Warning Surface	8.0	l.f.	$45.00	$360.00	$61.00	$488.00	$50.00	$400.00	$70.00	$560.00
15	Gate, 5' Wide	1.0	ea.	$1,100.00	$1,100.00	$930.00	$930.00	$1,800.00	$1,800.00	$4,000.00	$4,000.00
16	Wood Bollard	2.0	ea.	$100.00	$200.00	$115.00	$230.00	$250.00	$500.00	$250.00	$500.00

Prein&Newhof
Engineers•Surveyors•Environmental•Laboratory
3355 Evergreen Dr. NE Grand Rapids, MI 49525
t. (616) 364-8491 f. (616) 364-6955

Bid Tabulation

Owner: Georgetown Charter Township				5th		6th		7th		8th	
Project Title: Rush Creek Pathway				Al's Excavating 4515 134th Avenue Hamilton, MI 49419		My-Con 3801 Perry Street Hudsonville, MI 49426		Nashville Construction Co 11205 Lawrence Highway Nashville, MI 49073		Schippers Excavating 9829 Lake Michigan Dr West Olive, MI 49460	
Bid Date & Time: October 18, 2016 at 10:00 AM		Project #: 2160120									
Item No.	Description	Quantity	Unit	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount	Unit Price	Total Amount
17	Sign, "Non-Motorized Pathway Ends"	1.0	ea.	$250.00	$250.00	$275.00	$275.00	$600.00	$600.00	$600.00	$600.00
18	Salvage and Replace Existing Sign	1.0	ea.	$95.00	$95.00	$350.00	$350.00	$200.00	$200.00	$500.00	$500.00
19	Rip Rap	41.0	s.y.	$40.00	$1,640.00	$62.00	$2,542.00	$75.00	$3,075.00	$70.00	$2,870.00
20	Silt Fence	450.0	l.f.	$2.10	$945.00	$1.80	$810.00	$2.00	$900.00	$3.00	$1,350.00
21	Mulch Blanket	300.0	s.y.	$1.75	$525.00	$1.40	$420.00	$2.00	$600.00	$3.00	$900.00
			Total Bid		$213,539.00		$224,637.80 *		$335,035.07		$481,680.00

* Denotes correction made by Engineer

NOTICE OF AWARD

Date of Issuance:

Owner:	Georgetown Charter Township	Owner's Contract No.:	
Engineer:	Prein&Newhof	Engineer's Project No.:	2160120
Project:	Rush Creek Pathway	Contract Name:	
Bidder:	Katerberg VerHage, Inc.		

Bidder's Address: 3717 Michigan Street, Grand Rapids, MI 49525

TO BIDDER:

You are notified that Owner has accepted your Bid dated October 18, 2016 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Rush Creek Pathway.

The Contract Price of the awarded Contract is: $169,200.00

[3] unexecuted counterparts of the Agreement accompany this Notice of Award, and three copies ~~one copy~~ of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☐ a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner [3]counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security *[e.g., performance and payment bonds]* and insurance documentation as specified in the Instructions to Bidders and General Conditions*, Supplementary Conditions,* Articles 2 and 6 *and Insurance Specifications.*
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner**:** Georgetown Charter Township

Authorized Signature

By: _____

Title: _____

Copy: Prein&Newhof

GARY MARTENIS
7685 CHICKADEE DR
JENISON, MI
OCT. 24, 2016

I have a few issues I would like to bring to your attention.

First, I take issue with your synopsis of your meetings. The last time I spoke here, as did several others, we all spoke in opposition to your mandate to hook up to the sewer system for those of us in the 'so called' watershed danger zone. None of that was put in your synopsis of the meeting. All that was said was,"Public comments were made".I think that opposition opinions should have been noted. When I was on the Owosso City Council, we had our secretary present who wrote everything down, the names of those that spoke, a summation of their comments, everything, and then put it in the synopsis of the meeting. Why don't you do that? Who is doing that here? Who is the secretary here?

Secondly, the only mention of the actions of this council in our local paper (The Advance) was about the survey to be taken on the Veterans park property. Nothing was said about the opposition to the sewer issue, or even the demolition of the 'old' senior center (although, this was mentioned one week later). Obviously, I realize you don't have control over what is put in the paper..but where is the local reporter? I would like to talk to him or her. We always had a special table for the media, why don't you?

HAVING BEEN ON A CITY COUNCIL I APPRECIATE YOUR WORK BUT

BUT, ~~Finally,~~ a comment was made at the last meeting.."Georgetown Township has the lowest tax base of any in the greater Grand Rapids area". Let me tell you, this is not because of your actions, or that of your township administrator. Look around here, look at the growth here, look at your growing tax base here; money is pouring into this township from all the new buildings. Quit patting yourself on your back and start spending our money with more fiscal responsibility...thank you.

Artist Statement

Dan Wolbert - Sculptor

Georgetown Township Veterans Memorial

"For Those I love I Will Sacrifice"

Melinda Whitten, Principle Landscape Architect, M.C. Smith Associates, Inc. asked if I would collaborate with her on this project. Her original concept was that of the "rose window" found in cathedrals and churches. Melinda wanted a fitting focal point to honor the Veterans of Georgetown Township from all wars and conflicts and all branches of the military.

My research for this project was typical in many respects. I reviewed images, read history considered the site conditions, and considered the function of the memorial. I was humbled as I began bring into focus the scope of the sacrifice the Veterans made. Veterans, their families, and friends have given so much to allow all of us to enjoy the lives we have.

I chose that most abundant metal on earth, aluminum, as a vehicle to honor what I perceive to be a rare human trait, selflessness. In my research I saw an image of a wounded marine being airlifted from a combat zone with a barely visible tattoo that read; "For those I love I sacrifice." In a, "me first", world there are those who have in their personality this quiet, humble, confident and powerful trait that allows them to put others first.

The Romans used arches employing heavy shaped stones for many of their building projects. The stones are held in position by the force of gravity and the compression of each stone on the next. This system only works when each part holds its own place. The arch has long since been used in building because of its strength, beauty, simplicity, and grace. The design of this segmental arch mimics the stone arches used centuries ago. Each Branch of the service has its own place and function. Each is independent and dependent on the others to offer us a "dome" of protection.

As in a stone arch, the abutment was fundamental. In this arch, the two abutments / foundations are the POW / MIA service members on the right hand side and the fallen, depicted by the Battlefield Cross on the left. They are both literally and figuratively the supports for the structure.

Honoring all service members from all wars and conflicts using a "rose window" concept was a challenge. Knowing there is a brotherhood and comradery that is only known by those who served and the extreme loyalty to their respective branches of service I chose the Emblems / Symbol of each branch as the focal point of each panel. During the research phase, the DoD informed me that I would need to gain the approval and the appropriate artwork for each from the Pentagon. What you see was specifically approved for the Georgetown Township Veterans Memorial. The emblems appear in the order of their birthdates. Each is held in place by tabs on the back that form the five points of a star. The size reflects the size of the large sixteen-inch guns on the Iowa class battleships from WWII. Each panel appears to float in its frame while each section is seamlessly connected to the others, yet visually independent.

Please join me in honoring all of the Veterans who served, were captured, wounded, or given their lives to offer us the freedom we enjoy.

Below is a list of companies and individuals who consulted and companies that contributed to make this project possible:

Catherine Zicafoose, (Division Chief OSD Graphics) CIV WHS ESD (US) The Pentagon Washington DC

Ms. Adrien F. C. Starks, Senior Assistant for Public Affairs Policy Office of the Assistant to the Secretary of Defense (Public Affairs)/ Community and Public Outreach DoD Branding and Trademark Licensing Program The Pentagon

National League of Families POW / MIA

Steve Stoll, USMS (Ret) St. Paul, MN

Lt. Col. Joe Repya, US Army (Ret) St. Paul, MN

D.J. Larson, Design Portland, OR

FabEx St. Paul, MN

Garelick Steel Minneapolis, MN

J I T Powder Coating Rosemount, MN

Toll Welding, Rosemount, MN

Danielle Barck Gemini Incorporated Cannon Falls, MN