



Georgetown Charter Township

1515 Baldwin St., Jenison, MI 49428

Election Commission Meeting Agenda

March 27, 2017, 7:15 p.m.

1. PUBLIC NOTICE TO ALL RESIDENTS OF GEORGETOWN CHARTER TOWNSHIP AND OTHER INTERESTED PERSONS

NOTICE IS HEREBY GIVEN that the Georgetown Township Election Commission will hold a meeting on Monday, March 27, 2017 at 7:15 p.m., at the at the Georgetown Township Office, 1515 Baldwin Street, Jenison, Michigan.

Richard VanderKlok,
Clerk

Georgetown Charter
Township
Posted: February 28,
2017 at 11:30 a.m.

2. Call To Order

3. Roll Call

4. Approval Of The Minutes Of The Previous Meeting

4.I. Election Commission Meeting Minutes Of January 9, 2017

Motion: To _____ the minutes as presented.

Documents:

[ELECTIONCOMMISSIONMINUTES170109.PDF](#)

5. Appoint Election Inspectors

Motion: To _____ appointing election inspectors as presented for the May 2, 2017 Election.

6. Establish Absent Voter (AV) Counting Board For The May 2, 2017 Election

Motion: To _____ establishing Absent Voter (AV) Counting Boards for the May 2, 2017 election.

7. Appoint Absent Voter (AV) Counting Board Workers

Motion: To _____ appointing Absent Voter Counting Board election inspectors as presented for the May 2, 2017 Election

8. Appoint Receiving Board Members

Motion: To _____ appointing Receiving Board election inspectors as presented for the May 2, 2017 Election

9. Other Business

1. This is a School Election and all precincts are involved for Jenison and Hudsonville schools, and the new precinct 17 because Kent Intermediate School district is involved.
2. **Under the revised law, Receiving Boards are to be established by the Election Commission and the resolution can be for all future elections. This was done at the April 14, 2014 Election Commission meeting.**
3. **The County will pay the election workers.** The cost for eligible expenses for the School Election will be reimbursed by the schools through the County. The Ottawa County Clerk's office has indicated that they plan to process the invoices for the election as quickly as possible so that election inspectors would not have to wait a long period of time for their paychecks.

10. Public Comments

11. Adjournment

**GEORGETOWN TOWNSHIP ELECTION COMMISSION
MEETING MINUTES-Monday, January 9, 2017**

The meeting was called to order at 7:15 p.m. by Chairperson Richard VanderKlok.

Roll Call

Present: Richard VanderKlok, chairman; and Becky Steele and Jason Minier, members.

#170109-01 – Approval of the minutes of the [October 13, 2016](#) Election Commission meeting.

Moved by Jason Minier, seconded by Becky Steele, to approve the minutes as presented.

MOTION CARRIED UNANIMOUSLY.

#170109-02 – Resolution to Permanently Divide, Rearrange or Consolidate Elections Precincts

**GEORGETOWN CHARTER TOWNSHIP ELECTION COMMISSION
Resolution to Permanently Divide, Rearrange or Consolidate Elections Precincts
Resolution No. EC170109-02**

WHEREAS, Section 116-1954-XXVIII, Election Precincts, of the Michigan Election Law, Public Act 116 of 1954, MCL 168.654 to 168.661, provides for township Election Commissions to divide, rearrange or temporarily consolidate election precincts; and

WHEREAS, The Township of Georgetown has determined that permanently dividing, rearranging or consolidating the Precincts as shown on the Map is appropriate:

NOW, THEREFORE, BE IT RESOLVED that the Georgetown Charter Township Election Commission hereby directs the Township Clerk to divide, rearrange and consolidate the current precinct 16 resulting in the following newly created precincts: 16 and 17 as shown on the Map titled “Precinct 16 and 17 Map.”

The foregoing resolution offered by Election Commission Member Jason Minier, and second offered by Election Commission Member Becky Steele.

Upon roll call vote the following voted yes: Richard VanderKlok, Jason Minier, Becky Steele

Upon roll call vote the following voted no: None

Absent: None

MOTION CARRIED UNANIMOUSLY.

Richard VanderKlok, Georgetown Township Clerk

Attachments: [Procedures](#)
[Current Precinct Map](#)
[Precinct 16 and 17 Map](#)

Notes:

The following rationale was used to draw the new precinct boundary lines:

- a. Although the Township's population had increased based on the 2010 Census, the proposed number of precincts in 2011 was reduced from 20 to 16. The reduction in the number of precincts results in a significant cost reduction per election based on less facility rental, fewer election inspectors working an election, less training, less equipment, less driving time for people delivering and picking up equipment, and less driving time for Election Day runners.
- b. Precinct lines follow the County Commission district lines that were newly drawn as a result of the 2010 Census. Each precinct has only one County Commissioner which results in less confusion for election inspectors and voters when distributing ballots.
- c. Precinct lines follow the school district lines. With the proposed map, only two precincts initially had two school districts (Precinct 8 and 16) and the rest have only one school district. Eliminating precincts with multiple school districts eliminates confusion for election inspectors and voters when distributing ballots.
- d. Although it is not possible to equally balance the number of registered voters per precinct due to drawing the precinct lines relative to the County Commission line and the school district lines, the number of registered voters was balanced the best way possible and does not exceed the maximum number of registered voters allowed per precinct (2,999 as per Election Law). The numbers were balanced as closely as possible taking into consideration the County Commission lines and the school district lines.
- e. However, now with the new development that has taken place in Precinct 16 and with the new development proposed for the near future (Summerset West), the number of registered voters in Precinct 16 has risen to 2,685 (coming close to the maximum of 2,999 allowed by law).
- f. Therefore, Precinct 17 was drawn to split Precinct 16 and to follow the school district line. This will eliminate the necessity of two ballot styles. Precinct 16 will be all Jenison School district and Precinct 17 will be all Grandville School district.
- g. In 2017, Ottawa County is going to get new election equipment for all precincts in all municipalities within its borders. Therefore, by approving the additional precinct at this time, the equipment can be ordered for Precinct 17 at the same time as the other precincts.

[Compiled procedures to establish new precinct lines](#) and new polling locations

#170109-03 – Resolution to Establish a Polling Location

Moved by Jason Minier, seconded by Becky Steele, to recommend to the Township Board to approve the following resolution:

GEORGETOWN CHARTER TOWNSHIP ELECTION COMMISSION
Resolution to Establish Polling Locations
Resolution No. EC170109-03

WHEREAS, Section 661 of Michigan Election Law, Public Act 116 of 1954, MCL 168.661, provides for township boards to establishing polling locations and provides the criteria for a polling location; and

WHEREAS, The Township Board of Georgetown has determined that establishing polling locations for the precincts as follows is appropriate and that these polling locations all meet the criteria as stipulated in Michigan Election Law, MCL 168.661, as attested to by authorized agents of each facility;

NOW, THEREFORE, BE IT RESOLVED that the Georgetown Charter Township Board hereby establishes polling locations for newly created precincts: 16 and 17 as follows:

<u>Precincts</u>	<u>Polling Locations</u>
16	Jenison Bible Church, 6360 14 th Ave. Hudsonville, 49426
17	Jenison Bible Church, 6360 14 th Ave. Hudsonville, 49426

LET IT FURTHER BE RESOLVED that the Township Board directs the Township Superintendent to sign all the associated agreements and directs new Voter ID cards to be sent to registered voters in the Township as prescribed by Election Law (for all changes listed in Election Law) and approves the associated costs for all such mailings.

The foregoing resolution offered by Township Board Member Jason Minier, and second offered by Township Board Member Becky Steele.

Upon roll call vote the following voted yes: _____
Upon roll call vote the following voted no: _____

Richard VanderKlok, Georgetown Township Clerk

Note: The polling location for Precinct 16 is located in Jenison Bible Church, 6360 14th Ave. Precinct 17 will be located in the same facility, just down a different hallway. So the voters in Precinct 17 will continue to go to the same facility they did when they were in precinct 16. An authorized agent of the facility has consented to sign agreements designating their facility has complied with the criteria listed in the law for a polling location.

As per Election Law, an updated Voter Identification Card must be issued to every voter affected by a new precinct or polling location;

MOTION CARRIED UNANIMOUSLY.

#170109-04 – School Coordinating Committee Agreements

Moved by Becky Steele, seconded by Jason Minier, to recommend to the Township Board to approve the following agreements and to authorize the clerk to sign the agreements:

- 1) [Grandville Public School District](#) Election Coordinating Committee Agreement,
- 2) [Grand Rapids Community College](#) Election Coordinating Committee Agreement,
- 3) [Kent Intermediate School District](#) (KISD) Election Coordinating Committee Agreement,

MOTION CARRIED UNANIMOUSLY.

Moved by Jason Minier, seconded by Becky Steele, to recommend to the Township Board to approve the following agreements subject to a separate agreement with Ottawa County stating that Ottawa County will be responsible for election workers' compensation, and to authorize the clerk to sign the agreements:

- 1) [Jenison Public School District](#) Election Coordinating Committee Agreement,
- 2) [Hudsonville Public School District](#) Election Coordinating Committee Agreement,
- 3) [Ottawa Area Intermediate School District](#) (OAISD) Election Coordinating Committee Agreement.

MOTION CARRIED UNANIMOUSLY.

#170109-05 – Public Comments

No one was present to make public comments.

#170109-06 – Other Business

2017 Election date is scheduled as a Special School Election for May 2, 2017. All precincts will be involved, including the new Precinct 17.

#170109-07 – Adjournment

The meeting was adjourned at 7:22 p.m.